

OFFICE OF PLANNING AND COORDINATION STEERING COMMITTEE

1111 N. Lee Ave., Suite 500
Oklahoma City, Oklahoma 73103

Regular Meeting September 19, 2014 MINUTES

I. **Welcome and Introductions – Commissioner Sid Brown**

Commissioner Sid Brown called the meeting to order at 10:57am. Those in attendance were: Commissioner Sid Brown, Commissioner Ken Couchman, Anthony Kibble, Jack Chapman, Lisa Smith, Commissioner Jason Charles, Jennifer Hardin, Lisa Rhoades, Cherra Taylor, Commissioner Wanda Felty, Marques Butler, and Commissioner Sheryl Marseilles.

II. **Review /Approval of May 23, 2014 Minutes – Commissioner Sid Brown**

The committee briefly reviewed the minutes of the previous meeting.

Commissioner Jason Charles moved to approve the minutes and Commissioner Ken Couchman seconded the motion. The minutes were approved.

III. **P&C Program Manager’s Report – Anthony Kibble**

Copies of the Program Manager’s report, the Activity Report, and the Evaluations and Results report were handed out to the committee members. Anthony reported that there are a total of 31 Freestanding Multidisciplinary Teams (FSMDT) throughout the state, four of which are provisionally functioning. Anthony also reported of working to establish FSMDT’s in Hughes, Lincoln, Seminole, Jackson, Okfuskee, and Stephens Counties in FY2015.

Anthony reported on the multiple partnerships that P&C have obtained in order to provide trainings for the FSMDT’s and the Children’s Advocacy Centers (CAC) throughout the state. P&C partnered with the Oklahoma Drug Endangered Children (DEC) program to provide trainings in Logan and Grady Counties; they partnered with the Child Advocacy Center of Oklahoma (CACO) and the National Children’s Advocacy Center to provide a one day Advanced Forensic Interviewing Workshop; and they partnered with the Center for Child Abuse and Neglect, and the Oklahoma Drug Endangered Children’s Alliance to host the 22nd Annual Oklahoma Child Abuse and Neglect Conference which P&C sponsored two school-based counselors to attend the conference.

Anthony reported that P&C had submitted an application for the Children’s Justice Act (CJA) grant through the Oklahoma Advisory Task Force on Child Abuse and Neglect to assist in providing more trainings to FSMDT’s and other professionals across the state.

He also reported that P&C, along with CACO, is working with the communities of Beckham County to establish a CAC. Jennifer added that the city of Sayre has donated office space for the CAC, and that Sherry Snyder of CACO held a training for the Board of Directors. Jennifer also added that she will be working with Pottawatomie County in establishing a Family Justice Center, explained the function of the Family Justice Center, which is modeled after CAC's.

Anthony introduced to the committee the Community Partnership Board (CPB) Coordinator, Charles Bellows. Anthony also mentioned that the CPB Representative nominations are included in the packet that was handed out at the beginning of the meeting. P&C provides technical and financial assistance for the operation of the CPB's with 34 CPB's awarded funding for FY2015.

Anthony briefly discussed on contents of the P&C database and shared printouts of the activities that are recorded on the database.

IV. OKDHS/OCCY Partnership Update – *Jack Chapman*

Jack stated that Dr. Shropshire was unable to attend the meeting due to a conflict in her schedule but will attend the next meeting. Jack reported that a contract has been developed to continue the partnership between OCCY and DHS on community initiatives. Commissioner Brown asked Jack what part will OCCY play in the collaborative and Jack specified that a formal plan has not been developed, but that Dr. Shropshire wants to report to the committee and that the committee can provide feedback and/or assistance. It was requested that Dr. Shropshire could also provide updates via email. Jack and Lisa said that they will speak to Dr. Shropshire but believes that she will be willing to email updates as needed.

V. Developmental Disabilities Partnership and Training: Quinten Douglas Wood Act of 2014 – *Commissioner Wanda Felty*

Commissioner Felty reported that, in response the investigation on Quinten Wood's death, a partnership training was conducted in Ada that focused on investigating cases of children with developmental disabilities, especially those with limited communication skills. She also reported that, with a great need for training on this subject, OCCY is developing a similar, more inclusive training to be conducted throughout the entire state. Developmental disability awareness is needed for the CPB's so the communities understand what to look for in the investigations involving disabled children.

Anthony added that P&C is creating a group to oversee the training process throughout the state. He also added that the trainings will be for the FSMDT's and the CPB's. The plan is to implement the trainings starting in the winter 2014 and continue into the spring 2015. A meeting will be held on September 29, 2014, to continue with the development of the training process. Anthony stated that Comanche and Pittsburg Counties were the two counties that received the most referrals in regards to disabled children. These two counties will be the

pilot sites for the trainings with one of them in McAlester in Pittsburg County, and the other in Stephens County which is adjacent to Comanche County.

VI. Discussion and possible action on CPB Representative Nominations – P&C Steering Committee

The nominees were incumbent Commissioner Ken Couchman of Friends of NW 10th Street (Oklahoma County), Gail Boe of Osage County CPB, Dr. Tony Wohlers, PhD of Lawton-Fort Sill Community Coalition (Comanche County), and Deanna Chancellor of Leflore County Coalition for Health Living. Commissioners Sid Brown, Wanda Felty, Jason Charles, and Sheryl Marseilles reviewed and scored the nominations. The scores were tallied and Ken Couchman won the nomination.

VII. Next Steps and Meeting Date – Commissioner Sid Brown

The next meeting is scheduled for November 21, 2014, immediately following the Commission meeting. It has been agreed to have a pot luck at the next meeting.

VIII. Adjourn

With no other announcements, Commissioner Brown adjourned the meeting at 11:45am.