

Oklahoma Accountancy Board (OAB)
4545 N Lincoln Blvd Suite 165, Oklahoma City, OK 73105
Phone: (405) 521-2397 Fax (405) 521-3118 Website: www.ok.gov/oab
E-mail: okaccybd@oab.ok.gov

NOTIFICATION OF INTENT TO PRACTICE PUBLIC ACCOUNTANCY IN THE STATE OF OKLAHOMA UNDER THE PROVISIONS OF TITLE 59, SECTION 15.12A, SUBSTANTIAL EQUIVALENCY

_____ Initial Application OR _____ Renewal

Name (Last, First, Middle) _____

Firm Name: _____

Complete Business Address (Street/City/State/Zip): _____

Name of the firm's designated manager: _____

Business Telephone: _____ Fax Number: _____ E-mail Address _____

Certificate/License Information:

My CPA Certificate/License Number is: _____ issued on (date) _____ and expires on (date) _____ by the State of _____ is currently valid and in good standing.

Since your last registration with the above State, have you been convicted or plead guilty of a felony? ___Yes ___No

At this time, are any felony charges or criminal investigations pending? ___Yes ___No

Eligibility:

I qualify for a grant of practice privileges under Oklahoma's Substantial Equivalence based on (you must meet one of the standards for qualification below):

1. ___ My principal place of business is in a state deemed by the OAB as being substantially equivalent.
2. ___ I have individually been deemed substantial equivalent by CredentialNet and have requested a report from NASBA to be sent directly to the OAB.
3. ___ I have attached the following documents which verify that my education, examination, and experience are substantially equivalent to Oklahoma's requirements for an initial certificate/license.

_____ Official transcripts demonstrating that I have met the Board's education requirements in order to sit for the CPA exam (See OAC Title 10, Chapter 15, Subchapter 18-4.)

_____ A copy of my CPA exam grades

_____ An affidavit demonstrating that I have met the Board's experience requirements for an initial certificate/license [See Title 59, Section 15.9.D (effective July 1, 2003)]

SIGNATURE AND AFFIDAVIT

I consent to discipline of practice privileges including, but not limited to, revocation of practice privileges for any violations of the laws of the State of Oklahoma and for any act which would be cause for discipline committed by a registrant of this State, or fraud or deceit in obtaining such privileges.

Signature: _____ Date: _____

OKLAHOMA ACCOUNTANCY BOARD

INSTRUCTIONS FOR SUBSTANTIAL EQUIVALENCE (SE) FORM

Eligibility: If you are entering Oklahoma to practice public accounting, you may qualify for practice privileges through substantial equivalency/ equivalent (SE). If you qualify, you may do so by completing the Notification of Intent to Practice Public Accountancy in the State of Oklahoma, provided; that you (1) do not reside in Oklahoma or (2) your principal place of business is not located in Oklahoma. In the future, if you move to Oklahoma or your principal place of business locates to Oklahoma you must apply for reciprocity. If the *state from which your principal place of business has not been deemed SE, you may qualify through the CredentialNet program of the National Association of State Boards of Accountancy (NASBA) or by submitting appropriate documentation directly to the Oklahoma Board. For information on the CredentialNet program you should contact NASBA at 150 Fourth Avenue North, Suite 700, Nashville, TN 37219, telephone, 615-880-4200 or by visiting their website at www.nasba.org.

*The following states have not been deemed SE:

Colorado
Delaware
Florida

New Hampshire
Vermont

Puerto Rico
Virgin Islands

If you responded affirmatively to the either of the questions regarding convictions, charges or criminal investigation, you must attach an explanation of your response.

Fee: Section 15.12A. of the Oklahoma Accountancy Act establishes the SE fee on a *Quid Pro Quo* basis. If you are entering Oklahoma from a state which has been deemed SE and if the state where your principal place of business is located does not charge an Oklahoma CPA a fee for entering that state under SE then the OAB does not require a fee. If the state in which your principal place of business is located has not been deemed SE, the fee is \$150.

Firm Registration Required: If you are entering Oklahoma under the provisions of SE, your firm must be registered and the office must have a firm permit to practice public accounting. You may contact Donita Graves at (voice) 405-521-2397 or (e-mail) dgraves@oab.ok.gov for further information on firm registration or visit the Board's website at www.ok.gov/oab.

Renewal:

The SE notification is valid for one year after approval of the SE notification form by the Oklahoma Accountancy Board. You will receive a notice from the Board when you must renew the SE notification.