

# OKLAHOMA COMMISSION ON CHILDREN AND YOUTH

## State Post Adjudication Review Advisory Board

Honorable Dynda Post, Chair

Friday, August 15, 2014, 10:30 a.m.

Edward L. Gaylord Downtown YMCA Fifth Floor Conference Room

500 N. Broadway Ave

Oklahoma City, OK 73102

Next Scheduled Meeting Date: November 14, 2014

### MEETING NOTICE AND AGENDA

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|-----|--|---------|--|
| 1.  | Call to Order, Determination of Quorum and Compliance with Oklahoma Open Meeting Act   | 5 min.  | Honorable Dynda Post                                       |
| 2.  | Introduction of the Members and Guests, Public comments  | 2 min.  | Honorable Dynda Post                                       |
| 3.  | Review and Approval of the Meeting Minutes of May 16, 2014<br><i>Discussion and possible action</i>  | 5 min.  | Honorable Dynda Post                                       |
| 4.  | Committee Report on policy regarding OSBI vs FBI background checks for new PARB members  | 10 min  | Millie Carpenter, Carol Collins, Judge Post and AJ Henshaw |
| 5.  | Discussion pertaining to the PARB policy regarding Conflict of Interest and the Reappointment of Local PARB members                                | 10 min. | Sara Vincent   |
| 6.  | Discussion regarding Statewide Training and Regional Training for Calendar year 2015   | 5 min.  | Sara Vincent   |
| 7.  | Discussion regarding the Online Foster Parent Grievance and Retaliation Resolution process.  | 5 min   | Sara Vincent   |
| 8.  | Coordinator's Report   | 5 min   | Sara Vincent   |
| 9.  | Child Death Review Board report  | 5 min.  | Jay Scott Brown  |
| 10. | Oklahoma Commission on Children and Youth report   | 5 min.  | Jay Scott Brown  |
| 11. | Child Abuse Training and Coordination Council report   | 5 min.  | Sandy Brown  |
| 12. | New Business<br>Business which was not known nor could have been known through exercise of due diligence at the time of the posting of this agenda | 5 min.  | Honorable Dynda Post                                       |
| 13. | Adjournment  | 1 min.  | Honorable Dynda Post                                       |

**Oklahoma Commission on Children and Youth**  
**1111 N Lee Avenue, Suite 500**  
**Oklahoma City, Oklahoma 73103**

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**STATE POST ADJUDICATION REVIEW ADVISORY BOARD**

1111 N. Lee Ave, 5<sup>th</sup> Floor  
Oklahoma City, OK 73103  
Friday, May 16, 2014

**MINUTES**

**1. Call to Order and Roll Call**

The meeting was called to order at 10:39 a.m. by Chairman, Honorable Dynda Post. Determination of quorum was established for members present and the board was in compliance with notice and agenda requirements of the Oklahoma Open Meeting Act. Members present were: Carol Bridges, Jay Scott Brown, Sandy Brown, Millie Carpenter, James Cooper, Greg Delaney, the Honorable AJ Henshaw, Melanie Johnson, Cindy Nocton, Greg Parks, the Honorable Dynda Post, Lou Truitt-Flanagan, the Honorable Pat VerSteege and the Honorable April Sellers-White. Members not present were: Lisa Buck, Carol Collins, Clara Cunningham, Linda McDaniel, the Honorable Mark Moore, Holly Morris, David Ross, and Mary Jo Wimbish. OCCY staff present was Sara Vincent, Cherra Taylor and Christina Whatley.

**2. Introduction of the Members and Guests**

Judge Post introduced Cherra Taylor, OCCY Administrative Assistant, as the new State PARB assistant. Greg Parks introduced Dr. Kerri Kearney from OSU who will be assisting him in the “R is for Thursday” presentation later in the meeting.

**3. Review and Approval of the Meeting Minutes of February 21, 2014**

Greg Delaney moved and the Honorable Pat VerSteege seconded to approve the minutes of the February 21, 2014, State Post Adjudication Review Advisory Board meeting as amended. The majority of members present voted in the affirmative. Motion passed.

