

Regular Meeting Agenda

October 22, 2015

1:30 – 3:30 p.m.

Fischer Board Room, Oklahoma History Center
800 Nazhi Zuhdi Drive, Oklahoma City, Ok 73105

- I. Call to Order
- II. Roll Call
- III. Minutes of September 24, 2015 meeting
- IV. Reports:
 - Chair
 - Executive Director
 - Advisory Council
 - NACW
- V. Partnerships: ReMerge, OWC
- VI. Development: sponsorship letters and levels
- VII. Social media
- VIII. 2016 Summit
- IX. New Business/Unfinished Business
- X. Announcements
- XI. Next Meeting: November 12, 2015 United Way offices, 1444 N.W. 28th, Oklahoma City
- XII. Adjournment

Minutes

Oklahoma Commission on the Status of Women

October 22, 2015

Fischer Board Room – Oklahoma History Center

800 Nazhi Zuhdi Drive, Oklahoma City, OK 73105

Commission Members Present: Lydia D’Ross-Gonzalez, Marlene Do, Estella Hernandez, Sarah Hummel-Brown, Denise Kinzie, Lou Kohlman, Mary Larson, Jean Lehr, Valeska Barr, Sondra McCage, Bernice Mitchell, Jadine Nollan, Karen Sneary, Victoria Woods, Adeline Yerkes

Commission Members Excused: Brenda Barwick, Beverly Binkowski, Mary Louise Binning, Maria Trapp-Braly, Lee Denney, AJ Griffin, Linda Haneborg, Chris Morriss, Terry Neese, Gloria Torres

Commission Members Absent: Amy McCord, Nikki Watters

Advisory Members Present: Roberta Hamilton

Staff Excused: Kitti Asberry

Call to Order and Determination of Quorum

The meeting was called to order by OCSW Chair Lou Kohlman at 1:30 p.m. The roll was taken and it was ascertained that there was a quorum.

Minutes

The minutes of the August meeting were presented. Adeline Yerkes moved to accept the minutes from the August meeting. Bernice Mitchell seconded. Motion passed. The minutes of the September meeting were presented. Jadine Nollan moved to accept the minutes from the September meeting. Sarah Hummel-Brown seconded. Motion passed.

Officer Reports

Chair Report:

Chair Lou Kohlman welcomed two new commissioners. Mary Larsen and Marlene Do were both appointed to the commission and welcomed by commissioners and advisory members.

Chair Kohlman, representing the OCSW, attended the YWCA Wreath Ceremony at the State Capitol for Domestic Violence. Several members attended the OCW One Voice Luncheon on October 22. Those attending to represent OCSW include: Lou Kohlman, Kitti Asberry, Adeline Yerkes, Lydia D'Ross-Gonzalez, Jadine Nollan, and Karen Sneary. Natalie Shirley was the keynote speaker. Commissioners were given envelopes if they chose to donate to the OCW but were unable to attend the luncheon.

No Vice Chair Report

No Financial Report

Executive Director's Report:

Executive Director Kitti Asberry is working on updating the website. She attended the Domestic Violence Day event at the State Capitol, participated in webinars and conference calls with NACW, and represented the OCSW at the 50 Making a Difference Event. She has met with ReMerge staff and a board member regarding a possible partnership and met with Danielle Ezell from OCW concerning a joint venture. Kitti Asberry has also processed correspondence, answered calls, and emails on behalf of the OCSW. Kitti also stated that there is a possibility for OCSW to partner with Integris on a Women's Health Forum. The African American Women's Health Forum will be held on October 24 and is part of the Integris Health Care System. Bernice Mitchel made a motion for Kitti Asberry to continue to work on partnering with Integris on a Women's Health Forum and continuing the conversations regarding partnership opportunities. Victoria Woods seconded. Motion passed.

