

OKLAHOMA ACCOUNTANCY BOARD

MINUTES OF REGULAR MEETING

September 21, 2018

The Oklahoma Accountancy Board (OAB) convened in regular session on Friday, September 21, 2018, at The University of Tulsa, Tyrell Hall, 800 South Tucker Drive, Tulsa, OK 74104. A recording of the meeting is on file in the OAB office. Members present at Call to Order:

Randa Vernon, CPA, Vice Chair
Jim Taylor, CPA, Member
David Greenwell, CPA, Member
Jody Manning, Member

Board staff present at the meeting: Randy Ross, Executive Director; Colin Autin, Deputy Director; and Melissa Schosser, Administrative Assistant. Assistant Attorney General John Crittenden was also present.

Agenda Item #1a – Call To Order: At approximately 9:30 AM, Vice Chair Vernon called the meeting to order.

Agenda Item #1b – Declaration of Quorum: Vice Chair Vernon declared a quorum.

Agenda Item #1c – Announcement of Legal Meeting Notice: Executive Director Ross confirmed the notice of the meeting was filed with the Secretary of State and the agenda for the meeting was properly posted in compliance with the Open Meeting Act.

Agenda Item #1d – Announcement of Absences and Action, if Necessary, to Determine Whether Absence(s) Were Unavoidable Pursuant to Title 59, Section 15.3(B)(5): Chair Delametter, Secretary Sanner and Member Cunningham were absent. Vice Chair Vernon excused their absences.

Agenda Item #2 – Announcement of Visitors: The following visitors were present for the appropriate time: Steve Milam and Blaine Peterson, representing the OSCP; Lee Weeden, representing the OSA; Karen Cravens, Li Sun, Tracy Manly, Elisabeth Graf, Jose Miranda, Anna McColl, and Mike McCrary representing the School of Accounting and Computer Information Systems at The University of Tulsa; and various University of Tulsa students.

Agenda Item #3 – Public Comment Period: Executive Director Ross advised the Board that he had not received any requests for public comment.

Agenda Item #4 – Consent Agenda: The Consent Agenda contained four items for the OAB's consideration: (1) Approve the Minutes of the August 10, 2018, Regular Meeting of the OAB; (2) Take official notice of the preliminary OAB financial statements for FY 2019, for the month ended August 31, 2018; (3) Take official notice of the experience verification applications which have been approved by the Executive Director and;

(4) Approve the actions taken by the Executive Director on applications and registrations filed since the previous meeting.

Motion by Taylor that the Board approve the Consent Agenda. Second by Manning.

Affirmative Votes: Vernon, Greenwell, Taylor, and Manning.

Agenda Item #5 – Discussion and possible action on Administrative Actions and recommendations and report from the Enforcement Committee: There were no administrative actions.

Agenda Item #7 – Discussion and possible action on report from the Audit, Budget, & Technology Committee: Member Taylor presented the FY 2020 Budget Request Program to the Board.

Motion by Greenwell that the Board approve the FY 2020 Budget Request Program. Second by Manning.

Affirmative Votes: Vernon, Greenwell, Taylor, and Manning.

Agenda Item #11 – Discussion and possible action on the selection of the OAB voting representative and alternate at the NASBA Annual meeting: Vice Chair Vernon entertained nominations for the voting representative and alternative for the OAB at the NASBA Annual meeting.

Motion by Greenwell that the Board nominate Chair Delametter as the OAB's voting representative and Vice Chair Vernon as the OAB's voting alternate at the NASBA Annual meeting. Second by Manning

Affirmative Votes: Vernon, Greenwell, Taylor, and Manning.

Note: Vice Chair Vernon called for a break at approximately 9:48 AM and reconvened at 10:01 AM.

Agenda Item #6 – Discussion and possible action on report from Outreach Committee:

- Student presentation – Executive Director Ross and Assistant Attorney General John Crittenden

Note: Vice Chair Vernon called for a break at approximately 10:45 AM and reconvened at 11:00 AM.

