

TULSA REGIONAL CHILD DEATH REVIEW TEAM  
Commission on Children and Youth  
1111 N. Lee, Suite 500  
Oklahoma City, OK

**MINUTES**

August 25, 2014  
1:03 pm – 3:41 pm

**MEMBERS PRESENT:** Eric Bentz, Sharon Konemann, Jessica Martin, Sarah McAmis, Sarah Passmore, Rose Turner, and Susan West

**MEMBERS ABSENT:** Representative of the Oklahoma Psychological Association (VACANT)

**STAFF:** Lisa Rhoades

**I. Call to Order**

Rose Turner called the meeting to order at 1:03 pm. A quorum was present.

**II. Roll Call**

Introductions were made in lieu of roll call.

**III. Public Comments**

There was no public comment.

**IV. Review and Approval of the June 25, 2014 Minutes**

Sarah McAmis made a motion at 1:04 pm to approve the June 25, 2014 minutes. Motion seconded by Jessica Martin.

Eric Bentz	Yes
Sharon Konemann	Yes
Jessica Martin	Yes
Sarah McAmis	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

Motion Passed

**V. Proposed Executive Session to Discuss Child Deaths (pursuant to 25 O.S. sec. 307(C) (8))**

Sarah McAmis made a motion at 1:05 pm to move into Executive Session. Motion seconded by Sarah Passmore.

Eric Bentz	Yes
Sharon Konemann	Yes
Jessica Martin	Yes
Sarah McAmis	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

Motion Passed

Staff was present for Executive Session

**VIII. Action Items from Executive Session**

Dr. Passmore made a motion at 3:37 pm to move out of executive session and enter into open session. Sharon Konemann seconded the motion.

Eric Bentz	Yes
Sharon Konemann	Yes
Jessica Martin	Yes
Sarah McAmis	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

**Motion Passed**

Jessica Martin made a motion at 3:39 pm regarding case # 13-A-37-06-2014-00035 to send a letter to law enforcement and the Office of the Chief Medical Examiner to notify the Department of Human Services of unattended child deaths. Rose Turner seconded the motion.

Eric Bentz	Yes
Sharon Konemann	Yes
Jessica Martin	Yes
Sarah McAmis	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

**Motion Passed**

Sarah Passmore made a motion at 3:40 pm to commend the Broken Arrow Police Department for its use of the Sudden Unexpected Infant Death Investigation protocols in case # 13-G-37-06-2014-00037. Motion seconded by Rose Turner.

Eric Bentz	Yes
Sharon Konemann	Yes
Jessica Martin	Yes
Sarah McAmis	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

**Motion Passed**

Sarah Passmore made a motion at 3:41 pm to close those cases designated as closed. Motion seconded by Eric Bentz.

Eric Bentz	Yes
Sharon Konemann	Yes
Jessica Martin	Yes
Sarah McAmis	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

**Motion Passed**

**Cases Closed:**

13-G-37-06-2014-00037	13-A-37-06-2014-00035	13-G-37-06-2014-00044	12-8138-ND
13-G-37-06-2014-00040	12-A-37-06-2014-00036	13-C-37-06-2014-00022	
13-H-37-06-2014-00041	12-G-37-06-2014-00045	12-A-37-06-2014-00026	
13-H-37-06-2014-00034	10-A-37-04-2014-00016	11-B-37-06-2014-00043	
13-F-37-06-2014-00042	13-A-37-06-2014-00039		

**IX. New Business**

There was no new business.

**X. Adjourn**

Jessica Martin made a motion at 3:41 pm to adjourn the meeting. Motion seconded by Rose Turner.