Advisory Council Chairman Report:

Adeline Yerkes reported she had reached out to two former commissioners about serving as hosts for listening tours. The two are currently on the Advisory Council. The plan is to bring a proposal to the commission in November. Adeline announced that two individuals were submitted as nominees to the Advisory Council. The two nominees were Deidre Kirtley and Debbie Hogue-Downey. Adeline Yerkes moved to accept Deidre Kirtley as an Advisory Council member and Sarah Hummel-Brown seconded. Motion passed. Adeline Yerkes moved to accept Debbie Hogue-Downey as an Advisory Council member and Bernice Mitchell seconded. Motion passed.

NACW Representative Report:

Bernice Mitchell participated in numerous conference calls for the NACW Board of Directors and the finance committee. She also participated in a webinar conducted by three different state commissions including Indiana, Louisiana, and Massachusetts. She announced that the NACW Executive Director had resigned.

Partnerships

Kitti is working on listening sessions with the OCW. This will be ongoing and additional information will be presented at future meetings. ReMerge is an organization formed to help women with options other than incarceration with a focus on women with children. ReMerge will be at the OCSW November meeting to present about what they do and about possible partnership opportunities.

Development

Jean Lehr, Brenda Barwick-Jones, Victoria Woods, and Linda Haneborg worked on sponsorship and development structures. Jean Lehr presented the outline for sponsorship levels and also that the information would need to be included on the OCSW website.

Victoria Woods discussed possibilities of tax deductible donations if donating since YWCA is a 503c and OCSW is not. Kitti will ask about setting up a PayPal account through the OCSW site.

Also, she will get specific information from OMES regarding the payment options for the Summit registration and the possibility of a "Donate" button. Information regarding online payments will be reported at the November meeting. Commissioners are to look over the outline and give feedback to the Summit Committee. A special thank you was given to Jean Lehr, Brenda Barwick-Jones, Victoria Woods, and Linda Haneborg for their work on the proposal. The sponsorship levels are in a template form so will be personalized and additional information can be added. Shondra McCage will be working with tribes as possible partners and sponsors for the Summit.

Social Media

Sarah Hummel-Brown announced that the OCSW has a presence on Facebook, Twitter, and LinkedIn. Kitti will send out the link for these pages. Sarah will send tips to Kitti on social media. Sarah is setting up a monthly posting schedule but needs content. All content needs to be sent to Kitti using the ocsadmin@omes.ok.gov email address. Estella Hernandez volunteered to assist Sarah with sending out reminders regarding content to OCSW Commissioners and Advisory Council members. Chair Kohlman will check on printing business cards for commissioners.

2016 Summit

Vice Chair Maria Trapp-Braly is setting up another meeting with the YWCA. If anyone is interested in helping on the planning committee, they need to contact Kitti Asberry. Maria is trying to get the planning meetings scheduled for afternoons. She is also currently looking for locations to hold the Summit including OCU Law School, Embassy Suites, and also possibly a technology center in the metro area. Once the location is set, the date can be finalized. The tentative date for the Summit is July 14, 2016. Maria is looking at stakeholder meetings to narrow the issues to provide more clarity and focus. She is working with the YWCA with the stakeholder meetings as well.

New Business/Unfinished Business

Mary Larsen and Denise Kinzie are co-chairing the Kate Barnard event in February. This award is given to an elected or appointed official in Oklahoma. Commissioners are encouraged to suggest possible recipients for this award as it is the OCSW that decides who gets the award. This event will likely be held at the Judicial Center which is free of charge for the location.

Announcements

The Department of Corrections is not ready at this point to provide tours of Mabel Bassett. This will likely occur in the Spring and is tentatively scheduled for March.

Adjournment

The November meeting will be held November 12 at the United Way offices. With no additional business, the meeting was adjourned.

Regular Meeting Agenda

November 12, 2015

1:30 – 3:30 p.m.

