

TULSA REGIONAL CHILD DEATH REVIEW TEAM
Commission on Children and Youth
1111 N. Lee, Suite 500
Oklahoma City, OK

MINUTES
December 10, 2014

MEMBERS PRESENT: Eric Bentz, Sharon Konemann, Jessica Martin, Sarah Passmore, Rose Turner, and Susan West

MEMBERS ABSENT: Sarah McAmis, Representative of the Oklahoma Psychological Association (VACANT)

STAFF: Lisa Rhoades

I. Call to Order

A quorum was present.

II. Roll Call

Introductions were made in lieu of roll call.

III. Public Comments

There was no public comment.

IV. Discussion and Possible Action on Tulsa Regional Review Team Meeting Dates

Sarah Passmore made a motion at 1:09 pm for the meeting dates in 2015 to be February 25, April 22, June 24, August 20, October 22 and December 9. Motion seconded by Jessica Martin.

Sharon Konemann	Yes
Jessica Martin	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

Motion Passed

V. Review and Approval of the October 22, 2014 Minutes

Jessica Martin made a motion at 1:09 pm to accept the October 22, 2014 minutes. Motion seconded by Sarah Passmore.

Sharon Konemann	Yes
Jessica Martin	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

VI. Report from Staff

a) Status of Team's Case Load

Lisa advised the team that there were seventeen (17) cases brought for review and one closed case that had a response to a Team letter.

VII. Proposed Executive Session to Discuss Child Deaths (pursuant to 25 O.S. sec. 307(C) (8))

Sarah Passmore made a motion at 1:12 pm to move into Executive Session. Motion seconded by

Jessica Martin.

Sharon Konemann	Yes
Jessica Martin	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

Motion Passed

Staff was present for Executive Session

VII. Vote to Enter into Open Session

Sarah Passmore made a motion at 3:15 pm to move out of Executive Session. Motion seconded by Jessica Martin.

Eric Bentz	Yes
Sharon Konemann	Yes
Jessica Martin	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

Motion Passed

VIII. Action Items from Executive Session

Susan West made a motion at 3:17 pm regarding case # 13-A-37-06-2014-00058 to send a letter to the law enforcement agency advising the Team is of the opinion they should have responded to the scene and notified Child Welfare due to the child's medically fragile condition. Motion seconded by Eric Bentz.

Eric Bentz	Yes
Sharon Konemann	Yes
Jessica Martin	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

Motion Passed

Susan West made a motion at 3:18 pm regarding case # 14-G-37-06-2014-00064 that a referral should be called in to the Department of Human Services so that a Child Welfare investigation could be conducted and that letters should be sent to the Office of the Chief Medical Examiner and law enforcement requesting those offices notify the Department of Human Services of unexpected child deaths. Motion seconded by Sarah Passmore.

Eric Bentz	Yes
Sharon Konemann	Yes
Jessica Martin	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

Motion Passed

Sarah Passmore made a motion at 3:19 pm regarding case # 09-C-37-03-2013-00065 recommending specific guidelines to the Department of Human Services for investigating medical neglect. Motion seconded by Rose Turner.

Eric Bentz	Yes
Sharon Konemann	Yes
Jessica Martin	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

Motion Passed

Sarah Passmore made a motion at 3:20 pm to close those cases designated as closed. Motion seconded by Jessica Martin.

Eric Bentz	Yes
Sharon Konemann	Yes
Jessica Martin	Yes
Sarah Passmore	Yes
Rose Turner	Yes
Susan West	Yes

Motion Passed

Cases Closed:

09-C-37-03-2013-00065	13-A-37-06-2014-00053	13-G-37-06-2014-00063
14-G-37-06-2014-00064	13-A-37-06-2014-00058	13-C-37-03-2014-00075
13-H-37-05-2014-00018	13-B-37-05-2014-00037	14-F-37-06-2014-00062
13-H-37-05-2014-00038	14-F-37-06-2014-00060	13-H-37-06-2014-00061
12-H-37-03-2014-00068	13-A-37-06-2014-00059	12-8150-ND

IX. New Business

There was no new business.

X. Adjourn

Jessica Martin made a motion to adjourn at 3:20 pm. Motion seconded by Sarah Passmore.