



STATE OF OKLAHOMA
OKLAHOMA ACCOUNTANCY BOARD

MEETING OF THE
OKLAHOMA ACCOUNTANCY BOARD
Oklahoma Accountancy Board Room
201 N.W. 63rd Street, Suite 210
Oklahoma City, OK 73116
Friday, September 24, 2010
8:30 A.M.

HEARING DOCKET
With Proposed Executive Session for Deliberation
9:00 A.M.

(Note: The Board may have disciplinary hearings pursuant to Article II of the Oklahoma Administrative Procedures Act on the cases listed below. At the conclusion of the presentation of evidence and after presentation from both sides, the Board may go into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations in each of the individual proceedings listed on this hearing docket. However, no votes will be taken in Executive Session. Any motions made or votes taken will occur during the open meeting.)

*Case 1623 Hearing in the matter of Williams & Williams, CPAS, Firm No. 12359 and; Judy F. Williams, CPA, Certificate No. 13032. A proposed Consent Order will be presented [materials are separate from other agenda items]

SCHEDULED AGENDA
8:30 A.M.

Order of Business: The Board may discuss, table, defer, vote to approve or disapprove or take appropriate action with respect to any agenda item. The sequence of the agenda may be changed.

1.
 - Call to Order by Chair Gray
 - Declaration of Quorum
 - Announcement of Legal Meeting Notice
 - Announcement of absences and action, if necessary, to determine whether absences were unavoidable pursuant to Title 59, Section 15.3(B)(5).
2. Announcement of visitors – Prieto Johns

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3. Public comment period (*limit 3 minutes per individual*). Prior to the convening of the meeting, the Interim Executive Director must be informed of the individual's wish to speak before the Board and the subject to be discussed. – Nicole
- *4. Act on Consent Agenda – Gray
5. Discussion and possible action on request from Stephen Covert, CPA No. 6248, to lower the amount of the Board's late filing fee as set by statute – Gray
- *6. Discussion and possible action on Administrative Actions and recommendations and report from the Enforcement Committee – Ley
- *7. Discussion and possible action on report from the Outreach Committee – Ley
8. Discussion and possible action on report from the Personnel Committee – Volturo
9. Discussion and possible action on report from the Ad Hoc Committee concerning the use of specialty certifications – Volturo
10. Discussion and possible action on report from the Audit and Budget Committee, to include:
 - *a. Discussion and possible action on revised Internal Purchasing Policy - Sanner
 - *b. Discussion and possible action on SAI audit engagement letter – Sanner
11. Discussion and possible action on requirements to renew a certificate or license based on staggered expiration dates on the last day of the individuals' birth months pursuant to Section 15.14(D) of the Oklahoma Accountancy Act– Gray
- *12. Discussion and possible action on requirements to renew a certificate or license after five (5) years, pursuant to Section 15.14(F)(3) of the Oklahoma Accountancy Act [Confidential materials attached] – Gray
- *13. Discussion and possible action on requirement for reciprocal and reinstatement applications to bear the date the application was filed with the Board pursuant to Board Policy 2004-01– Gray

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14. Discussion and possible action for the selection of the OAB voting representative and alternate at the NASBA Annual meeting – Gray
15. Proposed Executive Session pursuant to Title 25 O.S. Supp. 2006, Section 307(B)(1) for discussion and possible action on employment, hiring appointment, promotion, disciplining, resignation, changes to existing salaries, or setting salary ranges for the following individual positions [Confidential materials to be distributed prior to the meeting]:
 - a. Executive Director
 - b. Interim Executive Director
 - c. Deputy Director
 - d. Licensing Coordinator
 - e. Examination Coordinator
 - f. CPE Coordinator
 - g. Assistant CPE Coordinator
 - h. Peer Review Coordinator
 - i. Records Coordinator
 - j. Accountant II
 - k. Enforcement Coordinator
16. New Business
- *17. Interim Executive Director's Report– Prieto Johns
18. Chair's Announcements
 - a. Chair's Report
 - b. Announce date and location of the next meeting – 8:30 a.m., Friday, October 29, 2010, on the Rogers State University Campus located at 1701 W. Will Rogers Blvd., Claremore, OK 74017.
19. Adjourn

*Asterisks denote attachments to the agenda. Confidential material is so marked and is furnished only to Board members, legal counsel and Board staff.

Authority for Executive Sessions: Title 25, Oklahoma Statutes, Sections 307(B)(1), 307(B)(4), 307(B)(7), 307(B)(8) and 307(B)(9)



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CONSENT AGENDA

- *1. Approve the minutes of the August 20, 2010, Regular Meeting of the OAB
- *2. Take official notice of the OAB's Statements of Receipts and Disbursements for the Month ended July 31, 2010 and the Month ended August 31, 2010
- *3. Ratify list of inventory and equipment transferred to Surplus Property
- *4. Approve invoices which are over \$10,000 to Calvert Law Firm and BEP One LP
- *5. Ratify the CPE/Experience Verification Committee's approval of the verification of experience by non-registrant individual
- *6. Ratify the CPE Committee's granting of extensions for Donna Milroy and Teresa Hild to comply with the CPE requirements [Confidential materials attached]
- *7. Take official notice of the experience verification applications which have been approved by the Interim Executive Director
- *8. Approve the actions taken by the Interim Executive Director on applications and registrations filed since the previous meeting

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