**4. Committee Report on policy regarding OSBI vs FBI background checks for new PARB members**

The Committee did not submit a final report. The cost for FBI background checks continues to be an issue. There was discussion about possible policy changes regarding background checks and changing the wording on the PARB application. The item was tabled until the August meeting. The committee report for August was expanded to include the recommendations to the changes to the PARB application.

**5. Discussion regarding Statewide Training and Regional Training for calendar year 2015**

Sara Vincent reported that there are currently eleven regional trainings scheduled or completed for the calendar year 2014 as well as the Statewide Conference in June. Sara suggested reducing the number of regional trainings down to eight per year in order to encourage greater attendance. She also suggested that the 2015 Statewide Conference be a conference with more presenters and less detailed PARB training. The regional PARB trainings include precise material and are a better setting in which to address local board concerns or issues. Discussion was held about the appropriate number of trainings needed throughout the year, and the concerns with attendance needed for a training to continue as scheduled.

Greg Delaney moved to approve to reduce number to eight regional trainings then amended his motion

to approve the number up to eight regional trainings, and to set a minimum number of attendance required for training to be held. Melanie Johnson seconded the amended motion. Motion passed.

**6. Report from Nomination Committee and election of State PARB officers**

Destry Hawthorne, who was the Chair-Elect for the FY2015-FY2016 State Advisory Board and member of the Bryan County PARB, has resigned from PARB. Judge Post has volunteered to be Chairperson for one more year. Cindy Nocton was nominated to be the Chair-Elect and Holly Morris was nominated to be Vice-Chair.

Melanie Johnson moved and the Honorable A.J. Henshaw seconded to approve the nominations of State PARB officers. Motion passed.

**7. Discussion regarding scheduling conflict for August meeting and possibly changing date to August 1<sup>st</sup>, 22<sup>nd</sup>, or 29<sup>th</sup>, 2014**

Sara Vincent reported that there was a scheduling conflict for use of the OCCY conference room for the originally scheduled August 15<sup>th</sup> meeting and suggested that the date be changed instead of a location change. The general consensus was that August 1<sup>st</sup>, 2014 was the best option.

James Cooper moved and the Honorable Pat VerSteege seconded to approve the change of the meeting date from August 15, 2014 to August 1, 2014. Motion passed.

**8. Coordinator's Report**

A detailed report was included in the meeting packet. Sara Vincent reported that she has been working with Anthony Kibble, Programs Manager for the Office of Planning and Coordination (P&C), in cross-training with the Multidisciplinary Team (MDT) members and the PARB members as the MDT program is now under the banner of the Oklahoma Commission on Children and Youth (OCCY). Sara and Anthony are working to co-train at the 2015 regional trainings.

Sara reported that she spoke with Chris Bruehl, the Governor's Director of Appointments, in regards to Destry's vacancy on the State Advisory Board. Sara stated that she is awaiting a reply from Destry and his board on the recommendation to fill Destry's vacancy. Sara would like to submit Sharon Dorn's name in the absence of a recommendation by Destry and his board.

The Honorable Pat VerSteege moved and Carol Bridges seconded the motion to approve and submit Sharon Dorn's name to the Governor's Director of Appointments absent a recommendation by Destry and his board. Motion passed.

**9. Child Death Review Board Report**

Jay Scott Brown reported that the Child Death Review Board (CDRB) supports the Oklahoma Medical Examiners in obtaining a new facility. He also reported that the CDRB recommends that the Department of Human Services (DHS) acquire additional funds to hire new staff by offering competitive salaries, all delivery hospitals adopt policies to educate parents prior to leaving the hospital about unsafe sleeping habits, Law Enforcement and DHS investigate teen suicide cases for the possible causes of suicide, utilize the national protocols for Sudden Infant Death Syndrome (SIDS), adapt policies to notify DHS Child Welfare Services of unexpected child deaths, and a legislative ban the use of hand held devices while operating motor vehicles.

