

OKLAHOMA ACCOUNTANCY BOARD**MINUTES OF REGULAR MEETING**

February 7, 2014

The Oklahoma Accountancy Board (OAB) convened in regular session on Friday, February 7, 2014, at the OAB Board Room, 201 N.W. 63rd Street, Suite 210, Oklahoma City, OK 73116. A recording of the meeting is on file in the OAB office. Members present at Call to Order:

Vicky Petete, CPA, Chair
Mike Sanner, CPA, Vice Chair
Barbara Ley, CPA, Secretary
Jay Engelbach, CPA, Member
David Greenwell, CPA, Member
Karen Cunningham, Member

Board staff present at the meeting: Randy Ross, Executive Director; LaLisa Semrad, Enforcement Coordinator and Rebekah Flanagan, Administrative Assistant. Assistant Attorney General John Crittenden was also present.

Agenda Item #1a – Call To Order: At approximately 9:35 a.m. Chair Petete called the meeting to order.

Agenda Item #1b – Declaration of Quorum: Chair Petete declared a quorum.

Agenda Item #1c – Announcement of Legal Meeting Notice: Executive Director Ross confirmed the notice of the meeting was filed with the Secretary of State and the agenda for the meeting was properly posted in compliance with the Open Meeting Act.

Agenda Item #1d – Announcement of Absences and Action, if Necessary, to Determine Whether Absence(s) Were Unavoidable Pursuant to Title 59, Section 15.3(B)(5): Member Manning was not present. His absence was excused.

Agenda Item #2 – Announcement of Visitors: The following visitors were present for the appropriate time: Ted Blodgett, Nancy Hyde, Eric Johnson, Steve Milan, Robin Byford and Daryl Hill, all representing the Oklahoma Society of Certified Public Accountants (OSCPA); and Dean Taylor, representing the Oklahoma Society of Accountants (OSA).

Agenda Item #3 – Public Comment Period: Executive Director Ross advised the Board that he had not received any requests for public comment.

Agenda Item #4 – Consent Agenda: The Consent Agenda contained four items for the OAB's consideration; (1) Approve the Minutes of the December 13, 2013, Regular Meeting of the OAB; (2) Take official notice of the preliminary OAB financial statements for FY 2014, for the month ended December 31, 2013, and January 31, 2014; (3) Take official notice of the experience verification applications which have been approved by

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the Executive Director; (4) Approve the actions taken by the Executive Director on applications and registrations filed since the previous meeting; and (5) Approve the verification of the administrative posting to the OAB's records and certification of scores for Window 4/2013 Examination, October and November 2013.

Motion by Sanner to approve the Consent Agenda. Second by Greenwell.

Affirmative Votes: Cunningham, Engelbach, Ley, Greenwell, Petete, and Sanner.

Agenda Item #5 – Discussion and possible action on Administrative Actions and recommendations and report from the Enforcement Committee:

ADMINISTRATIVE CONSENT ORDERS:

Case No. 2006 – M. Clint Nevil, Revoked CPA (will seek reinstatement)

This case was opened as a result of a referral from the Peer Review department that Respondent failed to complete a scheduled peer review. An Administrative Consent Order was offered by the Enforcement Committee and accepted by the Respondent whereby Respondent is assessed a fine of \$2,500, plus costs and attorney fees in the amount of \$359.61, which shall be paid in monthly installments of \$35. In addition, Respondent must complete the peer review within 160 days. Any failure by the Respondent to comply with any of the terms of this Order shall result in an immediate hearing before the Board. In addition, a proven violation of the ACO, the Act or the Board's Rules authorizes the Board to take such other and further action as the Board may deem appropriate under the Act. The Enforcement Committee recommends the Administrative Consent Order in this case be approved by the Board.

Case No. 2010 – Glenn R. Grizzle, CPA

This case was opened as a result of a referral by the Licensing Coordinator that Respondent practiced without a permit for approximately six months. An Administrative Consent Order was offered by the Enforcement Committee and accepted by the Respondent whereby Respondent is assessed a fine of \$500, plus costs and attorney fees in the amount of \$218.61, which must be paid within 30 days from the effective date of this Order. In addition, Respondent must submit the documentation needed to renew the permit. Any failure by the Respondent to comply with any of the terms of this Order shall result in an immediate hearing before the Board. In addition, a proven violation of the ACO, the Act or the Board's Rules authorizes the Board to take such other and further action as the Board may deem appropriate under the Act. The Enforcement Committee recommends the Administrative Consent Order in this case be approved by the Board.

