475:10-1-3. Exemption from registration or payment of fees
(a) The Director may exempt from payment of a fee for registration or re-registration any agency of the United States, the State of Oklahoma, or any political subdivision or agency thereof, which is authorized to purchase controlled dangerous substances, to obtain such substances from official stocks, to dispense or administer such substances, to conduct scientific research, institutional instructional activities, or chemical analysis analytical laboratory activities with such substances or any combination thereof, in the course of official duties (e.g., city, county, state or governmental institutions duly licensed by appropriate state agencies). A fee exemption must be requested at the time of application submission. If a fee exemption is not requested at the time of application submission, and payment is submitted with the application, no refund shall be given.
(b) The Director may exempt from registration the following persons:
   (1) Any official, employee, or officer of any agency of the United States, State of Oklahoma, or political subdivision or agency thereof, who is authorized to purchase controlled dangerous substances, to obtain such substances from official stocks, to dispense or administer such substances, to conduct scientific research, institutional instructional activities, or chemical analysis analytical laboratory activities with such substances, to possess such substances or any combination thereof, in the course of his/her official duties or employment.
   (2) Such persons shall be deemed agents of their respective agencies, provided that their professional handling of controlled dangerous substances are confined to the agency of their specific place of official duties or employment [e.g., practitioners limited to practice with such official agency, pharmacies, or drug departments limited to dispensing of controlled dangerous substances to inpatients only of their respective institutions, registered nurses, and others as defined in 63 Okl.St.Ann.§ 2-302].

475:10-1-4. Separate registration
(a) Every person or entity who engages in, or who proposes to engage in, more than one group of independent activities shall obtain a separate registration for each group of activities, except as provided by this subsection. Any person or entity, when registered to engage in the group of activities described in each paragraph of this subsection, shall be authorized to engage in the coincident activities described in that subparagraph without obtaining a registration to engage in such coincident activities; provided that, unless specifically exempted, he/she the registrant complies with all requirements and duties prescribed by law for persons or entities registered to engage in such coincident activities.
   (1) A person or entity registered to manufacture any controlled dangerous substance or basic class of controlled dangerous substances shall be authorized to distribute that substance or class, but is not authorized to distribute any substance or class which he/she the registrant is not registered to manufacture.
   (2) A person or entity registered to manufacture any controlled dangerous substance listed in Schedules HI through V shall be authorized to conduct chemical analysis and preclinical research (including quality control analysis) with narcotic and non-narcotic
controlled dangerous substances listed in those schedules which he/she the registrant is authorized to manufacture.

(3) A person registered to conduct scientific research with a basic class of controlled dangerous substances listed in Schedule I shall be authorized to manufacture such substances if and to the extent that such manufacture is set forth in the research protocol and to distribute such substances to other persons registered or authorized to conduct scientific research with such substances or registered or authorized to conduct chemical analysis for scientific purposes with controlled dangerous substances provided such distribution is made in conformance with state law.

(4) A person registered or registrant authorized to conduct analysis for scientific purposes analytical laboratory activities with controlled dangerous substances shall be authorized to manufacture such substances for analytical or instructional purposes, to distribute such substances to other persons or entities exempted from registration provided such distribution is made in conformance with state law.

(5) A person registered or authorized to conduct scientific research with controlled dangerous substances listed in Schedules III through V shall be authorized to conduct chemical analysis for scientific purposes analytical laboratory activities with controlled dangerous substances listed in those schedules in which he/she is authorized to conduct scientific research, to manufacture such substances if and to the extent that such manufacturing is set forth in the protocol filed with the application for registration, to distribute such substances to other persons or entities exempted from registration provided such distribution is made in conformance with state law, and to conduct instructional activities with controlled dangerous substances.

(6) Physicians, dentists, podiatrists, veterinarians, optometrists and other qualified persons who are authorized to carry on their respective activities under the laws of the State of Oklahoma and who are registered with the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control to dispense, prescribe and/or administer controlled dangerous substances shall be authorized to conduct instructional activities with those substances.

(7) Trainers or handlers of a canine controlled dangerous substance detector who, in the ordinary course of their profession, desire to possess any controlled dangerous substance for training said canine.

(8) A single registration to engage in any group of independent activities may include one or more controlled dangerous substances listed in the schedules authorized in that group of independent activities. A person registered to conduct scientific research with controlled dangerous substances listed in Schedule I may conduct scientific research with any substance listed in Schedule I for which he/she the registrant has filed and had approved a scientific research protocol.

(b) The following locations shall not be deemed to be principal places where controlled dangerous substances are manufactured, distributed, dispensed, and/or prescribed:
(1) A warehouse where controlled dangerous substances are stored by or on behalf of a registered person, unless such substances are distributed directly from such warehouse to registered locations, other than the registered location from which the substances were delivered, or to persons not required to register.

