



How to Apply for Eligibility to Take the CPA Examination

1. Print out the Eligibility Checklist found on the “Examination” page of the website. Review your transcripts to ensure you meet the requirements on the checklist. Also, make sure you meet the additional requirements for candidacy beyond education. (i.e. residency in Oklahoma, etc.)
2. Have all official transcripts in hand and ready to submit with the qualification application form. The Board does accept eScrips. However, they must be sent directly to the Examination Coordinator at RFlanagan@oab.ok.gov. If you have education earned outside the United States you must have a foreign evaluation completed. The Board accepts only NASBA NIES evaluations. Additional information on foreign evaluations can be found on the “Examination” page of the website.
3. Print out OAB form E001 Qualification Application for Eligibility. Read over the instruction pages to ensure you have all of the needed information. Qualification Applications cannot be submitted through the online system.
4. Once you are ready to submit the Qualification Application you will need to make sure the following items are included:
 1. Official Transcripts
 2. 2x2 passport photo (within the application pages)
 3. Affidavit of Lawful Presence must be notarized before submission
 4. \$90.00 application cost can be paid via cash, check or money order. Checks and money orders made payable to the Oklahoma Accountancy Board.
5. Applications can be dropped off or mailed to the OAB office at:

Oklahoma Accountancy Board
201 N.W. 63rd St., Suite 210
Oklahoma City, OK 73112