OAB Records Summary

CPE Status: Registrant is in compliance. Registrant reported 40 hours for 2010 (includes 2 hours ethics); 40 hours for 2011 (includes 2 hours ethics) and 40 hours for 2012 (includes 4 hours ethics).

Peer Review Status: N/A.

Case No. 2011 – Rick E. Rainey, CPA, PC, CPA Firm & Rick E. Rainey, CPA

This case was opened as a result of a referral from the Licensing Coordinator that Individual Respondent held out under an unregistered firm (Firm Respondent) for approximately four years. An Administrative Consent Order was offered by the Enforcement Committee and accepted by the Respondents whereby Individual Respondent is assessed a fine of \$3,000, plus costs and attorney fees in the amount of \$429.61, and Firm Respondent is assessed \$750 for registration fees the firm would have paid if registered timely. Fines, costs, and registration fees shall be paid as follows: \$2,000 within 30 days from the effective date of this Order, and the remaining balance paid in equal monthly installments over the next six months. Any failure by the Respondents to comply with any of the terms of this Order shall result in an immediate hearing before the Board. In addition, a proven violation of the ACO, the Act or the Board's Rules authorizes the Board to take such other and further action as the Board may deem appropriate under the Act. The Enforcement Committee recommends the Administrative Consent Order in this case be approved by the Board.

OAB Records Summary

CPE Status: Registrant is in compliance. Registrant reported 42 hours for 2010 (includes 2 hours ethics); 40 hours for 2011 (includes 2 hours ethics) and 40 hours for 2012 (includes 3 hours ethics).

Peer Review Status: N/A.

Case No. 2013 – Andrea Herring French, CPA

This case was opened as a result of a referral by the Licensing Coordinator that Respondent practiced without a permit for approximately four months. An Administrative Consent Order was offered by the Enforcement Committee and accepted by the Respondent whereby Respondent is assessed a fine of \$500, plus costs and attorney fees in the amount of \$253.61, which must be paid within 30 days from the effective date of this Order. Any failure by the Respondent to comply with any of the terms of this Order shall result in an immediate hearing before the Board. In addition, a proven violation of the ACO, the Act or the Board's Rules authorizes the Board to take such other and further action as the Board may deem appropriate under the Act. The Enforcement Committee recommends the Administrative Consent Order in this case be approved by the Board.

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OAB Records Summary

CPE Status: Registrant is in compliance. Registrant was certified in 2011 and reported 40 hours for 2011 (includes 0 hours ethics); and 41 hours for 2012 (includes 0 hours ethics).
Peer Review Status: N/A.

Motion by Sanner to approve the Administrative Consent Orders in the following Case No's: 2006, 2010, 2011 and 2013. Second by Ley.

Affirmative Votes: Cunningham, Engelbach, Ley, Greenwell, Petete, and Sanner.

FILES TO CLOSE:

File 2005 – CPA

This file was opened as a result of a referral from the Licensing Coordinator that the Registrant took a CPE exemption for calendar year 2010 while performing accounting related work for the registrant's employer. The registrant submitted documentation of CPE taken during that year to bring the registrant into compliance; therefore, the Enforcement Committee recommends that the file be closed.

OAB Records Summary

CPE Status: Registrant is in compliance. Registrant reported 45.5 hours for 2010 (includes 0 hours ethics); 40 hours for 2011 (includes 2 hours ethics) and 40 hours for 2012 (includes 4 hours ethics).
Peer Review Status: N/A.

File 2071 – CPA

This file was opened as a result of a referral from the Deputy Director that the registrant formed an LLC in 2009 and may be practicing under that entity. The registrant explained that the LLC was formed in anticipation of public practice, but that the registrant ended up taking a job in industry about that time and the LLC was never used. Since there is no evidence to the contrary, the Enforcement Committee recommends that the file be closed.

