

We are here to help!

CAP is an independent advocate for clients and client applicants.

CAP was established to improve communication and help resolve issues between clients and vocational rehabilitation/ DRS staff and other Rehabilitation Act funded program staff.

CAP also helps clients understand the rehabilitation process and the benefits available under the Rehabilitation Act of 1973.

CAP's role is to provide information about benefits available under the Rehabilitation Act and to assist clients with understanding their rights and responsibilities in relation to receipt of these benefits.

Office of Disability Concerns provides services under the **Client Assistance Program (CAP)**, serving as a vital link between the Oklahoma Department of Oklahoma Rehabilitation Services (OKDRS) and the disability community. CAP provides advocacy to persons with disabilities who are seeking or receiving vocational rehabilitation (VR) services from DRS, as well as individuals who are receiving services from independent living centers or other Rehabilitation Act funded programs such as Tribal VR and Higher Education.

YOUR FUTURE

Client Assistance Program

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Suite 500
Oklahoma City, OK 73103
(800) 522-8224
ok.gov/odc/C.A.P./Transition.html
odc@odc.ok.gov
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Your rights and responsibilities as a person with disabilities in higher education

Client Assistance Program

Client Assistance Program



(800) 522-8224
www.ok.gov/odc

What are my rights and my responsibilities?

Academic accommodations are required by law for eligible post-secondary education students that may have a disability.

Accommodations are changes in the learning and testing environments that give college students with disabilities an equal opportunity to learn. The Americans with Disabilities Act (ADA) and its amendments (ADAAA) require that reasonable accommodations be made available to college students who have current documentation and who request learning and/or testing accommodations.

Student responsibilities:

1. To self-identify as a person with a disability to the disability services office at the college or university.
2. To provide up-to-date documentation of the disability to the disability services office.
3. To request academic accommodations that will insure access to information and testing on an equal level with students who do not have disabilities.
4. To self-identify to faculty as a student with a disability and provide a copy of the Individual Student Profile developed with the disability services office.

5. To remind faculty in a timely manner of academic accommodations required for tests and assignments.
6. To ultimately accept responsibility for his or her successful education. This includes maintaining satisfactory academic levels, attending classes, completing assignments, behaving appropriately, and communicating regularly with the appropriate office and/or individual regarding specific needs.
7. Locate your Academic Advisor and consult with them about your goals and expectations.

Disability Services Responsibilities:

1. To assess students' requests for accommodations using the current disability documentation provided by the students.
2. To provide information regarding policies, procedures, rights and responsibilities to students with disabilities in accessible formats upon request.
3. To recommend appropriate learning and testing accommodations.

4. To provide reasonable and appropriate accommodations, academic adjustments, and/or auxiliary aids for students with disabilities who meet the college or university criteria for eligibility.
5. To ensure confidentiality of all information pertaining to students' disabilities.
6. To assist students in communicating with faculty about their disabilities and required accommodations, if needed.

The faculty and instructors' responsibilities:

1. To allow students to disclose their disabilities in an appropriate and confidential place.
2. To work with the students with requested accommodations.
3. To acknowledge the rights of students with dignity and respect.
4. To maintain the integrity of academic standards.
5. To maintain student confidentiality at all times.
6. To provide reasonable instructional and/or testing accommodations.