

OKLAHOMA ACCOUNTANCY BOARD
MINUTES OF MEETING AND HEARING

July 24, 2009

The Oklahoma Accountancy Board (OAB) convened in regular session on Friday, July 24, 2009 in the Board Room of the Water Resources Board at 3800 N. Classen, Oklahoma City, Oklahoma. A recording of the meeting is on file in the OAB office. Members present at the meeting:

Carlos Johnson, CPA, Chair
Wade Biswell, CPA, Vice Chair
Janice L. Gray, CPA, Secretary
Tom Volturo, Representing the Public, Member
Vicky Petete, CPA, Member
Barbara Ley, CPA, Member
E.B. St. John, PA, Member

Also in attendance at the meeting: Staff: Edith Steele, Executive Director; Nicole Prieto Johns, Deputy Director; Colin Autin, Donita Graves and Barbara Walker, Board staff members. Guests: Daryl Hill and Jeff Frable, CPA representing the Oklahoma Society of Certified Public Accountants (OSCPA); Kellie Gowdy and Dean Taylor representing the Oklahoma Society of Accountants (OSA); Assistant Attorney General John Crittenden. Randall Calvert, Special Prosecutor for the OAB was present for relevant segments of the meeting.

Agenda Item #1a -- Call To Order: At 8:40 a.m. Chair Johnson called the meeting to order.

Agenda Item #1b -- Declaration of Quorum: Chair Johnson declared a quorum.

Agenda Item #1c – Announcement of Legal Meeting Notice: Executive Director Steele confirmed the notice of the meeting was filed with the Secretary of State and the agenda for the meeting was posted in the reception area of the OAB's office and outside the building and meeting room in compliance with the Open Meeting Act.

Agenda Item #1d – Announcement of Absences and Action, if Necessary, to Determine Whether Absence(s) Was Unavoidable Pursuant to Title 59, Section 15.3.B.5: All members were present.

Agenda Item #2 – Announcement of Visitors: Deputy Director Prieto Johns read the names of the visitors present.

Agenda Item #3 – Public Comment Period: Deputy Director Prieto Johns advised the OAB she had not received any written requests or been informed of any member of the public wishing to speak before the OAB.

Agenda Item #4 – Consent Agenda: The Consent Agenda contained seven items for the OAB's consideration; (1) Approve the minutes of the June 26, 2009 OAB Meeting; (2) Take official notice of the OAB's Statements of Receipts and Disbursements for the Month and Fiscal Year Ended June 30, 2009; (3) Approve the verification of the administrative posting to the OAB's records and certification of scores for Window 2/2009 Examination (April-May 2009); (4) Approve recommendation of the Executive Director and the Deputy Director that the Receptionist position be re-allocated to an Administrative Assistant II position; (5) Approve recommendation of the Executive Director and the Deputy Director to increase the annual salaries of the Administrative Assistant I to \$32,000 (an increase of \$2,420) and the Peer Review Coordinator to \$49,082 (an increase of \$3,000). The increases are the result of reassignments in duties and areas of responsibility; (6) Take official notice of the experience verifications which have been approved by the Deputy Director (Appendix 1); and (7) Approve the actions taken by the Deputy Director on applications and registrations filed since the previous meeting. (Appendix 1)

St. John moved to approve the Consent Agenda excluding the minutes from June 26, 2009; Petete second.

Affirmative votes: St. John, Volturo, Petete, Biswell, Johnson, Gray and Ley.

Agenda Item #5 – Discussion and Possible Action on Recommendations by the FY 2009 Enforcement Committee: Chair Johnson presented a written summary of investigative files and administrative actions taken, with recommendations for the disposition of each.

As a matter of record, votes were taken and members of the Board, other than members of the Enforcement Committee (EC), had no prior knowledge of the individuals involved in the cases.

Cases to Dismiss:

Case No. 1678 – CPA

Registrant self reported an arrest involving domestic dispute. The EC recommended that a hearing before the ALJ be set. However, the charges have subsequently been dismissed so the EC recommends the case be dismissed.

Case No. 1731 – CPA

This was a referral from the CPE Coordinator that the registrant failed to file the reporting form in 2007 listing the CPE earned or documenting that the registrant was exempt. The registrant had not responded to requests for information so the EC recommended that a hearing before the ALJ be set. However it was just recently learned that the registrant is deceased so the EC recommends the case be dismissed.

Johnson moved as Chair of the FY 09 Enforcement Committee that Case Nos. 1678 & 1731 be dismissed; St. John second.

Affirmative votes: St. John, Volturo, Petete, Biswell, Johnson, Gray and Ley.

Files to Close:**File No. 1290 – CPA Firm**

The firm self reported disciplinary action by another jurisdiction and a federal agency. The Enforcement Committee (EC) reviewed the information and determined that no Oklahoma clients were a part of the issues which resulted in the action, so it recommends that the file be closed.