OAB Records Summary

CPE Status: Registrant is in compliance. Registrant reported 68 hours for 2010 (includes 0 hours ethics); 29.5 hours for 2011 (includes 2 hours ethics) and 68 hours for 2012 (includes 4 hours ethics).
Peer Review Status: N/A.

File 2076 – CPA

This file was opened as a result of a referral from the Licensing Coordinator that the registrant was approximately a year and a half late in filing for a reciprocal CPA certificate. The registrant resided in Germany at the time the registrant began working, via electronic means, for the Oklahoma firm. Once the registrant moved to Oklahoma, the registrant filed the application for reciprocity within the required 120 days. Therefore, the Enforcement Committee recommends that the file be closed.

OAB Records Summary

CPE Status: Registrant is in compliance. Registrant was certified in 2013 and will not report those hours until May.

Peer Review Status: N/A.

File 2081 – CPA

This file was opened after the registrant failed to pay the fines and costs assessed from a previous Board order. Right after the investigatory file was opened, the registrant paid the balance owed; therefore, the Enforcement Committee recommends that the file be closed.

OAB Records Summary

CPE Status: Registrant is in compliance. Registrant was certified in 2012 and reported 80 hours for 2012 (includes 3 hours ethics).

Peer Review Status: N/A.

Motion by Sanner to close File Nos. 2005, 2071, 2076, and 2081. Second by Engelbach.

Affirmative Votes: Cunningham, Engelbach, Ley, Greenwell, Petete, and Sanner.

Agenda Item #6 – Discussion and possible action to support nominations for the 2014 – 2015 National Association of State Boards of Accountancy officer positions and committees: The OAB gives their support to the following nominees and positions: Janice Gray, CPA, for NASBA Vice Chair, Carlos Barrera, CPA, for NASBA Director at Large and J. Coalter Baker, CPA, for NASBA Southwest Regional Director.

Motion by Greenwell that the OAB send letters of support to Gaylen Hansen, Chair of the NASBA Nominating committee, for the following nominations: Janice Gray for NASBA Vice Chair, Carlos Barrera for NASBA Director at Large, and J. Coalter Baker for Southwest Regional Director. Second by Ley.

Affirmative Votes: Cunningham, Engelbach, Ley, Greenwell, Petete, and Sanner.

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Agenda Item #7 – Discussion on report on the American Institute of Certified Public Accountant’s Board of Examiners committee: Secretary Ley gave a brief presentation to the Board regarding the current issues and concerns discussed by the AICPA’s Board of Examiners committee.

Agenda Item #8 – Discussion and possible action on report from the Peer Review Committee: The Board took notice of the latest Peer Review Oversight Committee (PROC) quarterly activity report. The report was for information purposes only.

- **Peer Review Oversight Committee quarterly activity report September 2013 to November 2013**

Agenda Item #9 – Discussion and possible action on National Association of State Boards of Accountancy Regional Director’s Focus Questions: The Board reviewed the NASBA Focus Questions completed by the staff. Several changes were suggested and a vote on the final draft will take place at the next scheduled Board meeting.

Note: Chair Petete called for a break at approximately 10:36 a.m. and reconvened at 10:49 a.m.

Agenda Item #10 – Discussion and possible action on the American Institute of Certified Public Accountant’s Accounting and Review Services Committee Exposure Draft: Previous Board member Janice Gray, CPA, who currently serves on the American Institute of Certified Public Accountant’s Accounting and Review Services Committee (ARSC), came before the Board to inform and discuss the ARSC Exposure Draft.

A lengthy discussion took place among the Board. The Board expressed concern regarding possible requirement changes in the Exposure Draft.

Chair Petete suggested a review committee be created in order to gain a closer understanding of the Exposure Draft. The Board agreed.

Agenda Item #11 – New Business: No new business.

Agenda Item #12 – Executive Director’s Report: Executive Director Ross reported the following:

Updates

- Work on rules and statute updates continue. HB 2055 places all rules into an omnibus bill in May. Rules are ready to be submitted to legislature.
- The OAB staff completed the task of imaging the 2008, 2009, and 2010 registration forms.
- All OAB employee evaluations have been completed for 2013.

