



**OKLAHOMA BUREAU OF NARCOTICS AND DANGEROUS DRUGS CONTROL**  
**440 N.E. 39<sup>th</sup> Street**  
**Oklahoma City, OK 73105**  
**405-521-2885 / 1-800-522-8031**

## **VACANCY ANNOUNCEMENT**

(Pending Approval of OPM 92)

**Opening Date: December 27, 2010 • Closing Date: January 14, 2011**

**Job Family / Code:** LAW ENFORCEMENT NARCOTICS AGENT II / G24B  
**Alternate Hire / Code:** LAW ENFORCEMENT NARCOTICS AGENT I / G24A  
**Position Numbers:** 47700030, 47700042, 47700083  
**Announcement Number:** 10-16  
**Salary :** \$4,088.50 per month (Level II)  
\$3,489.58 per month (Level I)  
**Number of Vacancies:** 3  
**Work Locations:** Lawton District Office, Woodward District Office  
**Division:** Enforcement

**Applicants must be willing to relocate to any place of assignment in the state and to any Bureau division.**

**Application Filing Procedures:** Applicants must have permanent status or be eligible for reinstatement to the classified service to be considered for this announcement. Please submit to Human Resources on or before the closing date a:

- Cover letter that includes the title of the position, announcement number, and daytime telephone number.
- Completed Office of Personnel Management Personal Data Summary Sheet (OPM-4B).
- Resume.
- Copy of the most recent completed employee service evaluation (PMP).

**Requirements:** All applicants must pass a physical fitness exam and a written test administered by OPM. Non-OBN applicants must pass a background investigation, polygraph examination, psychological and medical evaluation. All applicants shall be required to serve a one year probationary period.

**Education and Experience Requirements:** Requirements at Level II: Must be 21 years of age and have a bachelor's degree from an accredited college or university plus one year of drug enforcement experience. Requirements at Level I: Must be 21 years of age and have a bachelor's degree from an accredited college or university.

**Major Work Duties:** Investigates alleged violations of the State Uniform Controlled Dangerous Substance Act (Title 63) of the Oklahoma Statutes; prepares and presents appropriate cases for prosecution.

**Application materials must be received by 5 p.m. on the closing date. Send to:** Human Resources • 440 N.E. 39<sup>th</sup> Street • Oklahoma City, OK 73105 • Phones: 405-521-2885 / 1-800-522-8031 • Fax: 405-524-7619

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