

Regular Meeting Agenda

January 22, 2015

1:30 – 3:30 p.m.

REI Women's Business Center

800 Research Parkway, Suite 305, Oklahoma City

- I. Call to Order
- II. Roll Call
- III. Minutes of September 23, 2014, October 30, 2014 and December 11, 2014 Meetings
- IV. Reports: Chair, Vice Chair, Secretary, Financial, Executive Director, Advisory Council, NACW Representative
- V. Presentation, REI Women's Business Center
- VI. Kate Barnard Award Ceremony and Luncheon
- VII. Hall of Fame
- VIII. New or Unfinished Business – TAP program
- IX. Announcements
- X. Next Meeting: February 28, 2015, State Capitol Building (following Kate Barnard Award and luncheon)
- XI. Adjournment

Minutes

Oklahoma Commission on the Status of Women

January 22, 2015

REI Women's Business Center, 800 Research Parkway, Suite 305, Oklahoma City, OK

Commission Members Present: Lou Kohlman, Brenda Barwick, Mary Louise Binning, Maria Trapp-Braly, Linda Haneborg, Catherine Haynes, Estella Hernandez, Joyce Horton-Sanders, Jean Lehr, Valeska Littlefield, Shondra McCage, Bernice Mitchell, Jadine Nollan, Karen Sneary, Adeline Yerkes, Gloria Torres (new commissioner replacing Nancy Smith)

Commission Members Excused: Rita Aragon, Beverly Binkowski, Lee Denney, Denise Kinzie, Victoria Woods, Amy McCord, Nikki Watters

Commission Members Absent: Patty Bryant, AJ Griffin, Chris Morriss, Terri Neese, Peggy Thompson, Valerie Thompson

Advisory Members Present: Jo Ann Bullard, Pat Martin

Staff Present: Kitti Asberry

Call to Order and Determination of Quorum

The meeting was called to order by OCSW Chair Lou Kohlman at 1:30 p.m. The roll was taken and it was ascertained that there was a quorum. Gloria Torres was introduced as the newest member of the OCSW. She filled Nancy Smith's vacancy.

Minutes of September 23, 2014, October 30, 2014, and December 11, 2014 Meetings

The minutes from the September, October, and December 2014 meetings were presented. Adeline Yerkes made a motion to approve the minutes and Bernice Mitchell seconded the motion. It was noted that a correction to the spelling of Maria Trapp-Braly's name needed to be made. With that correction, the minutes passed.

Officer Reports

Chair Report:

On November 21, Chair Kohlman met with the delegation from Afghanistan. They were interested in the human trafficking initiatives and domestic violence initiatives in the state. The group also toured the Women's Shelter and discussed culture change. Both the United State and Afghanistan face cultural challenges.

The 20th Anniversary Event was well-received and the financial information will be presented in full during the February meeting. There was \$10,000 budgeted for the event and it is estimated that approximately \$6,500 was spent. There was also donations and ticket sales for the event that will offset the cost of the event.

The March 26 meeting will likely be at the University of Oklahoma at the Carl Albert Center.

OCSW is suited to be in a position to partner and be of assistance to the Governor's Office. The Appointment Project is something the commission will take over to provide the names of women who would like to serve on boards and commissions. This will be discussed in more detail in the February 26 meeting.

No Vice Chair Report

No Secretary Report

Financial Report: The Fiscal calendar runs from July 1-June 30 of each year. A more formal financial report will be given during the February 26, 2015 meeting.

Executive Director's Report:

OMES is updating the computer system and will be totally updated by June. This will also allow for greater flexibility for the website which will be an improvement. Commissioners are encouraged to push applications for the Oklahoma Women's Hall of Fame.

Office supplies have been inventoried and numerous documents and files have been uploaded. Executive Director Asberry has also coordinated activities for both the Kate Barnard and Women's Hall of Fame events. She has purged duplicated records from the computer and updated all files and information pertaining to the Commission. She has also met with Cindy Rosenthal for information pertaining to The Appointment Project. Additionally, she has participated in conference calls with the NACW.