United Way offices

1444 N.W. 28th, Oklahoma City, OK 73106

- I. Call to Order
- II. Roll Call
- III. Minutes of October 22, 2015 meeting
- IV. Reports:
 - Chair
 - Executive Director
 - Advisory Council
 - NACW
- V. Listening Sessions update
- VI. 2016 Summit
- VII. Social media
- VIII. Presentation: ReMerge of Oklahoma County
- IX. New Business/Unfinished Business
- X. Announcements
- XI. Next Meeting: December 10, 2015, Resonance, 1608 S. Elwood Ave., Tulsa, OK 74119
- XII. Adjournment

Minutes

Oklahoma Commission on the Status of Women

November 12, 2015

United Way Offices

1444 N.W. 28th, Oklahoma City, OK 73105

Commission Members Present: Valeska Barr, Marlene Do, Maria Trapp-Braly, Lydia D’Ross-Gonzalez, Estella Hernandez, Sarah Hummel-Brown, Lou Kohlman, Mary Larson, Jean Lehr, Karen Sneary, Gloria Torres, Victoria Woods, Adeline Yerkes

Commission Members Excused: Brenda Barwick, Beverly Binkowski, Mary Louise Binning, Lee Denney, AJ Griffin, Linda Haneborg, Denise Kinzie, Bernice Mitchell, Shondra McCage, Chris Morriss, Terry Neese, Jadine Nollan

Commission Members Absent: Amy McCord, Nikki Watters

Advisory Members Present: Deloris Runnels, DeAnna Williams, Yolanda Viewins

Staff Present: Kitti Asberry

Call to Order and Determination of Quorum

The meeting was called to order by OCSW Chair Lou Kohlman at 1:30 p.m. The roll was taken and it was ascertained that there was a quorum.

Minutes

The minutes of the October meeting were presented. Jean Lehr moved to accept the minutes from the October meeting. Adeline Yerkes seconded. Motion passed.

Officer Reports

Chair Report:

Chair Lou Kohlman welcomed the new commissioner, Karne Beighle. She mentioned that Kitti Asberry will be in touch with the newest members for an orientation for OCSW.

On November 19, there will be a 20-20 Women on Boards. The cost of the ticket is \$50. Lou will email the registration link. This promotes women in leadership positions and serving on boards. This is the first year for this in Oklahoma City and will be held at Oklahoma City University.

There is a state budget shortfall and every agency has been asked to cut budgets by ten percent. There will also be no more travel expenditures. Agencies have been requested to explain where cuts would be or to move budget items to items that are essential. Kelly Wilson from OMES will determine if the OCSW budget is included in the ten percent but by OMES or if the OCSW budget will be separate. All expenses must be justified and purchase orders must be set up in advance for expenditures. Any funds raised from outside sources will be put into the OCSW revolving fund.

No Vice Chair Report

No Financial Report

Executive Director's Report:

Executive Director Kitti Asberry attended training with the Ethics Commission and has visited with Lee Slater, the attorney for the Ethics Commission. Additional information regarding the ethics information will be shared at a future meeting.

She has been in contact with Kendra Horn from Sally's List in regards to a new organization, Women Lead Oklahoma, which was created to advance women in leadership positions. They have partnered with Cindy Simon Rosenthal at OU.

She has participated in Creating Women Leaders webinar, attended the No Boundaries new program launch, attended the Real Fathers' Real Men Luncheon, attended the Go Red for Women kick-off, and attended the American Cancer Society's Community event. She has worked with Commissioner Yerkes for the Advisory Council, assisted with Summit preparations, and coordinated the monthly meeting space for the meeting. Kitti Asberry has also processed correspondence, answered calls, and emails on behalf of the OCSW.

Advisory Council Chairman Report:

Adeline Yerkes introduced two announced two new nominees to the Advisory Council. They are Deloris Runnels and Deana Williams. Adeline moved to accept the two new nominees. Victoria Woods seconded. Motion passed.

NACW Representative Report:

Kitti Asberry stated that the NACW is still looking for an Executive Director due to the resignation in October.

