

OKLAHOMA ACCOUNTANCY BOARD

MINUTES OF REGULAR MEETING

February 16th, 2018

The Oklahoma Accountancy Board (OAB) convened in regular session on Friday, February 16th, 2018, at Oklahoma Accountancy Board, 201 NW 63rd St; Ste. 210, Oklahoma City, OK 73116. A recording of the meeting is on file in the OAB office. Members present at Call to Order:

David Greenwell, CPA, Chair
 Marc Delametter, CPA, Vice Chair
 Mike Sanner, CPA, Secretary
 Randa Vernon, CPA, Member
 James Taylor, CPA, Member
 Jody Manning, Member

Board staff present at the meeting: Colin Autin, Deputy Director; and Amy Freeman, Administrative Assistant.

Agenda Item #1a – Call To Order: At approximately 8:33 AM, Chair Greenwell called the meeting to order.

Agenda Item #1b – Declaration of Quorum: Chair Greenwell declared a quorum.

Agenda Item #1c – Announcement of Legal Meeting Notice: Deputy Director Autin confirmed the notice of the meeting was filed with the Secretary of State and the agenda for the meeting was properly posted in compliance with the Open Meeting Act.

Agenda Item #1d – Announcement of Absences and Action, if Necessary, to Determine Whether Absence(s) Were Unavoidable Pursuant to Title 59, Section 15.3(B)(5): Member Cunningham was absent. Chair Greenwell excused her absence.

Agenda Item #2 – Announcement of Visitors: The following visitors were present for the appropriate time: Eric Johnson and Blaine Peterson, representing the OSCPA; and Dean Taylor, representing the OSA

Agenda Item #3 – Public Comment Period: Deputy Director Autin advised the Board that he had not received any requests for public comment.

Agenda Item #4 – Consent Agenda: The Consent Agenda contained five items for the OAB's consideration: (1) Approve the Minutes of the January 19, 2018, Regular Meeting of the OAB; (2) Take official notice of the preliminary OAB financial statements for FY 2018, for the month ending January 31, 2018; (3) Take official notice of the experience verification applications which have been approved by the Executive Director; (4) Approve the actions taken by the Executive Director on applications and registrations filed since the previous meeting; (5) Approve the verification of the

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administrative posting to the OAB's records and certification of scores for Window 4/2017 Examination, October, November, and December 2017

Motion by Sanner that the Board approve the Consent Agenda. Second by Manning.

Affirmative Votes: Vernon, Greenwell, Delametter, Sanner Taylor, and Manning.

Agenda Item #5 – Discussion and possible action on Administrative Actions and recommendations and report from the Enforcement Committee: There were no administrative actions.

Agenda Item #6 – Discussion and possible action on National Association of State Boards of Accountancy Regional Directors' Focus Questions: Deputy Director Autin presented the questions to the Board. After a brief discussion, it was suggested by Chair Greenwell that sexual harassment training for Board members could be incorporated into a portion of the NASBA Annual or Regional meetings. Secretary Sanner suggested that the response to question six be changed to provide input from all Board Members and the Executive Director.

Agenda Item #7 – Discussion and possible action on report from the Peer Review Committee: Secretary Sanner presented the PROC activity report to the Board.

- November – January 2018 PROC activity report

Motion by Sanner that the Board approve the PROC report as presented. Second by Delametter.

Affirmative Votes: Vernon, Greenwell, Delametter, Sanner Taylor, and Manning.

Agenda Item #8 – Discussion and possible action on proposed professional contract [Investigator] for Paul Newmark, CPA #10021: Vice Chair Delametter presented the proposed professional contract for Paul Newmark, CPA #10021 for Investigator.

Motion by Delametter to accept the proposed professional contract [Investigator] for Paul Newmark, CPA #10021. Second by Vernon.

Secretary Sanner proposed that the Board conduct a background check on new contracts and as current contracts are renewed, at the cost of the Board. Member Taylor suggested that Executive Director Ross, Enforcement Coordinator, or a member of the Board personally interview the applicant before approving the contract.

Vice Chair Delametter withdrew his motion and Member Vernon withdrew her second.

Agenda Item #10 – New Business: There was no new business.

Agenda Item #11 – Discussion and possible action on report from the Executive Director:

Updates

- An update on Reorganization Task Force and NASBA Summit
- April Board meeting will be held at the University of Central Oklahoma
- We welcomed the addition of Tristan Nettey to the OAB family
- Southwest Regional Director Jack Eamons and Dan Dustin from NASBA are planning to attend the November board meeting
- January Bulletin delivery stats
- Request for feedback from members regarding the receptions held the evening before off-site Board meetings

Expenditures made by the Executive Director between \$2,500 and \$5,000 since the preceding Board meeting:

- OMES –IT Services for December 2017 - \$3,006.07
- BEP One – Rent for February 2018 - \$4,392.00

Expenditures made by the Executive Director with approval of the Chair between \$5,000 and \$10,000 since the preceding Board meeting:

- United States Postal Service – Postage for agency mail machine - \$10,000.00

Agenda Item #12 – Discussion and possible action on report from the Chair:

- Announcements
- Announce date and location of the next meeting – 8:30 a.m., Friday, March 16, 2018, at the Oklahoma Accountancy Board, 201 NW 63rd St; Ste. 210, Oklahoma City, OK 73116

Agenda Item #9 – Proposed Executive Session pursuant to Title 25 O.S. Supp. 2006, Section 307(B)(1) for discussion and possible action on employment, hiring appointment, promotion, disciplining, resignation, changes to existing salaries, or setting salary ranges for the following individual positions:

- a. Executive Director

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At this time, Chair Greenwell entertained a motion to enter into Executive Session.