Advisory Council Chairman Report:

Recruiting for the advisory council went well during the past year. The new members are quite an asset to the Commission and are a great compliment to the existing advisory council. As we move forward with our future endeavors, we will continue to support the Commission and all committees involved as needed. We are excited about what the New Year has to offer and will make every effort to be continuously fruitful in increasing our membership. Emails have been sent to all members asking for volunteers for the Kate Barnard and the Hall of Fame. Plans are underway to send an email to members asking which committee they are interested in working on.

NACW Representative to OSCW Report:

The website is 90% updated but things appear to change on a daily basis. The logo for the 2015 Convention has been selected and is: "At the Crossroads of Equality and Justice." Speakers are being identified and asked to participate. Currently Dr. Cory Hebert has been identified for the General Session and Vivica Fox for a workshop.

NACW Executive Director received a call from Mr. James Lynch in Oklahoma asking for help in his attempt to distribute information regarding the Preamble to the Constitution and the work "WE." He wants to speak to organizations. It is unknown why he went to the NACW instead of the OCSW. Cecilia Zamora, NACW Present, is researching the possibility of getting a Ford Foundation Grant.

Presentation about REI Women's Business Center

Jennifer Edwards from the REI Women's Business Center gave a presentation on the REI and the things that are being done across the state to benefit and help women start businesses, provide training, and network. She also discussed the OKC Women's Business Breakfast and the Rose State Empower Project.

Kate Barnard Luncheon and Award Update

The Kate Barnard Luncheon and Award will be held February 26, 2015 at the State Capitol. Commissioner Denise Kinzie is chairing the event. She is working with Mary Larson on the program. The catering for the luncheon will be done by Aunt Pitypats in the Rotunda and the ceremony will be in the Blue Room at the Capitol. There will be two honorees this year: Representative Lee Denny and Dr. Janet Cunningham. Help from the commission will be needed for this event.

Hall of Fame Update

Chair Kohlman stated that the nomination packets for the Hall of Fame are online. The Hall of Fame will be April 9, 2015 at the Oklahoma History Center. The OMES Publicity and Communications group will help with the publicity as well as the OCSW. OMES has created an email list of parties to send the applications to and to notify of the event. She reminded everyone that if interested in working on the Hall of Fame, to notify Kitti Asberry.

Brenda Barwick made a motion to move the deadline for the Hall of Fame Applications to February 14, 2015 and was seconded by Jadine Nollan. The motion passed.

The Appointments Project

The Women's Leadership Institute previously had done this. This has now been given to OCSW as a project. There will be a link to the Governor's site and also a link on our OCSW site to gather names to submit for nominations for boards and commissions for the state and also locally.

Adjournment

With no additional business, the meeting was adjourned.

**Oklahoma Commission on the Status of Women
Holiday Luncheon and Meeting Agenda**

February 26, 2015

1:30 – 3:30 p.m.

Room 412A, State Capitol Building, Oklahoma City

- I. Call to Order
- II. Roll Call
- III. Minutes of January 22, 2015 Meeting
- IV. Reports: Chair, Vice Chair, Secretary, Financial, Executive Director, Advisory Council, NACW Representative
- V. Brainstorming: OCSW and State Goals
- VI. Hall of Fame
- VII. New or Unfinished Business
- VIII. Announcements
- IX. Next Meeting: March 26, 2015, University of Oklahoma (location to be announced)
- X. Adjournment

Minutes

Oklahoma Commission on the Status of Women

February 26, 2015, 2015

Room 412A, State Capitol Building, Oklahoma City, OK

Commission Members Present: Brenda Barwick, Mary Louise Binning, Maria Trapp-Braly, Linda Henborg, Estella Hernandez, Denise Kinzie, Lou Kohlman, Jean Lehr, Shondra McCage, Bernice Mitchell, Chris Morriss, Karen Sneary, Gloria Torres, Victoria Woods, Adeline Yerkes, Rita Aragon

Commission Members Excused: Beverly Binkowski, Patty Bryant, AJ Griffin, Lee Denney, Catherine Haynes, Joyce Horton, Jadine Nollan, Valeska Littlefield, Nikki Watters, Amy McCord, Terri Neese

Commission Members Absent: Peggy Thompson, Valerie Thompson

Advisory Members Present: Fern Bowling, JoAnn Bullard, Patricia Edmond, Mary Larson, Pat Martin, Yolanda Viewins

Staff Present: Kitti Asberry

Call to Order and Determination of Quorum

The meeting was called to order by OCSW Chair Lou Kohlman at 1:30 p.m. The roll was taken and it was ascertained that there was a quorum.