(2) An office used by agents of a registrant where sales of controlled dangerous substances are solicited, made, or supervised but which neither contain such substances (other than substances for display purposes or lawful distribution as samples only) nor serves as a distribution point for filling sales orders.

(3) An office used by a practitioner (who is registered at another location) where controlled dangerous substances are prescribed but neither administered nor otherwise dispensed as a regular part of the professional practice of the practitioner at such office, and where no supplies of controlled dangerous substances are maintained.

475:10-1-5. Exemptions of agents and employees

The following persons shall not be required to register and may lawfully possess controlled dangerous substances in the performance of their official duties under the provisions of the Act:

(1) An agent, or employee thereof, of any registered manufacturer, distributor, dispenser and/or user for scientific purposes of any controlled dangerous substances if such agent is acting in the usual course of his/her business or employment.

(2) An individual physician who is a resident or staff physician of a registered licensed or otherwise-authorized hospital shall not be required to register in order to administer, prescribe, or dispense controlled dangerous substances in the usual course of his/her professional practice, while acting within the scope of his/her employment in the hospital, provided that:

(A) Such resident or staff physician is authorized to carry on the respective activities under the laws of the State of Oklahoma by their appropriate State of Oklahoma licensing board.

(B) The hospital by whom he/she is employed has verified that the individual physician is so licensed by the appropriate State of Oklahoma licensing board.

(C) Such administering, prescribing, and/or dispensing is confined solely to inpatients or outpatients of the hospital by which the individual physician is employed.

(D) All prescriptions and records relating to controlled dangerous substances administered, dispensed, or prescribed to inpatients or outpatients shall reflect the designated specific internal hospital code number given to each resident or staff physician so authorized by the hospital pursuant to 475:25-1-18 and Title 21 Code of Federal Regulations, § 1301.22(C)(5) and (6).

(3) Interns of teaching hospitals shall not be required to register and may administer, dispense, and/or prescribe controlled dangerous substances in accordance with paragraph (2) of this Section, provided that:

(A) All prescriptions issued by such interns for outpatients shall be countersigned by a physician licensed by the physician's appropriate State of Oklahoma licensing board and shall bear such physician's personal designated hospital code number.

(B) Such intern is so authorized by the hospital and is acting only within the scope of his/her employment within the teaching hospital.
(4) An individual physician, dentist, podiatrist, or veterinarian, as defined in 63 Okl. St. Ann. § 2-101, who is a resident or foreign-trained, whose practice is, for any reason, limited solely to federal, state, or local government institutions, shall dispense, administer, and/or prescribe controlled dangerous substances under the authority of the registration license of the institutional hospital by whom he/she is employed in lieu of being registered himself/herself, provided that:

(A) Such dispensing, administering, and/or prescribing is done in the usual course of his/her professional practice.
(B) Such individual practitioner is authorized to carry on the respective activities under the laws of the State of Oklahoma by the appropriate State of Oklahoma licensing board.
(C) The hospital or other institution by which he/she is employed has verified that the individual practitioner is so permitted to dispense, administer, and/or prescribe drugs within the jurisdiction.
(D) Such individual practitioner is acting only within the scope of his/her employment in the hospital or institution.
(E) Records relating to controlled dangerous substances that are prescribed by such residents, foreign-trained physicians, or physicians limited to federal, state, or local government institutions, shall be kept pursuant to Title 21 Code of Federal Regulations §1304.04 and 475:25-1-18.

(5) An individual practitioner, as defined in (4) of this Section, who is limited solely to federal, state, or local government institutional practice, may obtain individual fee-exempt registration in the event that such institution by which he/she is employed does not maintain a hospital as defined by the appropriate State of Oklahoma licensing agency and the institution is not so registered with the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control OBN.

(A) Such limited practitioners shall be required to maintain records of all controlled dangerous substances administered, dispensed, and distributed by such practitioner.
(B) Such limited practitioners shall be authorized to dispense, administer, and/or prescribe controlled dangerous substances in the course of their professional practice only within such institution as designated by their appropriate State of Oklahoma state professional licensing boards.
(C) Prior to being authorized to dispense, administer, and/or prescribe controlled dangerous substances at any new or additional location, such limited practitioners shall be required to report to the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control OBN each change of location or addition of institutional employment.
(D) Such limited practitioners shall be held individually responsible for safeguards, record keeping, inventories, transferring, and disposing of controlled dangerous substances in accordance with this Chapter.

475:10-1-9. Application for registration pursuant to Title 63 Okl. St. Ann § 2-302
(a) Any person or entity who is required to be registered and who is not so registered may apply for registration at any time unless otherwise provided in this Title. No person or entity required to be registered shall engage in any activity for which registration is required until the application for
registration is granted and a Certificate of Registration is issued by the Director to such person or entity.