- The Accountancy Board was reviewed by OMES staff for financial consolidation. The Executive Director visited with Preston Doerflinger requesting an exemption.
- The fall newsletter was emailed to all registrants with NASBA's assistance.
- The Executive Director visited with Rep. Blackwell regarding the OAB sunset bill HB 3190.
- The OAB Executive Director visited with the ED from the Private Vocation School Board regarding SB 1460.
- There is an issue with scheduling the Capitol for ceremonies. The OAB will be changing the reception time to a registration time. No cookies and punch will be provided.

Expenditures made by the Executive Director between \$2,500 and \$5,000 since the preceding Board meeting:

- Attorney General; Legal services for Dec 2013 - \$2,840.97
- Barbara Ley; NASBA trip - \$2,979.88
- Jody Manning; NASBA trip - \$3,802.03
- BEP One; Jan 2014 rent - \$4,392.00
- Attorney General; Legal services for Jan 2014 - \$2,840.97
- BEP One; Feb 2014 rent - \$4,392.00

Expenditures made by the Executive Director with approval of the Chair between \$5,000 and \$10,000 since the preceding Board meeting:

N/A

Note: Chair Petite called for a break at approximately 10:35 a.m. and reconvened at 10:46 a.m.

Note: Member Greenwell stepped out at 10:57 a.m. and returned at 11:38 a.m.

Note: Vice Chair Sanner left at 11:01 a.m. and did not return for the remainder of the meeting.

Agenda Item #13 – Chair's Announcements:

Agenda Item #13b – Announce date and time of the next meeting: It was noted that the next meeting is scheduled to be held on Friday, March 21, 2014, at the Oklahoma Accountancy Board, 201 NW 63rd Street; Suite 210, Oklahoma City, OK 73116.

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Agenda Item #14 – Adjourn: There being no further business to come before the Board, Chair Petete entertained a motion to adjourn.

Motion by Cunningham to adjourn the meeting. Second by Greenwell.

Affirmative Votes: Cunningham, Engelbach, Ley, Greenwell, and Petete.

The meeting was adjourned at approximately 11:46 a.m.

Vicky Petete, Chair Date

ATTEST:

Barbara Ley, Secretary

APPENDIX I

Actions Approved by the Executive Director as of February 7, 2014

APPLICATIONS FOR CERTIFICATION (Successful Candidates):

Andrea Nicole Anderson
 Kristin Renee Aylett
 Jessica Lee Bates
 Sean Randal Blacklock
 Carly D. Campbell
 Jennifer J. Coker
 Jessica D. Elsberry
 Tiffany Frye
 Tyler W Heidebrecht
 Aaron William Jaqua
 David Michael Lawrence
 Aaron Gerard Lawson
 Junchao Li
 Christie L. Littlefield
 Michael Sherrick McCray
 Julie M. Mercado
 Maleah C. Oliver
 Thomas Daniel Pedersen
 Grant Brandon Primm
 Samantha Garrison Primm
 Megan R Rooney
 Christopher James Ryan
 Misty M. Taylor
 John Charles Tepper III
 Lisa Ann Van Liew
 Roderick Dale Weaver
 Katy Denise Wilson

APPLICATIONS FOR RECIPROCAL CPA CERTIFICATES:

Rachel B Johnson (Kansas)
 Cathy Jean Menefee (California)
 Laura E. Naff (Kansas)
 Cody Wayne Quimby (Texas)
 Michelle Alexandra Rahman (Virginia)
 William Brandon Winkler (Colorado)

APPLICATIONS FOR REINSTATEMENT OF CPA CERTIFICATES:

Dana Rippetoe Anderson	7189
Richard Arend	7461

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Laurie Damron

16391

INITIAL FIRM REGISTRATIONS OF PROFESSIONAL CORPORATIONS:

Kaufman, Rossin & Co., A Professional Association (Florida)
Stephanie Knapp, CPA, P.C.