Minutes

The minutes from the January 2015 meeting were presented. Adeline Yerkes made a motion to approve the minutes and Bernice Mitchell seconded the motion. Motion Passed

Officer Reports

Chair Report:

Chair Lou Kohlman thanked Denise Kinzie and Dr. Mary Larson for their hard work on the Kate Barnard Event that was held earlier that day. Recipients of the award were Representative Lee Denney and Dr. Janet Cunningham.

The next major event will be the Hall of Fame event which will be April 9 and will be held in lieu of the April meeting.

The OCSW is currently working with the Tulsa Shock to do some outreach events as a partner to reach out to women across the state. Conversations are currently ongoing.

The Tap Project is something the OCSW will be taking over from the Carl Albert Center. There are many statewide positions to fill on boards and commissions and the OCSW appears to be a good fit and have the resources to facilitate appointments to these openings. The OCSW will not be making appointments but simply facilitating and working with the Governor's Office on this.

OSU is currently working on ViewShare, the online project.

Carlos Johnson was a guest at the Kate Barnard Award Presentation. He would like to get some of the young female CPAs at his firm involved and possibly serve on the Advisory Council. Also, if any commissioners know of anyone who would be good on the Advisory Council, please let Catherine Haynes or Kitti Asberry know.

The March meeting will be held March 26 and will be at OU at the Carl Albert Center.

No Vice Chair Report

No Secretary Report

Financial Report: Each year we send the Executive Director and the NACW Representative to the NACW Convention. Both are currently also on the NACW Board. Funds for this are already in the budget to send again this year.

Executive Director's Report:

The website has been updated and is currently working on communication and PR with OMES. She is currently working on the Oklahoma Women's Hall of Fame information. She attended the opening session at the State Capitol. Kitti has purged duplicates from old records. Also, she has reviewed the information on the TAP files. She has participated in conference calls with NACW.

Office supplies have been ordered and inventoried. She has processed purchase orders, correspondence, and answered calls and emails.

Advisory Council Chairman Report: No Report

NACW Representative to OSCW Report:

The NACW Conference will be July 19-23 in Indianapolis, Indiana. It will be the 45th Annual Conference and Empowerment Summit. The website is 90% updated but things appear to

change on a daily basis. The logo for the 2015 Convention has been selected and is: "At the Crossroads of Equality and Justice." Speakers are being identified and asked to participate. Currently Vivica Fox and Dr. Lucille O'Neal have been asked to speak. The NACW is also hoping to get sponsors from the professional sports teams.

Bernice has sent in 10 Associate Memberships to the NACW. The certificate of membership is sent via email. She also presented the report from 1975 on female racial and ethnic employment in the Classified Workforce which will go into the OCSW archives.

She asked if Oklahoma would be interested in hosting the NACE conference in the future. Oklahoma has requested packets on submitting bids to host the conference.

History Committee Report: The History Committee has been working on the History Video. The purpose of the video is to preserve the history of the Commission just prior and following the legislation in 1994, to recognize the commission members who championed the Commission forward, to recognize the accomplishments of the Commission and to document that commitment to women and families of Oklahoma and to promote the Commission to the public.

The segments of the video will include: Formation and legislation, chairs and their chronology, major accomplishments, recognition process of the commission. It will also include interviews with Laura Boyd, Angela Monson, Kelly Haney, and Jari Askins. Also included will be the major accomplishments including incarceration effort, leadership effort, health effort and advisory council.

Discussion over hosting the NACW conference occurred. All paperwork is due by March 22. Kitti Asberry suggested 2016 since we currently have a female governor. The commission has the resources to put this together. Lou Kohlman has spoken to Dan Melton with OMES about the finance and believes there is not an issue with Oklahoma bidding to host the conference for 2016 or 2017. The NACW Committee will explore hosting the conference. Members will include Bernice Mitchell, Pat Martin, Victoria Woods, Rita Aragon, JoAnn Bullard, and Kitti Asberry.

