

SOUTHWESTERN OKLAHOMA REGIONAL CHILD DEATH REVIEW TEAM
Commission on Children and Youth
1111 N. Lee, Suite 500
Oklahoma City, OK

MINUTES

August 10, 2015
10:08 am – 12:42 pm

MEMBERS PRESENT: Toni Capra, Donna Glandon, Jason Hicks, Betty Johnson, Tommy Uptergrove, and Alicia Vanbuskirk

MEMBERS ABSENT: Heidi Malling, Representative of Oklahoma Psychological Association (VACANT)

STAFF: Lisa Rhoades

I. Call to Order

The meeting was called to order at 10:08 am. A quorum was present.

II. Roll Call

Introductions were made in lieu of roll call.

III. Public Comment

There were no public comments.

IV. Review and Approval of the April 23, 2015 Minutes

Toni Capra made a motion at 10:09 am to approve the April 23, 2015 minutes. Motion seconded by Jason Hicks.

Toni Capra	Yes
Donna Glandon	Yes
Jason Hicks	Yes
Betty Johnson	Yes
Tommy Uptergrove	Yes
Alicia Vanbuskirk	Yes

Motion Passed

V. Election of Chair and Vice-Chair

Donna Glandon made a motion at 10:11 am to elect Toni Capra as Chairperson and Betty Johnson as Vice-Chairperson for the Team. Motion seconded by Alicia Vanbuskirk.

Toni Capra	Yes
Donna Glandon	Yes
Jason Hicks	Yes
Betty Johnson	Yes
Tommy Uptergrove	Yes
Alicia Vanbuskirk	Yes

Motion Passed

VI. Report from Staff

a) Status of Team Caseload – Lisa advised the Team that there were six death cases from 2013 or

older that staff was collecting information on for review, ten cases from 2014 and 34 cases thus far from 2015. Near death numbers were approximately 31, dating back to 2013.

b) Status of Case Manager – Lisa advised the case manager search was temporarily on hold until possibly January 2016.

VII. Proposed Executive Session to Discuss Child Deaths (pursuant to 25 O.S. sec. 307(C)(8))

Donna Glandon made a motion at 10:19 am to move into Executive Session. Motion seconded by Betty Johnson.

Toni Capra	Yes
Donna Glandon	Yes
Jason Hicks	Yes
Betty Johnson	Yes
Tommy Uptergrove	Yes
Alicia Vanbuskirk	Yes

Motion Passed

Staff was present for Executive Session.

VIII. Vote to Enter into Open Session

Betty Johnson made a motion at 12:36 pm to come out of executive session and enter into open session. Tommy Uptergrove seconded the motion.

Toni Capra	Yes
Donna Glandon	Yes
Jason Hicks	Yes
Betty Johnson	Yes
Tommy Uptergrove	Yes
Alicia Vanbuskirk	Yes

Motion Passed

IX. Discussion and Possible Action Regarding Matters Discussed in Executive Session

Tommy Uptergrove made a motion at 12:40 pm to rescind the motion made in January 2015 on closed case 14-G-37-02-2015-00006 recommending the law enforcement agency send all records when requests are received, as the report was received from law enforcement and the motion was no longer applicable.

Toni Capra	Yes
Donna Glandon	Yes
Jason Hicks	Yes
Betty Johnson	Yes
Tommy Uptergrove	Yes
Alicia Vanbuskirk	Yes

Motion Passed

Betty Johnson made a motion at 12:41 pm regarding case #14-G-37-02-2015-00031 recommending law enforcement and the Office of the Chief Medical Examiner notify Child Welfare of unexpected child deaths. Motion seconded by Alicia Vanbuskirk.

Toni Capra	Yes
Donna Glandon	Yes
Jason Hicks	Yes
Betty Johnson	Yes
Tommy Uptergrove	Yes
Alicia Vanbuskirk	Yes

Motion Passed

Donna Glandon made a motion at 12:42 pm recommending closure on those cases designated as closed. Motion seconded by Betty Johnson.

Toni Capra	Yes
Donna Glandon	Yes
Jason Hicks	Yes
Betty Johnson	Yes
Tommy Uptergrove	Yes
Alicia Vanbuskirk	Yes

Motion Passed

Cases Closed:

14-G-37-02-2015-00031 14-A-37-02-2015-00023 14-A-37-02-2015-00019 14-F-37-02-2015-00017
14-H-37-02-2015-00026 14-F-37-02-2015-00014 14-G-37-02-2015-00009 14-G-37-02-2015-00022
14-H-37-02-2015-00030 14-A-37-02-2015-00032 14-G-37-02-2015-00025 14-H-37-02-2015-00028
14-H-37-02-2015-00024 14-G-37-02-2015-00020 14-G-37-02-2015-00021 14-H-37-02-2015-00029
13-8234-ND

X. New Business

No new business

XI. Adjourn

Tommy Uptergrove made a motion to adjourn at 12:42 pm. Motion seconded by Jason Hicks.