ATTORNEY GENERAL

SAFE OKLAHOMA GRANT APPLICATION 2016.2

PREPARED BY THE

OFFICE OF THE
ATTORNEY GENERAL OF OKLAHOMA
E. SCOTT PRUITT

Oklahoma Office of the Attorney General
Safe Oklahoma Grant Program

In 2012 the legislature passed HB 3052 that created a grant program within the Attorney General's office, now known as the Safe Oklahoma Grant Program. The Attorney General is authorized to "award one or more such competitive grants"[1] to eligible applicants. Specifically, monies will be directed toward strategies that assist in reducing and preventing violent crime.

AVAILABLE FUNDS

Appropriations made available through legislation provide a funding stream that, according to law, will be made fully available on at the end of each fiscal year.

Funds made available through the Safe Oklahoma Grant Program shall be used to supplement, and not supplant, other federal, state, and local funds expended to carry out activities relating to daily law enforcement duties. Grant funds are to be used to enhance the budget of the law enforcement agency, not replace any appropriated funds from the local authority.

PURPOSE AREA[2]

To be eligible for a Safe Oklahoma Grant, local law enforcement agencies shall submit proposals to the Office of the Attorney General that focus on decreasing the violent crime within their jurisdiction through one of the following priority strategies:

1. Focusing on intervention and enforcement through the use of increased staffing resources with overtime funds to target violent crime with evidence-driven approaches. Policing initiatives may include directed patrols, "hot spot" policing, intelligence-led policing, or youth and gang violence interventions (funds cannot be used for new hires or regular salary and benefits);

2. Increasing technological capacity to support intervention and enforcement with the purchase of technology for crime prevention and criminal justice problem solving. Technology shall include, but not be limited to, crime-mapping software, Global Positioning Systems (GPS) technology and smart phone tools;

3. Enhancing analytical capacity through the development or expansion of analytical capabilities that focus on crime mapping, analysis of crime trends and developing data-driven strategies that focus on violent crime reduction through the employment of civilian crime analysts;

4. Engaging with community partners in order to develop partnerships and projects that focus on preventing violent crime in the community. Community partners may include, but are not limited to, public and private service providers, the courts, and probation and parole

[1] 74 O.S. § 20k (A).

[2] 74 O.S. § 20k (B).

services. Projects shall include, but are not limited to, programs that focus on drug enforcement efforts, youth violent crime, gang violence, and offender recidivism; and

5. Increasing direct services to crime victims through local law enforcement efforts which shall include, but not be limited to, addressing gaps in crime victims' services by enhancing accessibility to services, increasing awareness of victimization and partnering with local community providers to improve supports and services to victims of crime.

ELIGIBLE APPLICANTS

Awards will be made to local law enforcement agencies across Oklahoma including police and sheriff departments. Cities or counties must be the legal applicant and recipient of funds on behalf of police and sheriff departments.

It will be necessary to have an authorized official sign the grant application.

REQUIREMENTS FOR ALL APPLICANTS

All applicants must submit a completed grant application, signed by the authorized official (i.e. the person who is authorized to enter into contracts on behalf of the city or county).

Applicants MUST include in their application the violent crime rate[3] for the previous five years (2011, 2012, 2013, 2014, and 2015). When applying for the grant, law enforcement agencies must consider evidence-based techniques that will produce tangible results in their jurisdiction.

GRANT PERIOD

Projects receiving approval will be awarded no later than September 2016. Grants are made for a one-year period and continued funding is not guaranteed.

PRIMARY FUNDING CRITERIA

The Office of Attorney General will consider the following factors when awarding funds through the Safe Oklahoma Grant Program:

- Overall quality of the grant application
- Demonstration of need (Violent crime reduction is top priority)
- High historical Violent Crime Rates

[3] Consistent with the OSBI's Uniform Crime Report's Annual Report using the categories of murder, rape, robbery, and aggravated assault.

APPLICATION PROCESS / DEADLINE

Describe the problem and indicate how the Safe Oklahoma Grant Program funds will be used to address the reduction of violent crime (attach additional sheets). **Each item requested must be prioritized on the Purpose Area Prioritization Schedule. Equipment and/or technology requests must include a detailed description including the brand name and cost estimate for each item. Personnel requests must be specific and detail exactly how the monies will be spent. The completed application must be postmarked no later than Friday, September 9. Late or incomplete applications will be returned to the project director; and only those applications that are received by the deadline will be considered.**

Mail completed applications to:

Oklahoma Attorney General's Office
Safe Oklahoma Grant Program
313 NE 21st Street
Oklahoma City, OK 73105

Once your application has been received, the Attorney General's Office will notify the project director(s) via email.