Agenda Item #8 – Discussion and possible action on report from the Rules Promulgation and Legislative Committee: Member Greenwell updated the Board on this issue. The proposed changes to the Oklahoma Accountancy Act (Act) will be brought before the Board at the next meeting. A brief discussion took place among the Board.

- Proposed changes to the Oklahoma Accountancy Act (Act)
- Proposed changes to the Oklahoma Administrative Code (Rules)

Motion by Vernon that the Board approve the proposed changes to the Oklahoma Administrative Code (Rules).
Second by Taylor.

Affirmative Votes: Vernon, Greenwell, Taylor, and Manning.

Agenda Item #9 – Discussion and possible action on the development of Oklahoma Accountancy Board guidance for CPAs regarding medical marijuana: Executive Director Ross notified the Board that the letter had been submitted to Oklahoma Attorney General Mike Hunter.

- Letter to Oklahoma Attorney General Mike Hunter requesting a review of compliance of the proposed guidance

Agenda Item #10 – Discussion and possible action on National Association of State Boards of Accountancy Regional Directors' Focus Questions: Executive Director Ross presented the National Association of State Boards of Accountancy Regional Directors' Focus Questions to the Board.

Motion by Taylor that the Board approve submission of responses to the Regional Directors' Focus Questions to NASBA. Second by Greenwell.

Affirmative Votes: Vernon, Greenwell, Taylor, and Manning.

Agenda Item #12 – New Business: There was no new business.

Agenda Item #13 – Discussion and possible action on report from the Executive Director:

Updates

- OAB Customer Service Satisfaction Survey results
- Working on rules public hearing dates
- Will be scheduling hearing with GTARB about fee increases
- Working on new video

- Board shirts with OAB logo
- We are getting quotes for new board tables and chairs
- In the process of updating strategic plan
- Reservations for NASBA annual meeting from board members

Expenditures made by the Executive Director between \$2,500 and \$5,000 since the preceding Board meeting:

- BEP One – Jul 2018 rent - \$4,392.00
- BEP One – Aug 2018 rent - \$4,392.00
- OMES – IT services for Jul 2018 - \$3,006.07
- BEP One – Sept 2018 rent - \$4,392.00

Expenditures made by the Executive Director with approval of the Chair between \$5,000 and \$10,000 since the preceding Board meeting:

- State Auditor and Inspector – Auditing services for Jul 2018 - \$5,336.50
- NASBA – FY19 Membership dues - \$6,600.00

Agenda Item #14 – Discussion and possible action on report from the Chair:

- Announcements
- Announce date and location of the next meeting – 8:30 a.m., Friday, October 19, 2018, at the Oklahoma Accountancy Board, 201 NW 63rd St; Ste. 210, Oklahoma City, OK 73116

Agenda Item #14 – Adjourn: There being no further business to come before the Board, Vice Chair Vernon adjourned the meeting.

The meeting was adjourned at approximately 11:48 AM.

Marc Delametter, Chair

Date

ATTEST:

Mike Sanner, Secretary Date

**OKLAHOMA ACCOUNTANCY BOARD REGISTRATION ACTIVITY
SINCE THE PREVIOUS BOARD MEETING**

**Actions Approved by the Executive Director
As of September 21, 2018**

APPLICATIONS FOR TRANSFER OF EXAM CREDITS:

Joel Frank Moffitt

APPLICATIONS FOR CERTIFICATION (Successful Candidates):

Kaleigh Ann Boone
Moriah R. Compton
Hayley Louise Darley
Anna Dawn Fortner
Tasha Dee Fox
Conner Hughes
Evan Craig James
Blair Austin Kuehn-Smith
Traci L Long
Logan Daniel Magill
Alecia Denise Nelson
Michael W. Peercy, Jr.
Joseph Knox Richards
Leobardo Rios
Adam Miller Wiley

APPLICATIONS FOR RECIPROCAL CPA CERTIFICATES:

