

OKLAHOMA CHILD DEATH REVIEW BOARD

Oklahoma Commission on Children and Youth
1111 N. Lee, Suite 500
Oklahoma City, OK

MINUTES

March 17, 2016
9:37 a.m. to 11:38 a.m.

MEMBERS PRESENT: Jay Scott Brown, Amy Baum for Ryan Brown (CPC), Laswanique Gray for Sheryll Brown, Donna Glandon for Steven Buck, Susan Caswell, Carolyn Parks for Terry Cline, Andi Grosvald-Hamilton for Stan Florence, Karen Beam for Nico Gomez, Angela Henderson, Kristie Anderson for Ed Lake, Eric Pfeifer, Clay Nichols for Eric Pfeifer, Dawn Bender for Lisa Smith, Gail Stricklin, Dawn Butler for Carmin Tecumseh-Williams, Jennifer Thomas, Jon Trzcinski, and Teresa Capps for Terri White, and for the Office of Juvenile Affairs

MEMBERS ABSENT: Kristy Bradley, Ryan Brown (AAP), Annette Jacobi, Joyce Marshall, Sarah Passmore, Miguel Ramos, Susan Schmidt, Vacant (OOA), Vacant (Physician), and Vacant (EMT Association)

STAFF: Lisa Rhoades

I. Call to Order

Chair Donna Glandon called the meeting to order at 8:37 am.

II. Roll Call

Introductions were made in lieu of roll call. A quorum was present.

III. Public Comment

There was no public comment.

IV. Review and Approval of the February 18, 2016 Minutes

Jon Trzcinski made a motion at 8:41 a.m. to approve the February 18, 2016 minutes. Motion seconded by Carolyn Parks.

Jay Scott Brown	Yes
Amy Baum	Yes
Laswanique Gray	Abstain
Donna Glandon	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Andi Grosvald-Hamilton	Abstain
Karen Beam	Yes
Kristie Anderson	Abstain
Clay Nichols	Yes
Dawn Bender	Yes
Gail Stricklin	Abstain
Dawn Butler	Abstain
Jennifer Thomas	Yes
Jon Trzcinski	Yes
Teresa Capps	Yes

Motion Passed

V. Report from Staff

-Data Collection Options

Lisa advised the Board that she had consulted with the Attorney General's (AG's) Office and the Board can continue to collect the data on the cases once quorum is lost; however, no action can be taken on any case nor can any official Board business be conducted.

The AG's Office also approved of Board member staff assisting with data collection/data entry on the case files and ensure the volunteers have signed a confidentiality statement kept on file. Volunteers under the age

of 18 are not approved at this time to assist with data entry.

The Board then discussed the possibility of recruiting student volunteers from local universities/graduate schools.

Lisa reported the OCCY Directors were looking into obtaining laptops for the Board through surplus. Until that time, Board members will need to begin data collection on page 1 of the paper form or bring their personally owned laptop/pad for accessing the on-line system.

VI. 2015 Data/2016 Annual Report and Recommendations

Lisa presented the current 2015 data elements available, including total number of cases reviewed and closed in 2015, the manners of death, the causes of death for the unintentional injuries, manner of death for the sleep-related cases, traffic fatality specifics, the causes of death for the intentional injuries.

The Board drafted some 2016 annual recommendations based on the data available.

VII. Vote to Enter into Executive Session pursuant to 25 O.S. Section 307(C)(8) to Discuss Child Deaths

Andi Grosvald-Hamilton made a motion at 9:52 am to enter into Executive Session. Motion seconded by Angela Henderson.

Jay Scott Brown	Yes
Amy Baum	Yes
Laswanique Gray	Yes
Donna Glandon	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Andi Grosvald-Hamilton	Yes
Karen Beam	Yes
Kristie Anderson	Yes
Clay Nichols	Yes
Dawn Bender	Yes
Gail Stricklin	Yes
Dawn Butler	Yes
Jennifer Thomas	Yes
Jon Trzcinski	Yes
Teresa Capps	Yes

Motion Passed

Staff was in attendance for Executive Session.

VIII. Vote to Enter into Open Session

Susan Caswell made a motion at 11:36 am to enter into Open Session. Motion seconded by Angela Henderson.

Jay Scott Brown	Yes
Amy Baum	Yes
Laswanique Gray	Yes
Donna Glandon	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Andi Grosvald-Hamilton	Yes
Karen Beam	Yes
Kristie Anderson	Yes
Clay Nichols	Yes
Dawn Bender	Yes
Gail Stricklin	Yes
Dawn Butler	Yes
Jennifer Thomas	Yes
Jon Trzcinski	Yes
Teresa Capps	Yes

Motion Passed

IX. Discussion and Possible Action Regarding Matters Discussed in Executive Session

Carolyn Parks made a motion at 11:37 am to close those cases designated as closed. Motion seconded by Amy Baum.

Jay Scott Brown	Yes
Amy Baum	Yes
Laswanique Gray	Yes
Donna Glandon	Yes
Susan Caswell	Yes
Carolyn Parks	Yes
Andi Grosvald-Hamilton	Yes
Karen Beam	Yes
Kristie Anderson	Yes
Clay Nichols	Yes
Dawn Bender	Yes
Gail Stricklin	Yes
Dawn Butler	Yes
Jennifer Thomas	Yes
Jon Trzcinski	Yes
Teresa Capps	Yes

Motion Passed

CASES CLOSED:

15-G-37-03-2016-00012 15-A-37-03-2016-00008 15-A-37-03-2016-00018 15-A-37-03-2016-00013
15-G-37-03-2016-00015 15-A-37-03-2016-00014 15-B-37-03-2016-00006 14-8250-ND

X. New Business

There was no new business.

XI. Adjourn

Teresa Capps made a motion at 11:38 am to adjourn the meeting. Motion seconded by Carolyn Parks.