Listening Sessions Update

Adeline Yerkes provided an update on the listening sessions. Advisory Council members and OCSW Commissioners will help chair the listening sessions which will be held in the areas of the congressional districts. Schools and community centers will be the facilities used for hosting the events. The sessions will last from 90 minutes to 2 hours. There will be 7-9 topics addressed. A facilitator and recorder will be needed for the sessions. All women are invited to attend. Additional details will be provided at upcoming meetings. The five areas will be:

- District 1 – Tulsa
- District 2 – McAlester or Muskogee
- District 3 – Woodward and Stillwater
- District 4 – Ada
- District 5 – Oklahoma City and Seminole

2016 Summit

Vice Chair Maria Trapp-Braly provided an update on the Summit. She has met with the YWCA twice. The biggest challenge is the location and once that is determined, the plan can be better established. She is currently looking at various venues and needs at least 3-4 breakout rooms, space for vendors, and an area for the keynote address/meal. Locations being contacted include OCU Law School, Oklahoma City Community College, and two area technology centers.

A markup of the sponsorship levels was presented at a prior meeting. She is working with YWCA to help with the agenda, program outline, and speakers. Valeska Barr will help with the Stakeholder meetings and she will contact Jan Peery to get names to include in the meetings. A facilitator will need to be hired.

The YWCA will not be able to accommodate payment for the use of Visa/Mastercard payments for the Summit but Kitti Asberry will check with OMES as to the possibility of setting this up through OMES.

Social Media

Sarah Hummel-Brown provided a tips page on using social media. She is still needing content to include on the social media pages for the OCSW. The old Facebook page will eventually be shut down. Minutes from prior meetings will be included on the Facebook page as well. Karen Sneary will convert these and send to Kitti Asberry as pdf files.

ReMerge Presentation

Molly Dysart from ReMerge presented on ReMerge. ReMerge is a female diversion program that transforms women with children facing incarceration into productive citizens in a 4-phase

program. The program allows has a capacity for 50 women and to date has graduated 125 women with a zero rate of recidivism. She mentioned that the program is seeking GED mentors.

Possibilities for partnership with OCSW was discussed including a possible mentoring program. Additional ways to help with be discussed at future meetings.

New Business/Unfinished Business

None

Announcements

The Department of Corrections is not ready at this point to provide tours of Mabel Bassett. This will likely occur in the Spring and is tentatively scheduled for March.

A reminder regarding the Women on Boards on November 19 was given.

Adjournment

The December meeting will be held December 10 in Tulsa. With no additional business, the meeting was adjourned.

Holiday Meeting Agenda

December 10, 2015

1:00 – 3:00 p.m.

Resonance

1608 S. Elwood Ave., Tulsa, OK 74119

- I. 1:00 p.m. Luncheon, Resonance
- II. Call to Order
- III. Roll Call
- IV. Resonance Presentation and Tour
- V. Minutes of November 12, 2015 meeting
- VI. Reports:
 - Chair
 - Executive Director
 - NACW
- VII. 2016 Summit
- VIII. Events update: Listening Sessions and Kate Barnard Award
- IX. Social media
- X. New Business/Unfinished Business
- XI. Announcements
- XII. Next Meeting: January 28, 2016 Location TBA
- XIII. Adjournment

Minutes

Oklahoma Commission on the Status of Women

December 10, 2015

Resonance

1608 S. Elwood Ave., Tulsa, OK 74119

Chairman Dr. Mary Ann Lewis, and Vice-Chairman Carmela Hill, of the Mayor's Commission on the Status for Women from the City of Tulsa were invited to speak at the meeting. After giving an introduction of the Commission, information was shared concerning the projects they are working on. Currently the Commission is involved in a community project focused on the incarceration of women. Plans are to present a completed document of their findings to the city. On February 5, 2016, the Commission and the YWCA will partnership to present the Women of the Year Pinnacle Awards.

Deidra Kirtley, Executive Director of the Resonance showed a video and took the Commissioner's on a tour of the facility. After the first of the year, the organization will open their recently acquired restaurant called "Take 2" located at 309 S. Main Street.

