

CENTRAL OFFICE
901 N. Stonewall
Oklahoma City, OK 73117
Tel: (405) 239-7141
Fax: (405) 239-2430



EASTERN OFFICE
1115 West 17th St.
Tulsa, OK 74107
Tel: (918) 295-3400
Fax: (918) 585-1549

**OFFICE OF THE CHIEF MEDICAL EXAMINER
BOARD OF MEDICOLEGAL INVESTIGATIONS**

**BOARD OF MEDICOLEGAL INVESTIGATIONS
REGULAR MEETING**

Board Meeting Minutes from
Thursday, February 1, 2018 at 2:00 p.m.
921 NE 23rd Street, Oklahoma City, OK 73105
And via videoconference at
1115 W. 17th St., Tulsa, OK 74107
918-295-3400

In conformity with the Oklahoma Open Meeting Act, advance notice of this meeting was transmitted to the Oklahoma Secretary of State on December 8, 2017 at 11:51 AM and public notice of this meeting, together with the agenda, was posted in prominent public view on the front door of the Office of the Chief Medical Examiner, 921 NE 23rd Street, Oklahoma City, OK and on the front door of the Office of the Chief Medical Examiner Eastern Division, 1115 W. 17th, Tulsa.

Members present: Mr. Rocky McElvany, Mr. Glen Huff, Mr. Charles Curtis and Dr. Eric Pfeifer.

Members present via videoconference: Dr. Doug Stewart

Members absent: Dr. Robert Allen, Mr. Chris Ferguson, Dr. Steve Vogel and Dr. Roy Zhang

Others Present: Amy Elliott (OCME), Kari Learned (OCME), Lori Shively (OCME), Dr. Marc Harrison (OCME), Dr. Byron Curtis (OCME) and Thomas Schneider (OAG). Via video conference, Dr. Joshua Lanter (OCME) and Mary Wilson (OCME),

Mr. McElvany called the meeting to order at 2:00 p.m. Roll was called and a quorum was established.

Mr. Curtis motioned to adopt the minutes as written from the November 2, 2017 meeting. Mr. Huff seconded the motion. Roll was called, all were in favor.

Update from Chief Medical Examiner – Dr. Eric Pfeifer

● Financial snapshot –

~ We currently have approximately \$6.9M in available cash. However, once payroll and moving expenses have been paid, this will leave us with closer to \$4M. Appropriations have increased in anticipation of rent and utility expenses for the new building. The receipts are robust, after the administrative rules increase of our fees. Expenditures have been all over the place with the purchases for the new practice. Things should begin to stabilize once the laboratory information management system (LIMS) is purchased.

- Priority projects–

~ The only priority project now, is getting our Tulsa practice up to National Association of Medical Examiners (NAME) standards. We have strong backing from the Oklahoma State University (OSU) leadership and planning as well as the Oklahoma Long Range Capitol Planning Commission. We have formally, on multiple occasions requested a one-time \$12M appropriation to pay for the project. However, we are flexible on how the project could be financed.

Mr. Curtis asked if we have looked at a specific LIMS system. Dr. Pfeifer advised several were considered, with the help of the Office of Management and Enterprise Services (OMES), we have decided on one.

Mr. Curtis also asked if the agency still publishes an annual report and if it's a statutory requirement. He also asked if there is a way to streamline the process in order to help get the report out faster. Dr. Pfeifer doesn't believe that it's a statutory requirement. Mrs. Learned advised that agency's database developer has designed queries to help with clean up. However, this is still a very manual process and it takes a lot of time to complete. Mrs. Learned told the Board the report is still behind and acknowledged it is a top priority.

Update from Chief Administrative Officer – Amy Elliott

- Legislative update –

~ We are currently watching a couple of bills, this first one is HB 3078 – “Oklahoma Organ Procurement Act of 2018”. This could potentially be very damaging to our agency and hinder law enforcement and district attorneys state wide. Mr. Schneider advised, as of yet, it has not been assigned to a committee. He will continue to watch the bill daily.

Representative Perryman has introduced HB 2747. This bill proposes fingerprinting for voter registration. We would like to add language to the bill which would allow the fingerprints to be used to identify an unknown deceased person. Mrs. Elliott has offered to meet with Rep. Perryman to let him know the Department of Public Safety (DPS), Oklahoma State Bureau of Investigations (OSBI) and our agency are all in agreement with the proposed language. Mrs. Elliott reached out to his office today and was told the information has been presented to Rep. Perryman and he's considering it.

Update from Deputy Chief Medical Examiner – Joshua Lanter, M.D

- Tulsa office update –

~ Dr. Lanter advised an offer has been extended to Dr. Joshua Akers for a forensic pathologist position. The offer has been accepted and he will begin August 1st.

New business.

Mr. Curtis was advised this morning that until a new Deputy Director is selected for their agency, he will continue to represent the OSBI on the OCME Board.

Mr. Huff motioned to adjourn the meeting, Mr. Curtis seconded the motion. All were in favor.

The meeting was adjourned at 2:27 pm.