Kevin K Griffin (Arkansas)
Christine M. Hilton (Missouri)
Shawn Michael Loader (Texas)
Christopher Andrew Mudd II (Texas)
Dillon Cole Potter (Texas)
Jessica Anne Raatz (Texas)
Jessie Kay Sherwood (Washington)
Martha Jane Woodland (Oregon)

INITIAL FIRM REGISTRATIONS OF PROFESSIONAL CORPORATIONS:

Bedard, Kurowicki & Co., CPA's, PC (New Jersey)
Cochran Head Vick & Co., P.A. (Kansas)

**INITIAL FIRM REGISTRATIONS OF PROFESSIONAL LIMITED LIABILITY
COMPANIES:**

Fruci & Associates II, LLC (Washington)
Stagner Accounting Services, PLLC

T.W. Shatley Tax & Accounting, PLLC

REINSTATEMENT OF CPA PROFESSIONAL CORPORATIONS:

Accounting Concepts, P.C.

CERTIFICATES SURRENDERED BY REGISTRANTS:

CPAs:

Surrendering CPA Certificate Due To CPE Requirements:

William Bostwick	5236	Issued July 25, 1980
Mary Marak	12293	Issued July 30, 1993

No Longer Practicing in Oklahoma:

Nova Hendricks	13878	Issued August 4, 1997
Mary Peterson	16170	Issued March 24, 2006

No Longer Residing in Oklahoma:

Cory Adrian	17647	Issued April 18, 2014
-------------	-------	-----------------------

Retired:

Robert Chiles	1192	Issued July 29, 1957
Christopher Christian	14025	Issued February 2, 1998
Robert Hardisty	4277	Issued January 23, 1978
Naomi Harvison	11717	Issued April 30, 1992
Patricia Koehler	5984	Issued January 29, 1982
Julie McKinney	5308	Issued July 25, 1980
Philip McMahan	7331	Issued January 26, 1984
Rory Pietsch	10030	Issued July 28, 1988
Angela Shuler	7318	Issued January 26, 1984
Steven Wagner	4197	Issued November 21, 1977

PAs:

Retired:

Lawrence Bressman	392	Issued December 6, 1968
-------------------	-----	-------------------------

INDIVIDUALS AUTOMATICALLY REVOKED AS A RESULT OF NON-COMPLIANCE WITH 68 O.S. § 238.1 AND 59 O.S. § 15.14:

Cert No.	Name	Revocation Date
5701	Mary Franklin Geddie	Aug 1, 2018
9687	Kevin D. Flowers	Aug 1, 2018
13443	Pamela Kay Glass	Aug 1, 2018
15450	Bryan Scotty Potter	Aug 1, 2018
17147	Jonathan Brock Shahan	Aug 1, 2018
5972	Timothy Lane Hopkins	Sept 1, 2018
6762	Stephen Scott Williams	Sept 1, 2018
13197	Bradley Keith Stanton	Sept 1, 2018
17855	Andrew William Fingland	Sept 1, 2018
18018	James Calvin Diemart	Sept 1, 2018

DECEASED REGISTRANTS:

CPAs:

Jay Jackson	8892	Issued July 31, 1986
Gene Kozikoski	10607	Issued December 18, 1989
Philip Neill	4484	Issued July 20, 1978
Walter Shelton	2308	Issued January 29, 1970
John Sullivan	9290	Issued January 29, 1987

EXPERIENCE VERIFICATION APPLICATIONS APPROVED BY THE EXECUTIVE DIRECTOR:

Kaleigh Ann Boone
 Moriah Renee Compton
 Bailey Elizabeth Crawford
 Tasha Dee Fox
 Kyle Aaron Frankfurt
 Conner Neal Hughes
 Evan Craig James
 Logan Daniel Magill
 Jason Robert Murray
 Alecia Denise Nelson
 Adam Cole O'Neill
 Kathryn Rykard Shook
 Jacob Blake Wallace
 Adam Miller Wiley
 Han Zhang

[BLANK]