

OKLAHOMA CHILD DEATH REVIEW BOARD

Oklahoma Commission on Children and Youth
1111 N. Lee, Suite 500
Oklahoma City, OK

MINUTES

September 17, 2015
8:41 am – 11:57 am

MEMBERS PRESENT: Kristy Bradley, Jay Scott Brown, Amy Baum for Ryan Brown (CPC), Brandi Woods-Littlejohn for Sheryll Brown, Susan Caswell, Carolyn Parks for Terry Cline, Andi Grosvald-Hamilton for Stan Florence, Karen Beam for Nico Gomez, Angela Henderson, Annette Jacobi, Debi Knecht for Ed Lake, Joyce Marshall, Lisa Smith, Carmin Tecumseh-Williams, Jon Trzcinski, Teresa Capps for Terri White, and Donna Glandon for T. Keith Wilson

MEMBERS ABSENT: Ryan Brown (AAP), Sarah Passmore, Eric Pfeifer, Miguel Ramos, Susan Schmidt, Gail Stricklin, Jennifer Thomas, Vacant (OOA), Vacant (Physician), and Vacant (EMT Association)

GUEST: Kelsey Price, OCCY/OJSO Intern

STAFF: Lisa Rhoades

I. Call to Order

Chair Donna Glandon called the meeting to order at 8:41.

II. Roll Call

Introductions in lieu of roll call completed of members. A quorum was present.

III. Public Comment

There was no public comment.

IV. Review and Approval of the August 20, 2015 Minutes

Annette Jacobi made a motion at 8:43 a.m. to approve the August 20, 2015 minutes. Motion seconded by Carolyn Parks.

Jay Scott-Brown	Yes
Amy Baum	Abstain
Brandi Woods-Littlejohn	Yes
Susan Caswell	Abstain
Carolyn Parks	Yes
Andi Grosvald-Hamilton	Abstain
Karen Beam	Yes
Annette Jacobi	Yes
Debi Knecht	Abstain
Joyce Marshall	Abstain
Lisa Smith	Abstain
Jon Trzcinski	Yes
Teresa Capps	Abstain
Donna Glandon	Yes

Motion Passed

VI. Vote to Enter into Executive Session pursuant to 25 O.S. Section 307(C)(8) to Discuss Child Deaths

Brandi Woods-Littlejohn made a motion at 8:44 am to enter into Executive Session. Motion seconded by Andi Grosvald-Hamilton.

Jay Scott-Brown	Yes
Amy Baum	Yes
Brandi Woods-Littlejohn	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Andi Grosvald-Hamilton	Yes
Karen Beam	Yes
Annette Jacobi	Yes
Debi Knecht	Yes
Joyce Marshall	Yes
Lisa Smith	Yes
Jon Trzcinski	Yes
Teresa Capps	Yes
Donna Glandon	Yes

Motion Passed

Staff was in attendance for Executive Session, Ms. Price (guest) exited the meeting.

IX. Vote to Enter into Open Session

Amy Baum made a motion at 11:44 am to enter into open session. Motion seconded by Andi Grosvald-Hamilton.

Kristy Bradley	Yes
Jay Scott-Brown	Yes
Amy Baum	Yes
Brandi Woods-Littlejohn	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Andi Grosvald-Hamilton	Yes
Angela Henderson	Yes
Annette Jacobi	Yes
Debi Knecht	Yes
Joyce Marshall	Yes
Carmin Tecumseh-Williams	Yes
Jon Trzcinski	Yes
Teresa Capps	Yes
Donna Glandon	Yes

Motion Passed

X. Discussion and Possible Action Regarding Matters Discussed in Executive Session

Angela Henderson made a motion at 11:49 am regarding case #: 14-G-37-03-2015-00076 to a) send a letter to the Office of the Chief Medical Examiner inquiring if OKDHS had been notified of the death and if so, what the referral number was, and b) to send a letter to the associated law enforcement agency recommending a scene investigation be conducted regardless if a child is transported to the hospital, use of the Sudden Unexpected Infant Death Scene Investigation protocols for investigating infant deaths, and to contact the Oklahoma Department of Human Services/Child Welfare division of all unexpected child deaths. Motion seconded by Jon Trzcinski.

Kristy Bradley	Yes
Jay Scott-Brown	Yes
Amy Baum	Yes
Brandi Woods-Littlejohn	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Andi Grosvald-Hamilton	Yes
Angela Henderson	Yes
Annette Jacobi	Yes
Debi Knecht	Yes
Joyce Marshall	Yes
Carmin Tecumseh-Williams	Yes
Jon Trzcinski	Yes
Teresa Capps	Yes
Donna Glandon	Yes

Motion Passed

Joyce Marshall made a motion at 11:51 am regarding case #: 14-G-37-03-2015-00027 to send a letter to the Oklahoma Department of Human Services/Child Welfare division inquiring if the surviving siblings are receiving Trauma Focused Cognitive Behavioral Therapy, and recommending use of such if not.

Kristy Bradley	Yes
Jay Scott-Brown	Yes
Amy Baum	Yes
Brandi Woods-Littlejohn	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Andi Grosvald-Hamilton	Yes
Angela Henderson	Yes
Annette Jacobi	Yes
Debi Knecht	Yes
Joyce Marshall	Yes
Carmin Tecumseh-Williams	Yes
Jon Trzcinski	Yes
Teresa Capps	Yes
Donna Glandon	Yes

Motion Passed

Brandi Woods Littlejohn made a motion at 11:54 am to close those cases designated as closed. Motion seconded by Carolyn Parks.

Kristy Bradley	Yes
Jay Scott-Brown	Yes
Amy Baum	Yes
Brandi Woods-Littlejohn	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Andi Grosvald-Hamilton	Yes
Angela Henderson	Yes
Annette Jacobi	Yes
Debi Knecht	Yes
Joyce Marshall	Yes
Carmin Tecumseh-Williams	Yes
Jon Trzcinski	Yes
Teresa Capps	Yes
Donna Glandon	Yes

Motion Passed

CASES CLOSED:

14-H-37-03-2015-00051 14-H-37-03-2015-00050 14-F-37-03-2015-00053 15-H-37-03-2015-00087
14-G-37-03-2015-00065 13-C-37-06-2014-00054 15-H-37-03-2015-00100 10-A-37-03-2015-00098
10-A-37-03-2015-00097 12-G-37-03-2015-00082 15-H-37-03-2015-00086 14-A-37-03-2015-00090
15-H-37-03-2015-00084 10-A-37-03-2015-00094 10-A-37-03-2015-00093 15-H-37-03-2015-00074
15-H-37-03-2015-00075 14-F-37-03-2015-00054 14-G-37-03-2015-00048 14-A-37-03-2015-00080
14-G-37-03-2015-00067 14-F-37-03-2015-00004 14-B-37-04-2015-00036 14-A-37-04-2015-00035
11-H-37-03-2015-00096 14-G-37-03-2015-00101 14-A-37-05-2015-00003 14-A-37-03-2015-00061
14-G-37-03-2015-00073 11-H-37-03-2015-00095 14-G-37-03-2015-00083 14-F-37-03-2015-00102
12-8203-ND

XI. New Business

Amy Baum advised Oklahoma Interviewing Services will be hosting a Zumbathon on September 26, 2015 to raise money for increasing mobile interviewing capabilities. The event will be at Oak Crest Church of Christ (1111 SW 89th, OKC, OK). All are welcome!

XII. Adjourn

Brandi Woods-Littlejohn made a motion to adjourn at 11:57 am. Motion seconded by Angela Henderson.