(b) After any person or entity is first registered, he/she the person or entity shall thereafter be required to be registered no later than the first day of November of each year.

(c) Any person or entity who fails to register shall be in violation of the Uniform Controlled Dangerous Substances Act and subject to penalties as provided therein.

(d) Applications for registration of new principal places of business and new personal registration requests received after July 1st of each year will, if accepted for registration, be registered for the forthcoming registration year period and, therefore, will not be required to pay the registration fee for the remaining four (4) months of the registration year period in which the application is made.

(e) A thirty (30) day grace period from the registration expiration date may be given before a registration is inactivated.

475:10-1-10. Application notices for registration and re-registration

(a) Any person or entity required to be registered under Title 63 may obtain the appropriate registration application notice by contacting the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control OBN to obtain the registration application, downloading the registration application on the official OBN website, or applying on the official OBN website.

(b) Any person or entity desiring to professionally handle controlled dangerous substances for the purpose of canine drug detector handling and/or training, manufacturing, distributing, conducting scientific research, or performing analytical laboratory services by scientific analysis activities of controlled dangerous substances listed in the Uniform Controlled Dangerous Substances Act, Schedules I through V, shall apply for registration as follows:

(1) Application for registration as a canine drug detector handler and/or trainer, or scientific researcher or analytical laboratory shall be registered with the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control OBN as an individual.

(2) Applicants for scientific research, analytical laboratory activities, or institutional instructional activities shall attach two (2) one (1) copies of the proposed operational protocol shall be attached to the application notice.

(3) A detailed description, diagram, and/or photographs of all security measures proposed for the safe storage of all controlled dangerous substances shall be attached to the application notice.

(c) Any place or person or entity licensed by their appropriate State of Oklahoma licensing board/authority who desires to professionally handle controlled dangerous substances in their practice of medicine, retail pharmacy, hospital, teaching institution, or institutional drug department shall apply for registration.

(d) Renewal notices Registrants will be mailed notified by renewal notice as applicable to each registered person approximately ninety (90) days before the expiration date of October 31 of each year; if any registered person does not receive such notice within thirty (30) days prior to the expiration date of his/her registration, he/she the registrant must give notice of such omission and request such notice either by personal contact with, or in writing to, the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control OBN. It shall be the registrant's responsibility to maintain a valid registration.

(e) Each application shall include all information called for in the notice application, unless the item is not applicable, in which case this fact shall be indicated, and the application notice with
comments shall be required to be returned to the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control, OKBN. The address of the registrant shall include the mailing business address and physical directions to the registrant's location [if different from the mailing address]. A post office box will not be considered a sufficient mailing business address. If the business address contains no physical street address, then a PO Box or route number may be listed, however, directions to the registrant's business location must be included with the application.

(f) Each application, attachment, or other document filed as a part of any application shall be signed by the applicant or by an officer or official of the applicant. Those applications with questions left unanswered or without proper signature will not be accepted.

475:10-1-11. Operational protocols
(a) An operational protocol to conduct scientific research, scientific analysis, analytical laboratory activities, or institutional instructional activities, or drug canine training with controlled dangerous substances listed in Schedules I through V shall be in the following form and contain the following information where applicable:

(1) Scientific research, analytical laboratory activities, or institutional instructional activities, or drug canine handlers.

(A) Name, business address, and if any, the Federal Drug Enforcement Administration (DEA) registration number.

(B) Institutional affiliation, if any.

(C) Qualifications, including an academic vita and an appropriate bibliography (listing publications).

(i) Applicants shall be required affirmatively to establish (by documentation or suitable references or other appropriate means) their good moral character and high ethical professional standing.

(ii) Applicants for scientific research shall possess at least an earned bachelor's degree in natural science, medicine, or other appropriate field from institution(s) accredited by bodies recognized by the designated authority of the University of Oklahoma Health Sciences Center.

(iii) Applicants for scientific research proposing studies involving human subjects should minimally possess an earned doctorate in medicine or natural sciences or other appropriate field from accredited institution(s).

(iv) Applicants for scientific analysis (Analytical Laboratory Activities) analytical laboratory activities who propose studies involving chemical analysis or other chemical, physical, or biological scientific activities with Schedule I-V substances shall be required to have satisfactorily completed a minimum of thirty-two (32) semester hours, or their equivalent, of acceptable courses in chemistry, with one (1) or more accredited courses in analytical chemistry.