Meeting Minutes

Commission Members Present: Valeska Barr, Sarah Hummel-Brown, Lydia Gonzalez – D’Ross, Diane Kinzie, Lou Kohlman, Bernice Mitchell, Adeline Yerkes

Commission Members Excused: Brenda Barwick, Karne Beighle, Beverly Binkowski, Maria Trapp – Braly, Mary Louise Binning, Lee Denney, Marlene Do, AJ Griffin, Linda Haneborg, Estela Hernandez, Mary Larson, Jean Lehr, Shondra McCage, Chris Morriss, Terry Neese, Jadine Nollan, Karen Sneary, Gloria Torres, and Victoria Woods

Commission Members Absent: Amy McCord, Nikki Watters

Advisory Members Present: Mary Walker, Roberta Hamilton, Fern Bowling, Deidra Kirtley

Staff Present: Kitti Asberry

Call to Order and Determination of Quorum

The meeting was called to order by OCSW Chair Lou Kohlman at 1:45 p.m. The roll was taken and it was ascertained that there was not a quorum.

There was discussion on the minutes; however, the minutes of the November meeting were tabled due to quorum not being reached. Corrections to the November minutes to reflect:

Mary Walker was in attendance as an Advisory member, and Valeska Barr has not been contacted concerning the Stakeholders meetings for the 2016 Summit.

Officer Reports

Chairman Report: Lou Kohlman

Information from the November 19, 20-20 Women on Boards event, and the YWCA Women Who Care Share Luncheon, held at the National Cowboy and Western Heritage Museum, on December 2, was shared. Chairman Kohlman has been in contact with OMES concerning changes the agency is making which affects OCSW.

Vice Chair Report: Maria Trapp – Braly

Report given during 2016 Summit agenda item

Financial Report: Victoria Woods – N/A

Executive Director's Report: Kitti Asberry

Monthly report passed out. Activities included attending events, participation in Webinars, Gen4 training, and daily office routines

Advisory Council Chairman Report: Adeline Yerkes

Megan Weinkauff was introduced as a nominee to the Advisory Council. Acceptance tabled due to quorum not reached.

NACW Representative Report: Bernice Mitchell

Currently there are 2 Webinars scheduled for the same date, December 15, 2015. Women make Policy not Coffee sponsored by NACW at 2:00 CST, and More Women on Boards, sponsored by the Department of Labor. Time not given for 2nd webinar.

2016 Summit

In her absence, Vice Chairman Maria Trapp-Braly included an update on the Summit. Special thanks to Commissioner G. Torres, for working with South Oklahoma City Community College in securing a venue. Also, thank you to Commissioner J. Lehr for designing a tri-fold brochure for the OCSW. K. Asberry reported OMES will be able to accept Visa/MasterCard payments for the Summit.

Listening Sessions – A. Yerkes

Interviewed Commissioner B. Mitchell and former Commissioner R. Kennedy concerning their involvement in the OCSW's listening sessions held in the 90's. The Commission received PPT earlier from Indiana, Louisiana, and Massachusetts Commissions concerning their listening tours. Called and spoke with representatives from all 3 states to get ideas of who, what, when, why, where, and how to facilitate an effective session. In the process of contacting members of the Advisory Council to see if they are interested in participating and assisting with listening tours in their areas

Kate Barnard – D. Kinzie

The KB will be held Thursday, February 25, 2016. Currently the State Capitol is not available. M. Larson working on a presentation for the event. D. Kinzie will check on catering. Recommendation made to honor Cindy Rosenthal and a tribal leader. Lou will check to see if the Judicial Center is available. F. Bowling, S. Hummel – Brown, and D. Kirtley has volunteered to assist with event.

Social Media: Sarah Hummel – Brown

Good news! Content from Commission is up 733.3%. Ideas shared on how to increase traffic to the website by sending photos and web links. Some of the Commissioners are experiencing problems sending information/messages for posting. S. Hummel – Brown will check to see if all the settings are correct.

New Business/Unfinished Business

None

Announcements

L. D'Ross-Gonzalez shared information concerning events happening in Tulsa.

Adjournment

The meeting was adjourned at 3:40 p.m.