Thus far, CDRB has reviewed and closed 103 death cases (37% of deaths) related to unsafe sleep environments in 2013. CDRB has also reviewed and closed 113 SIDS cases (40% of deaths). The legislature has failed to pass a measure to ban texting while driving.

**10. Oklahoma Commission on Children and Youth Report**

Jay Scott Brown reported that the Welfare Collaborative is now under the responsibility of OCCY with DHS making recommendations as needed. The MDT's and Advocacy Centers, previously under the authority and training of the Oklahoma State Department of Health (OSDH), will now be under the authority of OCCY. Jay Scott also reported about the attempt to add more Advocacy Centers to ensure the entire state is being served.

**11. Child Abuse Training and Coordination Council Report**

Sandy Brown reported that the Board meets infrequently now as the transition of the Child Abuse Training and Coordination Council (CATCC) from OSDH to OCCY is in progress. The issue possibly stems from the transitional process taking place and the confusion of the ownership of responsibilities. It was discussed that reorganization may need to take place to get the board back on track. Attempts to have the money allocated for trainings transferred from OSDH to OCCY was also part of the discussion.

**12. "R is for Thursday" presentation**

Dr. Greg Parks and Dr. Kerri Kearney presented about the "R is for Thursday" program and its functions with former foster youth attending or soon-to-be attending college. R is for Thursday is "a collaboration of higher Ed professionals, community members, and foster alumni college students working toward increased understanding and support of former foster youth who are attending, or have graduated from, Oklahoma colleges or universities." A foster alumnus is defined as someone who was in foster care from any state at the age of 13 or older. The name "R is for Thursday" stems from an interview of a research participant who didn't know when she was a freshman that R stood for Thursday on class schedules. R is for Thursday has three primary arms: Research, Coordination, and Policies. R is for Thursday is a voluntary program for both foster alumni students and advocates. The program keeps the students' information confidential and nothing is handed out to any community partners without the student's permission. Count Me In 4 Kids is a community-led collaborative to help bring communities together in helping meet the needs of children currently or previously in foster care. It is affiliated with R is for Thursday and has plans to implement the SafeFamilies program in 2014 to use as an alternative and possibly a deterrent to foster care. The implementation of SafeFamilies comes with the associated software, YouShare.org, which is an electronic registry for those wanting to help and for foster alumni college students in need of assistance. July 17, 2014 is the 2<sup>nd</sup> Annual Statewide Conversation hosted by the University of Central Oklahoma. It is open to everyone interested in R is for Thursday. Anyone interested can register <http://education.okstate.edu/risforthursday>.

**13. New Business**

A copy of the written report by the Casey Family Programs was handed out to each of the members. Currently, over 11,000 children are in state custody, which is about a 40% increase in the last five years. Even with the increase of out-of-home care, there has been a decrease in reunifications and adoptions. There is a follow-up planned following this report. Judge Post encouraged members to read the report, especially the recommendations.

Children's Rights Interim Report about progress on the Pinnacle Plan is available online. Turnover of DHS staff continues to be a big issue. Another large issue is the continuing shortage of foster parents. Shelter stays are up, especially for teenagers.

Judge Post asked for the data on the average length of stay in out-of-home care per county and the statewide average to be discussed at the next meeting.

**14. Adjournment**

The meeting was adjourned at 12:39 p.m.



## **Post Adjudication Review Board's of Oklahoma Coordinator's Report May 19, 2014, through August 1, 2014**

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Below is a list of the Post Adjudication Review Board Coordinator's activities since May 19, 2014.