Brainstorming: OCSW and State Goals

Commissioners are encouraged to consider working with partners on issues including health, education, and incarceration rates. This will be discussed in greater detail at a future meeting.

Hall of Fame Update

The event will be held April 9. 28 nominations were received for the award and the Selection Committee will get the names of the honorees soon. Rita Aragon will emcee and also help with the Color Guard.

Kitti has been in touch with the photographer and will also handle the photo boards that the inductees receive. Brenda Barwick will work on an ad for the event. The history video is currently in progress and Rebecca Kennedy, Mary Larson and Adeline Yerkes have been working on this. Lou Kohlman will sing and get in touch with the string quartet to play at the event. Jean Lehr will design the invitations.

Invitations will be sent to Hall of Fame recipients, past winners, nominators, and elected officials.

New or Unfinished Business

The election will be held in May for new officers. The nomination slate will be presented in the April meeting. The nominating committee consists of Bernice Mitchell, Patty Bryant, and Rita Aragon. If a commissioner is interested in running for office, please notify one of the nominating committee members.

Adjournment

With no additional business, the meeting was adjourned.

Regular Meeting Agenda

March 26, 2015

1:30 – 3:30 p.m.

Hosted by Women's Leadership Institute,
Carl Albert Congressional Research & Studies Center
Frontier Room, Oklahoma Memorial Union
900 Asp Avenue, Norman OK 73019

- I. Call to Order
- II. Roll Call
- III. Minutes of February 26, 2015 Meeting
- IV. Reports: Chair, Vice Chair, Secretary, Financial, Executive Director, Advisory Council, NACW Representative
- V. Hall of Fame
- VI. New or Unfinished Business – Oklahoma Sheroes Awards
- VII. Prof. Susan Sharp, Incarceration of Women in Oklahoma
- VIII. Panel: Leadership Development Opportunities for Women at OU
Cindy Simon Rosenthal, Carl Albert Center
Jill Irvine, Director, Women & Gender Studies
Crystal L. Clayton, Director, JC Penney Leadership Center, Price College of Business
Simin Pulat, Vice Provost for Faculty Development and Professor of Industrial and Systems Engineering (STEM initiative)
- IX. Announcements
- X. April Meeting: in lieu of the April 2015 Meeting, 2015 Oklahoma Women's Hall of Fame celebration, Oklahoma History Center, 800 Nazih Zuhdi Drive, Oklahoma City OK 73105, 4:00 p.m.
- XI. Adjournment

Minutes

Oklahoma Commission on the Status of Women

March 26, 2015

Hosted by Women's Leadership Institute

Carl Albert Congressional Research & Studies Center, Frontier Room, Oklahoma Memorial Union

900 Asp Avenue, Norman, OK

Commission Members Present: Mary Louise Binning, Maria Trapp-Braly, Linda Haneborg, Estela Hernandez, Lou Kohlman, Bernice Mitchell, Karen Sneary, Gloria Torres, Adeline Yerkes,

Commission Members Excused: Rita Aragon, Brenda Barwick, Beverly Binkowski, Patty Bryant, Lee Denney, AJ Griffin, Catherine Haynes, Joyce Horton, Denise Kinzie, Jean Lehr, Valeska Littlefield, Shondra McCage, Amy McCord, Chris Morriss, Terri Neese, Jadine Nollan, Nikki Watters, Victoria Woods

Commission Members Absent: Peggy Thompson, Valerie Thompson

Advisory Members Present: Fern Bowling, JoAnn Bullard, Marilyn Korhonen, Pat Martin, Leslie Thomas Illston

Staff Present: Kitti Asberry

Call to Order and Determination of Quorum

The meeting was called to order by OCSW Chair Lou Kohlman at 1:30 p.m. The roll was taken and it was ascertained that there was not a quorum.

Minutes

Since no quorum was present, no action was taken on the minutes.

