

OKLAHOMA ACCOUNTANCY BOARD

CONTINUING PROFESSIONAL EDUCATION EXEMPTION

Inactive Exemption Affidavit

If you were employed anytime during the current calendar year and performing work associated with accounting, you are required to comply with CPE reporting requirements. Your inactive CPE exemption will take effect January 1st of the following year.

I, _____, hold Oklahoma Accountancy Board Certificate/License number _____ which was issued on _____, _____, which certifies me as a Certified Public Accountant or Public Accountant in the State of Oklahoma.

I hereby request an exemption from the Oklahoma Board of Accountancy (OAB) mandatory continuing professional education (CPE) requirement according to Section 10:15-30-8 of the Oklahoma Administrative Code.

I ceased performing work associated with accounting on _____ (mm/dd/yy) and I am:

_____ (A) not employed due to circumstances other than retirement, military service or disability

OR

_____ (B) employed but not performing any services associated with accounting work

The term "associated with accounting work" shall include but is not limited to the following:

- Working or supervising work performed in the areas of:
 - financial accounting and reporting
 - tax compliance, planning or advice
(includes signing or preparing any type of tax return)
 - management advisory services
 - accounting information systems
 - treasury, finance or audit or preparing personal financial statements or investment plans;
or
- Representing to the public, including an employer, that the registrant is a CPA or PA in connection with the performance or sale of any services or products involving accounting work, including such designation on a business card, letterhead, promotional brochure, advertisement, office, website or electronic media.

Start Date: _____ Employer: _____

Job Title: _____

Job Duties: _____

I, _____ attest the job duties listed are correct and confirm there
Supervisor's Name

is no reliance on _____ expertise as a CPA or PA.
Affiant's Name

Supervisor's Signature Date

Check here if you do not have an immediate supervisor

I recognize should I receive the exemption and no longer meet these requirements, I will notify the Board immediately. I will also be required to comply with the Return to Active Status CPE requirements outlined in Section 10:15-30-9 of the Oklahoma Administrative Code. Additionally, if I use my CPA or PA designation in any manner I must indicate "inactive".

Note: You cannot hold a permit to practice public accounting in Oklahoma while claiming a CPE exemption.

Affiant's Signature Date

Affiant's Name (printed)

Subscribed and sworn to before me this _____ day of _____, 20____

County of _____

State of _____

(SEAL)

Notary Public

My commission expires: _____