

OKLAHOMA CHILD DEATH REVIEW BOARD
SOUTHEASTERN REGIONAL REVIEW TEAM
Commission on Children and Youth
1111 N. Lee, Suite 500
Oklahoma City, OK

MINUTES
December 10, 2015
1:13 pm – 4:24 pm

MEMBERS PRESENT: Jerrell Hoffman, J.R. Kidney, Carolyn Parks, Glenna Stumblingbear-Riddle

MEMBERS ABSENT: LaTrenda Sanders, John Steumky, DA (vacant)

STAFF: Lisa Rhoades

I. Call to Order

J.R. Kidney called the meeting to order at 1:13 pm.

II. Roll Call

Roll call completed of members. A quorum was present.

III. Public Comments

No public present.

IV. Review and Approval of September 10, 2015 Minutes

Carolyn Parks made a motion at 1:14 pm to approve the September 10, 2015 meeting minutes. Jerrell Hoffman seconded the motion.

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| Jerrell Hoffman | Yes |
| J.R. Kidney | Yes |
| Carolyn Parks | Yes |
| Glenna Stumblingbear-Riddle | Yes |

Motion Passed

V. Discussion and Possible Action on Proposed 2016 Meeting Dates and Possible New Time

Lisa advised the Team in keeping with the same calendar formula (2nd Thursday of the 3rd month of each quarter) the 2016 dates would be March 10, June 9, September 8, and December 8. After some discussion regarding the start time, the Team agreed to change from a 1 p.m. start time to a 9 a.m. start time. Carolyn Parks made a motion at 1:16 pm to accept the proposed meeting dates and to change the meeting starting time to 9 a.m. Motion seconded by Jarrell Hoffman.

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| Jerrell Hoffman | Yes |
| J.R. Kidney | Yes |
| Carolyn Parks | Yes |
| Glenna Stumblingbear-Riddle | Yes |

Motion Passed

VI. Proposed Executive Session to Discuss Child Deaths (pursuant to 25 O.S. sec. 307(C)(8)).

Carolyn Parks made a motion at 1:17 pm to enter into Executive Session. Motion seconded by Jarrell Hoffman.

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| Jerrell Hoffman | Yes |
| J.R. Kidney | Yes |
| Carolyn Parks | Yes |
| Glenna Stumblingbear-Riddle | Yes |

Motion Passed

Staff was present for Executive Session.

Open Session reconvened at 4:21 p.m.

VIII. Action Items from Executive Session

Jerrell Hoffman made a motion at 4:21pm on case #11-G-37-2015-000471 recommending law enforcement utilize the Sudden Unexplained Infant Death Investigation protocols and contact OKDHS/Child Welfare when there is an unexpected child death. Motion seconded by Carolyn Parks.

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| Jerrell Hoffman | Yes |
| J.R. Kidney | Yes |
| Carolyn Parks | Yes |
| Glenna Stumblingbear-Riddle | Yes |

Motion Passed

Carolyn Parks made a motion at 4:23 pm to close those cases designated as closed. Motion seconded by Jerrell Hoffman.

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| Jerrell Hoffman | Yes |
| J.R. Kidney | Yes |
| Carolyn Parks | Yes |
| Glenna Stumblingbear-Riddle | Yes |

Motion Passed

Cases Closed:

14-G-37-04-2015-00037 14-H-37-04-2015-00010 14-G-37-04-2015-00029 14-G-37-04-2015-00034
 15-G-37-04-2015-00042 14-H-37-04-2015-00046 14-G-37-04-2015-00045 14-8285-ND
 13-8288-ND 14-8287-ND

XI. New Business

There was no new business.

XII. Adjourn

Carolyn Parks made a motion at 4:24 pm to adjourn the meeting. Motion seconded by Glenna Stumblingbear-Riddle.