INITIAL FIRM REGISTRATIONS OF PROFESSIONAL LIMITED LIABILITY PARTNERSHIPS:

AWS CPA LLP
LCS & Z, L.L.P. (New York)

INITIAL FIRM REGISTRATIONS OF PROFESSIONAL LIMITED LIABILITY COMPANIES:

ACAS, LLC (Arkansas)
Accounting 365, PLLC
Bob Fitzgerald, CPA, PLLC
David Clanin, CPA PLLC
Dunning & Associates CPAs LLC (Kansas)
Edw. M. Plopa & Associates, L.C. (Kansas)
Elmer and Associates, PLLC
Kim Faught CPA PLLC
Lee & Company, Certified Public Accountants, PLLC
Stone, Gray & McClendon, PLLC

CERTIFICATES SURRENDERED BY REGISTRANTS:

CPAs:

No Longer Practicing in Oklahoma:

Jeffrey Green	14195	Issued August 3, 1998
Donald Groom	522	Issued January 31, 1948
Robert McKeirnan	17329	Issued September 17, 2012
Pamela Penquite-McFarland	8052	Issued January 31, 1985
Reni Potter-Wood	15645	Issued February 28, 2003
Audrey Roth	17300	Issued June 11, 2012
Anne Winter	16910	Issued September 24, 2010

No Longer Residing in Oklahoma:

Bradley Box	16872	Issued April 14, 2010
Derek Wiggins	17537	Issued August 16, 2013

Retired:

Paul Bishop	2821	Issued January 26, 1973
William Carter	17322	Issued August 31, 2012
Mark Floyd	8519	Issued January 23, 1986
William Grissom	7087	Issued July 28, 1983
Stephen Meyer	6185	Issued May 27, 1982
John Moffitt	1062	Issued July 29, 1955
Carolyn Rawie	1828	Issued July 31, 1965
Christine L. Roberts	13183	Issued July 31, 1995
David Toalson	7750	Issued July 26, 1984

DECEASED REGISTRANTS:**CPAs:**

Jenetta Grantham	4629	Issued January 29, 1979
C.D. McDoulett	2151	Issued February 1, 1969

INDIVIDUALS AUTOMATICALLY REVOKED AS A RESULT OF NON-COMPLIANCE WITH 68 O.S. § 238.1 AND 59 O.S. § 15.14:**CPAs:**

Cert No.	Name	Revocation Date
3914	HOWARD THOMAS CASE	Jan 1, 2014
4486	M. CLINT C. NEVIL	Jan 1, 2014
5894	Conliff Jerry Blankinship	Jan 1, 2014
6096	STEVEN RAY WISE	Jan 1, 2014
7888	ROBERT A. BUTLER	Jan 1, 2014
8890	WILLIAM HUSSEY	Jan 1, 2014
9316	BETSY E. WILLIS	Jan 1, 2014
10209	KYLE JONES HAZLEWOOD	Jan 1, 2014
11570	PHYLLIS E. KELLY HAINES	Jan 1, 2014
12800	CATHERINE ANN JANZING	Jan 1, 2014
13438	MELVIN E. KITTS	Jan 1, 2014
15942	JACQUELINE VASSAR	Jan 1, 2014

INACTIVE FIRMS:**CPA Corporations:**

Dennis & Company, PC
 Frank R. Knight, CPA, Inc., A Professional Corporation
 Gray & McClendon, Inc.
 Grissom and Associates, P.C.
 Joe Merchant, CPA, P.C.
 Stephanie Knapp, CPA, Inc. P.C.

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CPA Limited Liability Companies:

Hart & Merchant, CPAs, PLLC

Experience verification applications approved by the Executive Director as of February 7, 2014:

Cory B. Adrian
Andrea N. Anderson
James S. Bishop, Jr.
John R. Coble
Jessica D. Elsberry
Kaitlyn Fallin
Colin D. French
Tyler W. Heidebrecht
Aaron W. Jaqua
Sean S. Lefton
Junchao Li
Christie L. Littlefield
Michael S. McCray
Maleah C. Oliver
Thomas D. Pedersen
Megan Rooney
Kaitlin Sharpe
Amy L. Swint
Misty M. Taylor
John Tepper
Linda G. Turnbull
Lisa A. Van Liew
Mitchel G. Wegener

Non-CPA verifier

Sean R. Blacklock
Victoria P. Buxton
Nataly R. Bynum
Tiffany Frye
Christopher Ryan
Roderick D. Weaver