

Registration FAQ

How do I apply for a new OBNDD Registration or renew an existing one?

A: If you want to apply for a NEW registration, you should click on the button located on the far right side of the screen titled RENEW-NEW REGISTRATION. You must have an OBNDD online registration account to submit an application online. If you do not have an online Registration account, then once at the online Registration site, you should click FIRST TIME USER and follow the instructions to create an account. If you need to RENEW an existing registration, then return to our home page and click on the link located on the right side of the screen titled ONLINE RENEWAL INSTRUCTIONS to obtain step by step instructions on how to renew online. If you prefer to submit a paper application for either a new registration or a renewal, you should click the heading OBN REGISTRATION FORMS located on the left side menu and print off the application and mail it in.

I already have an online account with OBNDD to access the PMP program, does that mean I also have an online account to access my OBNDD Registration?

A: No, the PMP Program and the online Registration are not the same. If you have not yet created an online REGISTRATION account, then you must click on the FIRST TIME USER link when you arrive at the online registration site and follow the instructions to create an account.

How long are the registrations issued for?

A: 3yrs, \$420.00 statutory fee: MD, DO, DDS, DMD, DVM, DPM, OD, PA, APN, CRNA, Animal Euthanasia Technicians, Retail Pharmacy, a Hospital, or an Institutional Pharmacy.

1yr, \$140.00 statutory fee: Dog Handlers, Hospice and Home Health Care Providers, Scientific Researchers, Clinical Detoxification, Clinical Maintenance, Analytical Laboratory for Scientific Analysis, and Teaching Institutions.

1yr, \$300.00 statutory fee: CDS Distributors, Distributors and Manufacturers of **Non-Scheduled** Pseudoephedrine doing business in Oklahoma and Distributors and Manufacturers of **Schedule V** Pseudoephedrine doing business in Oklahoma.

1yr, \$500.00 statutory fee: Manufacturers

What methods of payment for registration are accepted?

A: If you submit your application online through an OBN Registration account, you may pay with Visa, Mastercard, electronic funds transfer from a bank account, or you can select the mail in method and mail the completed form in with a check or money order. If you submit a paper application through the mail, then the only payment method accepted is check or money order.

Is there a charge to create an online account to access my OBN Registration?

A: No, there is no charge to create the online registration account, the only time you are charged fees are when you actually submit a completed application for new registration or renewal.

How can I obtain a copy of my current OBN Certificate or update my address?

A: Return to our home page and click the link located on the right side of the screen titled HOW TO PRINT CERTIFICATE OR UPDATE ADDRESS and follow the instructions given.

How do I change my name on my current OBN record?

A: You can follow the instructions given on how to PRINT CERTIFICATE OR UPDATE ADDRESS or you can submit a paper notification of the change, located under the heading OBN REGISTRATION FORMS on the left side menu (same form as the change of address form).

How can I obtain verification of an OBN Registration?

A: You should select the button on the far right side of the screen on the main menu, titled VERIFY OBNDD REGISTRATION. You can print out a primary source verification through this search tool.

How can I obtain information about the OBN Rules and Regulations?

A: Return to our home page and click the link on the left side menu titled RULES AND REGULATIONS to view Title 475 or Title 63, which contain the rules and regulations regarding OBN Registration.

Q: Can I apply for OBNDD registration without having my professional license

A: No, you must have your professional license BEFORE applying for the OBNDD registration, per Title 63, Section 2-302 (I)

Q: How do I add additional schedules to my OBNDD registration?

A: You must submit a written request to the OBNDD Registration office, per Title 475-10-1-20

Q: Is a separate/second registration required for a second business location that I'm working at?

A: Only if the 2nd location is an office used by you where CDS are administered or dispensed or CDS are stored. A 2nd registration is not required if you are only prescribing CDS from that 2nd office, per Title 475-10-1-4 B (3)

Q: Are out of state pharmaceutical suppliers of CDS required to register with OBNDD?

A: Only if shipping CDS to INDIVIDUALS within the state of Oklahoma. If shipping CDS to pharmacies or other registered entities in Oklahoma, then OBNDD registration is not required, per Title 63, Section 2-302 B