- May 19, 2014, Met with Brian Kretchmar from the Oklahoma Department of Human Services (OKDHS) Office of Client Advocacy (OCA) regarding the development and establishment of the Online Foster Parent Grievance and Retaliation Resolution process.
- May 20, 2014, Participated in a stakeholder's meeting with the OKDHS regarding Transition and Homeless Youth. Also, observed the Tulsa County ICWA PARB.
- May 21, 2014, Participated in the Children's Court Improvement Program ICWA Task Force Meeting.
- May 23, 2014, Attended the OCCY Commission Meeting
- May 28, 2014, Participated in an OKDHS Family Group Conference as a representative for the Oklahoma DV PARB.
- June 2, 2014, Met with Dan Ingram from the Oklahoma Office of Management and Enterprise Services (OMES) regarding the development and establishment of the Online Foster Parent Grievance and Retaliation Resolution process.
- June 4, 2014, Observed Oklahoma County DV PARB.
- June 5, 2014, met with Jay Scott Brown and Bobby Kuykendall regarding the PARB mobile app.
- June 10, 2014, PARB Annual Conference Planning meeting with PARB Administrative Programs Officer, Christina Whatley.
- June 11, 2014, Observed Sequoyah County PARB.
- June 13, 2014, PARB Annual Conference Planning meeting with conference presenter, Dub Turner.
- June 19-20, 2014, PARB Annual Conference at the Embassy Suites, Norman.
- June 23, 2014, Met with OCCY Program Manager, Anthony Kibble along with Stacey Clettenberg and Jean Carpenter-Williams from the National Resource Center for Youth Services (NRCYS) regarding proposed changes to the Statement of Work contained in the OCCY Contract for Services with the NRCYS.
- June 24, 2014, Met with Brian Kretchmar from the OKDHS OCA regarding the development and establishment of the Online Foster Parent Grievance and Retaliation Resolution process.
- July 2, 2014, Observed Oklahoma County DV PARB.
- July 8, 2014, Met with Dan Ingram from the OMES, the OCCY Executive Director, Lisa Smith, and the OCCY Assistant Director, Jack Chapman regarding the development and establishment of the Online Foster Parent Grievance and Retaliation Resolution process.
- July 10, 2014, Participated in the Oklahoma County Juvenile Justice Collaborative meeting. Also, met with OKDHS Deputy Director Region III, Calvin Kelley regarding the Oklahoma County PARB program. Also, met with Dan Ingram from the OMES and Oklahoma Assistant Attorney General, Grant Moak regarding the development and establishment of the Online Foster Parent Grievance and Retaliation Resolution process.

- July 16, 2014, Met with the Enid YWCA Room Rental Coordinator, Lindsey Elston regarding the Regional PARB Training to be held in Enid.
- July 17, 2014, Facilitated the Regional PARB Training held in Enid.
- July 22, 2014, Participated in the OCCY staff meeting.
- July 24, 2014, Participated in the OCCY manager's meeting.
- July 30, 2014, Met with Lou Truitt-Flanagan regarding the Regional PARB Training to be held in Claremore. Also, discussed PARB New Member Training and the proposed 2015 PARB Annual Conference Planning subcommittee.
- July 31, 2014, Facilitated the Regional PARB Training held in Claremore.
- August 1, 2014, Met with Tulsa County PARB Coordinator, Treba Shyers regarding the Tulsa County PARB program. Also discussed the Tulsa County PARB program with the Honorable Judge Fransein, Tulsa County District Judge and the Chief Judge of the Juvenile Division as well as the Honorable Judge Haskins, Tulsa County Special Judge with Juvenile Court responsibilities.

**ON GOING ACTIVITIES:**

Development and establishment of the Online Foster Parent Grievance and Retaliation Resolution process.

Development of the 2015 PARB New Member Training and Regional Training agendas with the NRCYS.

**THE FOLLOWING APPOINTMENTS HAVE BEEN MADE TO LOCAL BOARDS**

**Wagoner County**

Jill Elliott

**Jackson County**

Gema Marple

**LeFlore County**

Ethelta Lawrence

**Custer/Washita County**

Toni Ruiz

**Muskogee County**

Connie Williams

**Sequoyah County**

Jimmy Allen

**Bryan County**

Weslie Elliott