



**NOTICE AND AGENDA  
OKLAHOMA BUREAU OF NARCOTICS AND DANGEROUS DRUGS CONTROL (OBNDCC)  
REGULAR COMMISSION MEETING**

**Location of meeting: OBNDCC Classroom, 419 NE 38<sup>th</sup> Terrace, OKC, OK 73105  
Date and Time of meeting: October 11, 2016 - 9:00 a.m.**

**A notice/agenda will be posted at least 24 hours before the Commission Meeting at 419 N.E. 38<sup>th</sup> Terrace, OKC, Oklahoma 73105 and on the OBN Webpage at [www.ok.gov/obndd](http://www.ok.gov/obndd)**

1. Chairman Layne Subera, DO: Call meeting to order.
2. Recording Secretary Misty Chandler: Roll Call.
3. Discussion/Action on Minutes of July 12, 2016 Regular Meeting
4. Consent Items:
  - OACP– 7/7 (0930-1030), 9/1 (0930-1030)
  - OK Justice Reform Task Force- 7/12, 8/31, 9/8, 9/19, 9/20, 9/29 and 9/30
  - OMES IS Rate Model Roundtable– 7/13 (0900-1000)
  - Dept. of Agriculture– 7/14 (1000-1200)
  - Safety and Security Cabinet Meeting- 7/18 (0900-1100)
  - CLEET Council Meeting- 7/20 (1000-1200) Ada
  - AONE Conference– 8/2-8/5 Catoosa, OK
  - OSBI– 8/10 (1130-1300)
  - DA Council– 8/18, 9/16
  - DO Conference – 8/27 Oklahoma City, OK
  - NASDEA Conference- 9/11-9/15 Portland, ME
  - Letter of Appreciation
5. Open Session - Director John Scully
  - OBN Personnel Report
    - New employee introductions
    - Employees of the Quarter
  - Presentation to Mark Woodward and Mike Snowden from Massage Therapy Association
6. Operational Statistics
7. Division Report –Legal (General Counsel Travis White)
8. Division Report – Fiscal (Fiscal Director Anita Smart)
9. Division Report – Media/Education (PIO Mark Woodward)
10. Division Report – IT (Chief IT Jeff Slotnick)
11. Division Report – Diversion (Chief Agent Mark Stewart)
12. Division Report – Human Trafficking (Deputy Director Bob Cook)
13. Division Report Enforcement – East (Chief Agent Cindy Cunningham)
14. Division Report Enforcement – West (Chief Agent Mel Woodrow)
15. Discussion/Action on Election of Chairman and Vice Chairman for 2017
16. Discussion/Action on Commission Meeting Dates for 2017
17. Consider Executive Session for the purpose of discussing the following:
  - a. To enter into executive session pursuant to 25 O.S. §307(B)(4) of the Open Meetings Act for discussion between the OBNDCC Commission and its attorneys concerning the status of the pending action *Diaz v. OBNDCC*, CIV-14-821, U.S. Western District of Oklahoma.

- b. To enter into executive session pursuant to 25 O.S. §307(B)(4) of the Open Meetings Act for discussion between the OBNDD Commission and its attorneys concerning the status of the pending action *Edwards v. OBNDD*, CIV-15-791, U.S. Western District of Oklahoma.
  - c. To enter into executive session pursuant to 25 O.S. §307(B)(4) of the Open Meetings Act and 63 O.S. §§2-104.1(E)(2) for discussion between the OBNDD Commission and its attorneys concerning the status of any pending investigation, claim or action related to complaint of *Letzkus v. OBNDD*.
18. Consider action, if any, to be taken with respect to items discussed in Executive Session.
  19. Call for New Business.
  20. Adjourn.