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**OFFICE OF THE CHIEF MEDICAL EXAMINER
BOARD OF MEDICOLEGAL INVESTIGATIONS**

**BOARD OF MEDICOLEGAL INVESTIGATIONS
SPECIAL MEETING**

Board Meeting Minutes from
Thursday, July 11, 2013 at 2:00 p.m.
Location Office of the Chief Medical Examiner
901 N. Stonewall, Oklahoma City, OK 73117, 405-239-7141 and
Via Videoconference at 1115 W. 17th St., Tulsa, OK 74117, 918-582-0985

In conformity with the Oklahoma Open Meeting Act, advance notice of this meeting was transmitted to the Oklahoma Secretary of State on July 9, 2013 at 10:35 AM and public notice of this meeting, together with the agenda, was posted in prominent public view on the front door of the Office of the Chief Medical Examiner, 901 N. Stonewall, Oklahoma City, OK and on the front door of the Office of the Chief Medical Examiner Eastern Division, 1115 W. 17th, Tulsa at 1:00 pm, July 10, 2013.

Members Present: Mr. Chris Ferguson, Mr. Rocky McElvany, Mr. Charles Curtis, Dr. Barbara Bane, Mr. Thomas Mortensen, Dr. Michael Ogle, Dr. Eric Pfeifer

Members Attended via Videoconference: Dr. Doug Stewart

Members Absent: Dr. Karlis Sloka

Others Present: Kari Learned (OCME), Martha Kulmacz (OAG), Dr. Byron Curtis (OCME), Jesse Kemp (OCME) and Timothy Dwyer (OCME)

Mr. Ferguson called the meeting to order at 2:00 p.m. Roll was called and a quorum was established.

Dr. Bane motioned to adopt the minutes from the June 13, 2013 meeting. Mr. Mortensen seconded the motion. Roll was called and all were in favor.

Dr. Pfeifer provided the following Agency update.

- Financial update: monthly deposits equaled approximately \$2.2M for FY13. The vast majority of the deposits are from permit fees, with a very small amount from lab fees and forensic services. The carryover amount totals approximately \$1.4M, this leaves us in an unusual but good position. Dr. Stewart complimented Dr. Pfeifer on being a good, conservative manager and his leadership has helped make that all possible. Dr. Pfeifer reiterated that fixing the permit process is still his number one priority.

- Supreme Court hearing of June 27th, 2013: The legality to use the Master Lease Program to fund an ME building and legality of the Master Lease itself was challenged. Both sides were presented to a Supreme Court Referee and we are now waiting on a response.
- Permit update: the code is written for the doctors to view and approve the permit information from their desktop this is still in the testing phase. We are also still waiting on ROVER to interface with the OCME case database. OMES is working on this project.
- Agency progress: Dr. Chrystal Cutrer is no longer a fellow; she has joined our staff as of July 1. Dr. Mary Goolsby joined our staff in Tulsa in late July and Dr. Ethan Stolzenberg from OU Pathology will join us for his fellowship. The beginning of October, Dr.'s Patterson and Weins will start as well. This still leaves us with one opening in Tulsa. We are actively recruiting for that position.
- The Oklahoma City and Tulsa offices have reconvened teleconferencing for a brief discussion and presentation of cases each morning. The agency has invested in new teleconferencing equipment for both Tulsa and Oklahoma City which should be installed prior to the next Board Meeting.
- Chief Investigator, Timothy Dwyer was published in the national ABMDI newsletter for July.
- Dr. Pfeifer presented pictures of the new histology equipment. The agency purchased computerized block and labeling systems for Oklahoma City and Tulsa. This new equipment will dramatically reduce man hours of manually writing case information on each cassette.

Mr. Ferguson thanked Amy Elliott for attending the Funeral Directors convention last month. He feels this is beneficial for both parties and also helps opens lines of communications.

FY14 budget was discussed and there were no questions by the Board. The Board feels there is a need to be informed and have the transparency; however, there is no need to vote to approve the budget.

Ms. Martha Kulmacz with the Attorney General's office advised that it is the advice of the attorney for this Agency that any disclosure of discussions between the attorneys and the Board would seriously impair the ability of the public body to process the claim or conduct its defense in pending litigation and it is her recommendation that the Board enter into Executive Session.

Dr. Ogle motioned to enter into Executive Session to for the purpose of discussion and possible action on Deaton v. OCME, Case no. CV-2010-934. Mr. McElvany seconded the motion, roll was called and all were in favor.

The videoconference was disconnected at this time.

Videoconference was reconnected.

Dr. Ogle motioned to exit Executive Session. Dr. Bane seconded the motion. Roll was called and all were in favor.

No action was taken during Executive Session.

Dr. Ogle motioned to adjourn the meeting. Mr. McElvany seconded the motion. Roll was called and all were in favor.

The meeting was adjourned at 2:32 pm.