

OKLAHOMA CHILD DEATH REVIEW BOARD

Oklahoma Commission on Children and Youth
1111 N. Lee, Suite 500
Oklahoma City, OK

MINUTES

April 16, 2015
8:40 am – 12:15 pm

MEMBERS PRESENT: Kristy Bradley, Jay Scott Brown, Brandi Woods-Littlejohn for Sheryll Brown, Susan Caswell, Carolyn Parks for Terry Cline, Beverly Rupert for Nico Gomez, Angela Henderson, Annette Jacobi, Joyce Marshall, Eric Pfeifer, Miguel Ramos, Dawn Bender for Lisa Smith, Cindy Goble for Gail Stricklin, Jennifer Thomas, Jon Trzcinski, and Donna Glandon for T. Keith Wilson

MEMBERS ABSENT: Amy Baum for Ryan Brown (CPC), Ryan Brown (AAP), Stan Florence, Tracey Haney, Edward Lake, Sarah Passmore, Susan Schmidt, Terri White, Vacant (OOA), Vacant (Physician), and Vacant (EMT Association)

STAFF: Dennis Furey and Lisa Rhoades

I. Call to Order

Vice-Chair Donna Glandon called the meeting to order at 8:40 am.

II. Roll Call

Roll call completed of members. A quorum was present.

III. Public Comment

There was no public comment.

IV. Review and Approval of March 19, 2015 Minutes

Carolyn Parks made a motion at 8:42 am to approve the March 19, 2015 meeting minutes. Motion seconded by Brandi Woods-Littlejohn.

Kristy Bradley	Abstain
Jay Scott-Brown	Yes
Brandi Woods-Littlejohn	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Beverly Rupert	Abstain
Angela Henderson	Abstain
Joyce Marshall	Abstain
Eric Pfeifer	Abstain
Miguel Ramos	Yes
Dawn Bender	Yes
Cindy Goble	Abstain
Jennifer Thomas	Yes
Jon Trzcinski	Yes
Donna Glandon	Yes

Motion Passed

V. Discussion, including preliminary 2014 data, on 2015 Annual Recommendations

Brandi Woods-Littlejohn made a motion to approve the proposed 2015 board recommendations. Motion seconded by Jennifer Thomas.

Kristy Bradley	Yes
Jay Scott-Brown	Yes
Brandi Woods-Littlejohn	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Beverly Rupert	Yes
Angela Henderson	Yes
Joyce Marshall	Yes
Eric Pfeifer	Yes
Miguel Ramos	Yes
Dawn Bender	Yes
Cindy Goble	Yes
Jennifer Thomas	Yes
Jon Trzcinski	Yes
Donna Glandon	Yes

Motion Passed

- VI. Vote to Enter into Executive Session pursuant to 25 O.S. Section 307(C)(8) to Discuss Child Deaths**
 Angela Henderson made a motion at 10:21 am to enter into Executive Session. Motion seconded by Carolyn Parks.

Kristy Bradley	Yes
Jay Scott-Brown	Yes
Brandi Woods-Littlejohn	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Beverly Rupert	Yes
Angela Henderson	Yes
Joyce Marshall	Yes
Eric Pfeifer	Yes
Miguel Ramos	Yes
Dawn Bender	Yes
Cindy Goble	Yes
Jennifer Thomas	Yes
Jon Trzcinski	Yes
Donna Glandon	Yes

Motion Passed

Staff was in attendance for Executive Session.

- VII. Vote to Enter into Open Session**
 Susan Caswell made a motion at 12:01 pm to enter into open session. Motion seconded by Joyce Marshall.

Kristy Bradley	Yes
Brandi Woods-Littlejohn	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Beverly Rupert	Yes
Angela Henderson	Yes
Joyce Marshall	Yes
Eric Pfeifer	Yes
Miguel Ramos	Yes
Dawn Bender	Yes
Jennifer Thomas	Yes
Jon Trzcinski	Yes
Donna Glandon	Yes

Motion Passed

- VIII. Discussion and Possible Action Regarding Matters Discussed in Executive Session**
 Susan Caswell made a motion at 12:09 pm regarding case #14-G-37-052015-00007 for sending law enforcement a request relating to reports of incidents prior to the child death and requesting procedures for informing the Oklahoma Department of Human Services during these incidents. Motion seconded by Carolyn Parks.

Kristy Bradley	Yes
Brandi Woods-Littlejohn	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Beverly Rupert	Yes
Angela Henderson	Yes
Joyce Marshall	Yes
Eric Pfeifer	Yes
Miguel Ramos	Yes
Dawn Bender	Yes
Jennifer Thomas	Yes
Jon Trzcinski	Yes
Donna Glandon	Yes

Motion Passed

Brandi Woods-Littlejohn made a motion at 12:14 pm recommending closure on those cases designated as closed. Motion seconded by Carolyn Parks.

Kristy Bradley	Yes
Brandi Woods-Littlejohn	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Beverly Rupert	Yes
Angela Henderson	Yes
Joyce Marshall	Yes
Eric Pfeifer	Yes
Miguel Ramos	Yes
Dawn Bender	Yes
Jennifer Thomas	Yes
Jon Trzcinski	Yes
Donna Glandon	Yes

Motion Passed

CASES CLOSED:

13-G-37-03-2015-00029 14-G-37-01-2015-00006 14-G-37-01-2015-00005 14-H-37-03-2015-00025
14-G-37-03-2015-00028 12-B-37-03-2015-00020
13-8216-ND 13-8215-ND 13-8218-ND 13-8219-ND 13-8217-ND 13-8191-ND

IX. New Business

There was no new business.

X. Adjourn

Carolyn Parks made a motion to adjourn at 12:15 pm. Motion seconded by Joyce Marshall.