Motion by Sanner that the Board enter into Executive Session. Second by Manning.

Affirmative Votes: Vernon, Greenwell, Delametter, Sanner Taylor, and Manning.

The Board entered into Executive Session at approximately 9:14 AM.

Motion by Sanner that the Board enter into Executive Session. Second by Manning.

The Board came out of Executive Session at approximately 10:24 AM.

During the Executive Session, no votes were taken and no other matters were discussed.

Agenda Item #13 – Adjourn: There being no further business to come before the Board, Chair Greenwell entertained a motion to adjourn.

Motion by Sanner to adjourn the meeting. Second by Delametter.

Affirmative Votes: Vernon, Greenwell, Delametter, Sanner Taylor, and Manning.

The meeting was adjourned at approximately 10:25 AM.

David Greenwell, Chair Date

ATTEST:

Mike Sanner, Secretary Date

APPENDIX I

Actions Approved by the Executive Director As of February 16, 2018

APPLICATIONS FOR CERTIFICATION (Successful Candidates):

Nathan Thomas Barrett
 Matthew Stewart Brown
 Elaine Kathryn Cole
 Beau Allen Fraley
 Azam Habibi
 Kae Lea Hewett
 Anthony Inkelaar
 Cameron Miles Johnston
 Sarah Nell King
 Stephanie Mendenhall
 Tyler Joseph Miller
 Colby James Porter
 Zachary Christopher Savage
 Kyle Jeffrey Stone
 Qian Sun
 Kendall Trupp
 Tera Renae Velarde
 Xinyi Zhang

APPLICATIONS FOR RECIPROCAL CPA CERTIFICATES:

Tamara Lea Reed (Texas)

APPLICATIONS FOR REINSTATEMENT OF CPA CERTIFICATES:

Daniel Montgomery	16050
Kent Skolrood	8356

INITIAL FIRM REGISTRATIONS OF PROFESSIONAL CORPORATIONS:

Carol J Cleere CPA PC

INITIAL FIRM REGISTRATIONS OF PROFESSIONAL LIMITED LIABILITY PARTNERSHIPS

Benchmark Tax Services, LLP
 Johnson & Steinbach, CPAs and Advisors
 Peterson Sullivan LLP (Washington)

INITIAL FIRM REGISTRATIONS OF PROFESSIONAL LIMITED LIABILITY COMPANIES:

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Melissa G. Williams, CPA, PLLC
Yan CPA PLLC

REINSTATEMENT OF CPA PROFESSIONAL LIMITED LIABILITY COMPANIES:

Mary Jo McCaghren, CPA, PLLC

CERTIFICATES SURRENDERED BY REGISTRANTS:

CPAs:

Surrendering CPA Certificate Due to CPE Requirements:

Clinton Dishman	13109	Issued July 31, 1995
Gary McBride	12962	Issued January 30, 1995
Jeffrey Rhodes	11860	Issued July 28, 1992

Coming into Oklahoma to practice under Mobility:

David Aspenson	13620	Issued December 20, 1996
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No Longer Practicing in Oklahoma:

Lori Adams	15432	Issued August 5, 2002
Jodee Wickert	14275	Issued August 3, 1998

No Longer Residing in Oklahoma:

Jessica Adams	18027	Issued December 18, 2015
Garrett Brown	18023	Issued November 2, 2015
Ashlee Radford	18289	Issued February 17, 2017
Kenneth Vance	6741	Issued January 17, 1983

Retired:

John Doyle	9677	Issued January 28, 1988
Robert Duncan	2717	Issued July 31, 1972
Wendell Grandey	1581	Issued January 23, 2004
Robin McGovern	7653	Issued July 26, 1984
Thomas O'Connor	9501	Issued July 23, 1987
Jody Putman	8479	Issued January 23, 1986
Kenton Ross	1914	Issued August 6, 1966
Joseph Wellington	6126	Issued January 29, 1982

DECEASED REGISTRANTS:

CPAs:

James Hyde	2969	Issued July 27, 1973
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Samuel Moore	974	Issued July 26, 1954
Carmella Winland	13218	Issued July 31, 1995

INDIVIDUALS AUTOMATICALLY REVOKED AS A RESULT OF NON-COMPLIANCE WITH 68 O.S. § 238.1 AND 59 O.S. § 15.14:

Cert No.	Name	Revocation Date
3496	Larry G. Morris	Feb 1, 2018
11946	Balasingham Aurobindo	Feb 1, 2018
15571	William Brian Garrison	Feb 1, 2018
17375	Stefanie Gayle Hatch	Feb 1, 2018

EXPERIENCE VERIFICATION APPLICATIONS APPROVED BY THE EXECUTIVE DIRECTOR:

David Charles Alford Jr.
Ifeoluwa Temitayo Aremu
Matthew Stewart Brown
Dominika Dieng
Marissa Page Fortner
Beau Allen Fraley
Elizabeth Mae Gallegos
Cameron Miles Johnston
Ryan Steven Andrew Masey
Zachary Nicklas Mastin
Ameen Waseem Salous
Zachary Christopher Savage
Brenda Jo Thresher
Tera Renae Velarde
Michael Lee Vincent
Erika Nichole Weir