(v) Institutional instructional activities or institutions of higher learning requesting registration of an agent of such institution shall be an institution accredited by the Oklahoma State Regents for Higher Education, or such agent of an institution shall be required to have satisfactorily completed a minimum of thirty-two (32) semester hours, or their equivalent, of acceptable courses in chemistry from an institution(s) accredited by bodies recognized by the United States Department of Education or the
(vi) Except for drug canine handlers, all applicants shall further be required to document at least one (1) year of recent suitable, professional experience for the activities to be undertaken for a Schedule I registration. This may consist of formal participation in established and recognized analytical laboratory analysis of controlled dangerous substances, research programs, institutional instructional activities, or other evidence of appropriate background approved by the Director (post-doctoral training, applicable laboratory experience, etc.).

(2) Research project.
   (A) Title of project.
   (B) Statement of purpose.
   (C) Name of controlled dangerous substance or substances involved and the amount of each substance for use.
   (D) Description of the research to be conducted, including the number and species of research subjects, the dosage to be administered, the route and method of administration, and the duration of the project.
   (E) Location where the research will be conducted.
   (F) Statement of the security provisions for storing the controlled dangerous substances and for dispensing the controlled dangerous substances in order to prevent diversion.
   (G) If the researcher or investigator desires to manufacture any controlled dangerous substances listed in this part, a statement of the quantity to be manufactured and the sources of the chemicals to be used.

(3) Authority.
   (A) Institutional approval.
   (B) Approval of Human Research Committee or Institutional Review Board.
   (C) Indication of an approval for new Federal Drug Enforcement Administration (DEA) registration number if additional registration is required by the DEA.
   (D) Indication of an approved funded grant (number), if any.

(4) Adequate environment and facilities. All applicants shall be required to establish that they have access to and beneficial use of an institutional (or other) environment appropriate to the type of activities contemplated, and that they possess the necessary facilities (inclusive of proper laboratory facilities and equipment, etc.). This requirement shall be interpreted as requiring that overall environment, facilities, and equipment meet generally recognized standards for the activities proposed.

(5) Confidentiality of research subjects.
   (A) Any person registered under the Uniform Controlled Dangerous Substances Act who intends to maintain the confidentiality of those persons who are the subjects of such research shall, pursuant to Title 63 Okl.St.Ann. § 2-106(G), upon registration or within a reasonable time thereafter, submit to the Director a separate request for each research project involving controlled dangerous substances, which shall contain the following:
(i) The researcher's registration number with the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control OBN and/or Federal Drug Enforcement Administration DEA registration number(s) for that project.
(ii) The location of the research project.
(iii) A general description of the research or a copy of the research protocol as required in this Chapter.
(iv) A specific request to withhold the names and/or any identifying characteristics of the research subjects.
(v) The reasons supporting the request.

Within thirty (30) days from the receipt of the request, the Director shall issue a letter, either granting confidentiality, requesting additional information, or denying confidentiality, in which case the reasons for the denial shall be included. A grant of confidentiality shall be limited solely to the specific research project indicated in the request.

Within thirty (30) days after the date of completion of the research project, the researcher shall so notify the Director.

475:10-1-12. Filing of application
(a) All applications for registration shall be submitted for filing with the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control OBN and shall be accompanied by the appropriate registration fee and any required attachments.
(b) Any person or entity required to obtain more than one registration may submit all applications in one (1) package. Each application must be complete and should not refer to any accompanying application for required information.

475:10-1-18. Certificate of registration
Registration form
The Certificate of Registration shall contain the name, business address, and registration number of the registrant, the schedules of controlled dangerous substances which the registrant is authorized to handle, any limitation or condition placed on the registration, and the expiration date of the registration. The registrant shall maintain the Certificate of Registration at the registered location and shall permit inspection of the Certificate by a peace officer or agency official in the enforcement of laws relating to controlled dangerous substances.

475:10-1-20. Modification of registration
Any registrant may apply to modify his/her the registration to authorize the handling of additional controlled dangerous substances by submitting a letter of request to the Registration Division of the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control OBN. The letter shall contain the registrant's name, address, state and federal registration numbers as printed on the registrant's State of Oklahoma and Federal Certificates of Registration, and the substances and/or schedules to be added to his/her the registration, and shall be signed by the registrant. If the registrant is seeking to handle additional controlled dangerous substances listed in Schedule I of the Uniform Controlled Dangerous Substances Act for the purpose of chemical analysis for scientific purposesanalytical laboratory activities, scientific research, or institutional instructional activities, he/she the registrant shall attach two (2) copies one (1) copy of his/her the protocol describing each anticipated activity involved with the additional substances or, in the event of institutional instructional activities, a statement describing the nature, extent, and duration of
such institutional instructional activity, as appropriate. No fee shall be required to be paid for the modification.

475:10-1-22. Termination of registration

The registration of any person or entity shall terminate if and when such person registrant dies, ceases legal existence, or discontinues business or professional practice including, but not limited to, full retirement. Any registrant who discontinues business or professional practice and/or no longer holds a valid Oklahoma license of the profession or occupation shall notify the Director within fourteen (14) calendar days of such fact.