



**STATE OF OKLAHOMA
OKLAHOMA ACCOUNTANCY BOARD**

**MEETING OF THE
OKLAHOMA ACCOUNTANCY BOARD
201 NW 63rd Street; Ste. 210
Oklahoma City, OK 73116
Friday, May 17, 2013**

**SCHEDULED AGENDA
8:30 A.M.**

Order of Business: The Board may discuss, table, defer, or vote to approve or disapprove or take appropriate action with respect to any agenda item. The sequence of the agenda may be changed.

1. Call to Order by Chair Petete
 - Declaration of Quorum
 - Announcement of Legal Meeting Notice
 - Announcement of absences and action, if necessary, to determine whether absences were unavoidable pursuant to Title 59, Section 15.3(B)(5).
2. Announcement of visitors – Ross
3. Public comment period (limit 3 minutes per individual). Prior to the convening of the meeting, the Executive Director must be informed of the individual's wish to speak before the Board and the subject to be discussed – Ross
- *4. Act on Consent Agenda – Petete
- *5. Discussion and possible action on Administrative Actions and recommendations and report from the Enforcement Committee – Gray
- *6. Discussion and possible action on report from Audit and Budget Committee – Engelbach
 - Proposed professional service contracts for fiscal year 2014
- *7. Proposed requirement for all OAB investigators to review the National Association of State Boards of Accountancy Investigator Training Series when initially contracted – Ross
- *8. Discussion and possible action on report from Enforcement Committee – Gray
 - Proposed professional investigator contracts for fiscal year 2014
9. Discussion on summary report of the 54th Oklahoma Legislative session - Ross

10. Discussion and possible action on report from the Peer Review Committee – Ley
 - Appointment of Jayna Vaughn, CPA to the Peer Review Oversight Committee
 - Consideration of directive for PROC to refer successive fail, adverse, or pass with deficiency peer reviews to enforcement for review
 - Consideration of reimbursement of expenses for PROC members attending the NASBA sponsored PROC Summit Session July 10, 2013
11. Discuss and act on election of officers pursuant to Section 15.4.A of the Oklahoma Accountancy Act – Petete
12. Proposed Executive Session pursuant to Title 25 O.S. Supp. 2006, Section 307(B)(1) for discussion and possible action on employment, hiring appointment, promotion, disciplining, resignation, changes to existing salaries, or setting salary ranges for the following individual positions:
 - a. Executive Director
 - b. Deputy Director
 - c. Licensing Coordinator
 - d. Examination Coordinator
 - e. CPE Coordinator
 - f. Peer Review Coordinator
 - g. Administrative Programs Officer
 - h. Enforcement Coordinator
 - i. Accountant II
 - j. Administrative Assistant II
 - k. Administrative Assistant I
13. New business
- *14. Executive Director's report - Ross
15. Chair's announcements – Petete
 - a) Chair's report
 - b) Announce date and location of the next meeting – 8:30 a.m., June 21, 2013, at the Oklahoma Accountancy Board, 201 NW 63rd Street; Suite 210, Oklahoma City, OK 73116.
16. Adjourn

*Asterisks denote attachments to the agenda. Confidential material is so marked and is furnished only to Board members, legal counsel and Board staff.

Authority for Executive Sessions: Title 25, Oklahoma Statutes, Sections 307(B)(1), 307(B)(4), 307(B)(7), 307(B)(8) and 307(B)(9)



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CONSENT AGENDA

- *1. Approve the minutes of the April 16, 2013, Regular Meeting of the OAB
- *2. Take official notice of the preliminary OAB financial statements for FY 2013, for the month ended April 30, 2013
- *3. Take official notice of the experience verification applications which have been approved by the Executive Director
- *4. Approve the actions taken by the Executive Director on applications and registrations filed since the previous meeting

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