Officer Reports

Chair Report:

Chair Lou Kohlman said she was asked to speak at the DAR Banquet in April to represent the OCSW. She also mentioned the Women on 20s initiative. This is a movement to put a woman on the twenty dollar bill. It will require 100,000 signatures to be considered and currently there are 15 candidates as possibilities. An online voting process is occurring to determine the woman to present as the potential representative on the twenty dollar bill.

OCSW was approached by REI and the New Leadership to become a partner. OCSW has been involved with the group and wanted to determine interest in continuing the relationship.

The next major event will be the Hall of Fame event which will be April 9. There will be a very short meeting prior to the event. The nominating committee will present the slate of officers and the Guardian Award will be determined at the April meeting.

No Vice Chair Report

No Secretary Report

No Financial Report:

Executive Director's Report:

Kitti has been having meeting with the OMES Staffers. She has also worked on the Women's Hall of Fame Event. Information on the OCSW website has been updated. She has gone through and purged duplicate records. The executive director also represented the OCSW at different Women's History Month events. She has arranged for meeting locations for OCSW. She has participated in conference calls with NACW.

Advisory Council Chairman Report: No Report

NACW Representative to OSCW Report:

Eleven members from Oklahoma have joined NACW. Oklahoma currently has the most members. The 20 on 20 initiative for a woman to be on the twenty dollar bill is also a national discussion.

Hall of Fame Update

The event will be held April 9. There are seven inductees: LaDonna Harris, Mary Mélon, Dr. Marion Paden, Thelma Parks, Patty Roloff, Avis Scaramucci, and Dr. Ramona Paul (posthumous). Mary Louise Binning presented the minute-by-minute schedule for the Hall of Fame Event. The media will arrive at 3:30 for pictures in the rotunda. Kitti has sent the invitations to be printed and those will be sent. Email invitations have already been sent. Stories on the inductees will be presented to media outlets. She said they had planned for 250 to attend the event. Volunteer hostesses for the inductees were assigned and will contact the inductees. A student will also be assigned to each volunteer. The governor has confirmed that she will be there. Lou Kohlman has confirmed the string quartet and will also sing. Bernice Mitchell will serve as the hostess at the welcome table. Brenda Barwick will handle the PR for the event. The History Committee will provide a historical video presentation. OMES will provide the photographer for the event.

New or Unfinished Business

The election will be held in May for new officers. The nomination slate will be presented in the April meeting. The nominating committee consists of Bernice Mitchell, Patty Bryant, and Rita Aragon. If a commissioner is interested in running for office, please notify one of the nominating committee members.

Oklahoma Sheroes Awards will be discussed at a later meeting.

Panel and Presentations:

Cindy Simon Rosenthal chaired a panel of presenters. She discussed how barriers still exist and introduced the panel. Panel members also discussed the barriers that exist in each of their respective areas.

Professor Susan Sharp presented on Women and Incarceration. She presented a number of statistics about women who are incarcerated and also noted that almost 4,000-6,000 children on a given day have a mother in prison. The statistics also included the level of educational attainment and other facts. She presented a study she had conducted to the OCSW.

Crystal Clayton, Director of the JC Penney Leadership Center, Price College of Business, presented about the Women in Business Leadership Conference and other leadership opportunities for women in business. The Women in Business Leadership Conference will be held October 30, 2015. Challenges exist for women in terms of their level of confidence. Peer training programs and a student advisory board provide opportunities for leadership.

Simin Pulat, Vice Provost for Faculty Development and Professor of Industrial and Systems Engineering, presented about opportunities in engineering and STEM initiatives. Females tend to gravitate towards fields where they work with people and there is currently a great deal of support to get women to pursue careers in engineering. Women are encouraged to take on leadership roles, including being active in the Society of Female Engineers on campus. The challenge once they graduate is that typically the leaders in the field of engineering are white males.

Jill Irvine, Director of Women and Gender Studies, presented about the two majors and certificate program that are offered to students. She also administers the Center for Social Justice and discussed the events that are held each year to raise awareness. There are challenges for those studying Women and Gender Studies to be taken seriously and many feel that they must move to other places to do the work they want to do.

Adjournment

With no additional business, the meeting was adjourned.