GRANT REVIEW / AWARD PROCESS

Funds will be awarded based on a city or county's plans for evidence-based practices and deployment tactics, neighborhood targeting, community partnerships, etc. Factors such as Violent Crime Rate, usage of grant funds, demonstration of need and overall quality of the application will be considered in selecting the grant recipients.

Awarded agencies will be required to participate in a strategy meeting at the Attorney General's Office in Oklahoma City before funds can be distributed.

INSTRUCTIONS FOR COMPLETION OF GRANT APPLICATION FACE PAGE

(1) **SUBGRANTEE:**
Enter the name of the local unit of government. Eligible applicants are units of local government such as a city or county.

(2) **AUTHORIZED OFFICIAL**:
Enter the name, title, address, and phone number of the official (city auditor or county auditor) who will receive the state funds, and who will have overall responsibility for the operation and financial administration of the project.

(3) **IMPLEMENTING AGENCY**:
Enter the name of the agency that will have direct responsibility for the grant.

(4) **PROJECT DIRECTOR**:
Enter the name, title, agency, address, and phone number of the person who will have direct responsibility for the overall operation of the project. This person will prepare and submit program reports as required by the Office of Attorney General.

(5) **FISCAL OFFICER**:
Enter the name, title, agency, address, and phone number of the person who will have direct responsibility for the financial administration of the project. This person will prepare and submit financial reports as required by the Office of Attorney General.

(6) **CURRENT FUNDING SOURCE BREAKDOWN**:
Enter the total amount related to agency funding data.

(7) **DETAIL REQUESTED FUNDS FROM ATTORNEY GENERAL**
Enter the amount of state funds requested for the total project and detail where funds will be spent.

APPLICATION
LAW ENFORCEMENT GRANT PROGRAM APPLICATION
OFFICE OF THE ATTORNEY GENERAL

(1) Name of Subgrantee (City, County)	**Phone**	**Fax**
(2) Name of Authorized Official	**Title**	
Mailing Address	**City State Zip Code**	

(3) Name of Implementing Agency	**Phone**	**Fax**
(4) Name of Project Director	**Title**	**E-Mail Address**
Mailing Address	**City State Zip Code**	

(5) Name of Fiscal Officer	**Phone**	**Fax**
Agency	**Title**	**E-Mail Address**
Mailing Address	**City State Zip Code**	

(6) Population of Jurisdiction	
Number of Law Enforcement Officers Employed by the Agency	
Prior Grant Awards in 2013, 2014, 2015, and 2016	
Alternate Funding Sources	
City/County Annual Budget for Law Enforcement:	**$**

(7) PURPOSE AREA PRIORITIZATION SCHEDULE

PRIORITY*	PURPOSE AREA	DESCRIPTION	ESTIMATED COST**
EXAMPLE	*3*	*Funds will be used for overtime targeted policing in high violent crime areas.*	*$ 75,000.00*
1			
2			
3			
4			
5			

***Prioritize each request**
****Attach price quote or supporting documentation**

From the requests on the previous page, list the portion of your agency's annual budget that is currently allocated on each item.
(Please attach additional pages, if needed.)

ITEM	DESCRIPTION	CURRENT COST
EXAMPLE	*Overtime targeted policing in high violent crime areas.*	*$ 35,000.00*
1		
2		
3		
4		
5		

I certify that the project proposed in this application meets applicable requirements of the Justice Reinvestment Grant Program, that all information presented is correct. By appropriate language incorporated in each grant, or other document under which funds are to be disbursed, the undersigned shall assure that the applicable conditions shown above apply to all recipients of these state funds.

_____ _____

Signature of Authorized Official **Date**

PROGRAM NARRATIVE

NOTE: The grant application will be reviewed based on the narrative provided in this application. Use additional pages if necessary to describe the need for state funds.

1. Please list the Violent Crime Rate (per 1,000 people) for your jurisdiction from the following years:

2011 _____ 2012_____ 2013 _____ 2014 _____ 2015_____

2. Explain any fluctuation(s) in the Violent Crime Rates listed above.

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3. Specify the number of occurrences recorded by your agency for the crimes listed in the table below.

Crime	2011	2012	2013	2014	2015
Murder					
Rape					
Robbery					
Assault (felonious)					
Assault (simple)					

4. Explain the demographics, hot spot locations and peak seasons of top crime areas in your community.

Demographics

Hot spot locations

Peak seasons

5. Describe how your agency currently tracks changes in violent crime.

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6. Please explain how the Safe Oklahoma Grant funds will aid in reducing violent crime.

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7. Has your department ever received a Safe Oklahoma Grant from the Attorney General's office?

Yes _____ No _____

7a. If so, when?_____