



**STATE OF OKLAHOMA  
OKLAHOMA ACCOUNTANCY BOARD**

**MEETING OF THE  
OKLAHOMA ACCOUNTANCY BOARD  
Oklahoma Accountancy Board Room  
201 N.W. 63<sup>rd</sup> Street, Suite 210  
Oklahoma City, OK 73116  
Friday, January 27, 2012**

**HEARING DOCKET  
With *Proposed Executive Session* for Deliberation  
9:00 A.M.**

(Note: The Board may have disciplinary hearings pursuant to Article II of the Oklahoma Administrative Procedures Act on the cases listed below. At the conclusion of the presentation of evidence and after presentation from both sides, the Board may go into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations in each of the individual proceedings listed on this hearing docket. However, no votes will be taken in Executive Session. Any motions made or votes taken will occur during the open meeting.)

\*Case 1820 – Hearing in the matter of W. Kirk Clausing, CPA No. 2200. A proposed Consent Order will be presented [materials are separate from other agenda items].

**SCHEDULED AGENDA  
8:30 A.M.**

**Order of Business:** The Board may discuss, table, defer, vote to approve or disapprove or take appropriate action with respect to any agenda item. The sequence of the agenda may be changed.

1.
  - Call to Order by Chair Ley
  - Declaration of Quorum
  - Announcement of Legal Meeting Notice
  - Announcement of absences and action, if necessary, to determine whether absences were unavoidable pursuant to Title 59, Section 15.3(B)(5).
2. Announcement of visitors – Ross
3. Public comment period (limit 3 minutes per individual). Prior to the convening of the meeting, the Executive Director must be informed of the individual's wish to speak before the Board and the subject to be discussed – Ross
- \*4. Act on Consent Agenda – Ley
- \*5. Discussion and possible action on Administrative Actions and recommendations and report from the Enforcement Committee – Gray

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- \*6. Discussion and possible action on report from the Technology Committee – Petete
  - a. Progress presentation from CSDC Systems on the implementation and launch of the enterprise license management system [AMANDA] [materials to be distributed prior to the meeting] – Mark A. Stiles, CPA, CSDC Systems
  - b. Discussion and possible action on payment of progress invoice number 987 – REV (Draft of Statement of Work) from CSDC Systems – Ross
- \*7. Discussion and possible action to adopt proposed permanent rules on non-CPA ownership, including review of public comments – Gray
- \*8. Discussion and possible action on report from the Outreach Committee – Petete
  - a. Update on November 2011, Prometric testing center server failure - Ross
  - b. Report on the final draft of Pledge for new Certified Public Accountants – Ross
  - c. Update on February 2012, Oklahoma Accountancy Board meeting to be held on the campus of the University of Central Oklahoma - Petete
- 9. Discussion and possible action to enter into a professional services contract for investigative services with Terry Westemeir, CPA – Autin
- 10. Presentation to commemorate former Board member EB St. John, PA, for his service to the Oklahoma Accountancy Board – Ley
- 11. New Business
- \*12. Executive Director’s Report – Ross
- 13. Chair’s Announcements
  - a. Chair’s Report
  - b. Announce date and location of the next meeting – 8:30 a.m., Thursday, February 16, 2012, on the University of Central Oklahoma campus, Constitution Hall, 100 North University Drive, Edmond, OK 73034
- 14. Adjourn

\*Asterisks denote attachments to the agenda. Confidential material is so marked and is furnished only to Board members, legal counsel and Board staff.

**Authority for Executive Sessions:** Title 25, Oklahoma Statutes, Sections 307(B)(1), 307(B)(4), 307(B)(7), 307(B)(8) and 307(B)(9)

Several members of the Oklahoma Accountancy Board may attend a lunch in honor of EB St. John, PA, at approximately 12:00 pm January 27, 2012. This is not a meeting as defined in the Open Meetings Act; no business will be conducted.



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**CONSENT AGENDA**

- \*1. Approve the minutes of the December 16, 2011, Regular Meeting of the OAB
- \*2. Take official notice of the preliminary OAB financial statements for FY 2012, for the month ended December 31, 2011
- \*3. Take official notice of the experience verification applications which have been approved by the Executive Director
- \*4. Approve the actions taken by the Executive Director on applications and registrations filed since the previous meeting
- \*5. Approve the verification of the administrative posting to the OAB's records and certification of scores for Window 4/2011 Examination, October and November 2011 [Confidential materials to be distributed prior to the meeting]
6. Expenditures made by the Executive Director between \$2,500 and \$5,000 since the preceding Board meeting
  - State Auditor and Inspector; Auditing Services for November 2011 - \$2,548.75
  - Attorney General; Legal Services for January 2012 - \$2,715.03
  - BEP One; January 2012 rent - \$4,392.00
7. Expenditures made by the Executive Director with approval of the Chair between \$5,000 and \$10,000 since the preceding Board meeting
  - Calvert Law Firm; Legal Services for November 2011 - \$6,041.79

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