

## OFFICE OF PLANNING AND COORDINATION STEERING COMMITTEE

1111 N. Lee Ave., Suite 500  
Oklahoma City, Oklahoma 73103

### Regular Meeting May 23, 2014 MINUTES

#### I. **Welcome and Introductions – Commissioner Sid Brown**

Commissioner Sid Brown called the meeting to order at 10:40am. Those in attendance were: Commissioner Sid Brown, Judge Richard Kirby, Commissioner James Saffle, Dr. Deborah Shropshire (OKDHS), Commissioner Ken Couchman, Anthony Kibble OCCY, Jack Chapman OCCY, Lisa Smith OCCY, Commissioner Jason Charles, Sherri Snyder (CACO), Dub Turner (Drug Endangered Children), Jennifer Hardin OCCY, Lisa Rhoades OCCY, Cherra Taylor, Commissioner Wanda Felty, and Nena Newman (OKDHS). Commissioner Jay Scott Brown joined via teleconference.

#### II. **Discussion on CW Collaborative – Dr. Deborah “Deb” Shropshire & Jack Chapman**

Jack started the meeting with explaining how the collaborative came to existence. The Commission had a subcommittee that worked on the Community Collaborative and Pottawatomie County was the test site for the Collaborative. With a couple of the subcommittee members no longer with the Commission, a transition began to take place between OCCY and DHS. Lisa Smith, Jack Chapman, Dr. Deb Shropshire, Debroah Smith and Ed Lake met to discuss the continuing roles of DHS and OCCY in the Collaborative.

Dr. Shropshire is transitioning from her position as a pediatrician to the position as deputy director for Specialized Community Partnerships at DHS. She will begin her new position on July 1, 2014. Dr. Shropshire shared her vision for the Collaborative. She expressed that she is working on learning the position before the transition is complete and would like to work extensively with the Steering Committee on the Community Collaborative.

Jack recommended that instead of using the subcommittee to work on the Collaborative, the Steering Committee would be responsible for how the Community Collaborative functions with all responsible parties reporting to the Committee. Judge Richard Kirby expressed that he feels that it would be more appropriate for Dr. Shropshire to become familiar with her new role and then decide if the subcommittee is necessary. Commissioner Couchman expressed that he didn't feel the subcommittee is necessary at

to adapt to on-site visits. He also explained the outline of the On-Site Compliance Report, and the scoring process which will be given at the end of the visit. He also noted that the DA and/or assistant district attorney (ADA), the coordinator, and an OCCY staff member are to sign the report at the end of the visit. A formal letter will be mailed to the team after completion of the visit.

**V. FSMDT Training Discussion – Jennifer Hardin & Dub Turner**

Jennifer discussed the changes of the FSMDT's initial training process from a 30 minute-1 hour PowerPoint training to a longer, more intensive training. The first pilot training will be in Logan County on June 12. Dub Turner, Vanessa Price, and Nena Newman will be assisting Jennifer with the training. Dub and Vanessa will cover the collaboration, and responding to drug endangered children cases. Nena will cover the financial process and responsibilities of the FSMDT's. Law Enforcement officers who attend the training will be able to receive CLEET training hours.

**VI. CAMA Funding Process – Nena Newman**

Nena explained the process on how the money is distributed to the FSMDT's. The CAMA Funding is managed by DHS and is distributed evenly among the FSMDT's that are deemed functional or provisionally functional. During the first week of October, the total amount of funding from the previous collection period is determined by a formula used to determine the amount of funding to distribute to each eligible FSMDT and CAC. The contract and funding renewal applications are then sent out to the eligible FSMDT's and CAC's. Contracts are for three years with funding renewals each year of the contract's duration. The deadline for submission of the applications is by the first week of November. Funds are distributed by the end of January of the following year.

**VII. P&C Nominating Committee – Anthony Kibble**

Anthony proposed to the Steering Committee the idea of creating a nominating committee to review the nominations of the CPB Representative for OCCY's Board of Commissioners as Commissioner Couchman's term is expiring. Sherri Snyder has volunteered to be on the nomination committee if the committee is formed. It was decided by the Steering Committee to review the nominations at the next Steering Committee meeting in June.

**VIII. Strengthening Custody and Transition Update – Commissioner Jason Charles**

Commissioner Charles reported that there are two committees working under Strengthening Custody and Transition. One committee works on the pilot projects being conducted by the institutions, particularly in the Office of Juvenile Affairs (OJA) institutions. Central Oklahoma Juvenile