File No. 1300 – CPA

This was a referral from a federal agency. The federal agency failed to determine that there was an act of dishonesty, fraud, deceit, misrepresentation of a known material fact. The registrant was not sanctioned by the federal agency so the EC recommends the file be closed.

File No. 1366 – Former CPA firm

Staff noted that this former CPA firm continues to be listed in the yellow pages of the Oklahoma City telephone directory. As instructed a letter was sent to the former firm requesting that it Cease and Desist from continuing to hold out. The registrant has responded and the response satisfied the EC so it recommends the file be closed.

File No. 1459 – CPA

The registrant self reported a disciplinary action taken by another jurisdiction as a result of the registrant's failure to meet that jurisdiction's CPE requirement. The registrant responded that the failure was the result of medical issues. Since the original jurisdiction also removed its suspension the EC recommends the file be closed.

5287.

File No. 1597 – Non-Registrant

A complaint was filed that the entity was holding out in a telephone directory under the category “Accountants--Public”. As instructed a Cease and Desist letter was issued and the non-registrant responded. The response satisfied the EC so it recommends the file be closed.

File No. 1598 – Non-Registrant

A complaint was filed that the non-registrant was holding out as performing “audit” services. As instructed a Cease and Desist letter was issued. The non-registrant responded that it was a misunderstanding, assured the OAB that no auditing services had been performed and that all references to soliciting these services have been discontinued. The EC recommends the file be closed.

File No. 1605 – Revoked CPA

Staff noted that the former registrant whose certificate has been revoked in 2004 was listed in the yellow pages under the category “Accountants—Certified Public”. As instructed a Cease and Desist letter was issued. The former registrant responded and the response satisfied the EC so it recommends the file be closed.

Johnson moved as Chair of the FY 09 Enforcement Committee that File Nos. 1290, 1300, 1366, 1459, 1597, 1598 & 1605 be closed; Gray second.

Affirmative votes: St. John, Volturo, Petete, Biswell, Johnson, Gray and Ley.

Files to be assigned to the Administrative Law Judge:

Subchapter 10:15-37-6(e) of the Oklahoma Administrative Code provides “Hearings will be conducted by one (1) of the following methods, **as determined by the Board** (emphasis added): (3) By an attorney licensed to practice law in this state appointed by the Board to act as a hearing examiner or Administrative Law Judge”

The Vice Chairman recommends the following files be heard before the Administrative Law Judge:

File 1479
File 1559
File 1561
File 1563
File 1564

Johnson moved as Chair of the FY 09 Enforcement Committee that File Nos. 1479, 1559, 1561, 1563 & 1564 be referred to the Administrative Law Judge for appropriate hearing; Volturo second.

Affirmative votes: St. John, Volturo, Petete, Biswell, Johnson, Gray and Ley.

Agenda Item #6 – Discussion and Possible Action on Recommendations by the FY 2010 Enforcement Committee: Vice Chair Biswell presented a written summary of investigative files and administrative actions taken, with recommendations for the disposition of each.

As a matter of record, votes were taken and members of the Board, other than members of the Enforcement Committee, had no prior knowledge of the individuals involved in the cases.

Files to Close:

File No. 1449 – CPA

The registrant self reported charges as a result of an arrest for Driving Under the Influence. The charges were later reduced to speeding. The Enforcement Committee (EC) recommends the file be closed.

File No. 1453 – CPA

The registrant self reported charges as a result of an arrest for Driving Under the Influence. The charges were dismissed and the record expunged so the EC recommends the file be closed.

File No. 1502 – CPA

This is a referral from the CPE Coordinator that the registrant failed to file the reporting form reflecting the amount of CPE earned or document exemption from the requirement. During the course of processing the file, it was learned that the registrant is deceased so the EC recommends the file be closed.

File No. 1512 – Revoked CPA

This is a referral from the CPE Coordinator that the registrant failed to file the reporting form reflecting the amount of CPE earned or document exemption from the requirement. The registrant's certificate was subsequently revoked for failure to renew the certificate; since the former registrant is disabled the EC recommends that the OAB not pursue any further action against the former registrant and close the file.

File No. 1516 – Revoked PA

This is a referral from the CPE Coordinator that the registrant failed to file the reporting form reflecting the amount of CPE earned or document exemption from the requirement. The registrant's license was subsequently revoked for failure to renew the license; since the former registrant is disabled the EC recommends that the OAB not pursue any further action against the former registrant and close the file.

File No. 1517 – Revoked CPA

This is a referral from the CPE Coordinator that the registrant failed to file the reporting form reflecting the amount of CPE earned or document exemption from the requirement. The registrant's certificate was subsequently revoked for failure to renew the certificate; since the former registrant is disabled the EC recommends that the OAB not pursue any further action against the former registrant and close the file.

File No. 1518 – Revoked CPA

This is a referral from the CPE Coordinator that the registrant failed to file the reporting form reflecting the amount of CPE earned or document exemption from the requirement. The registrant's certificate was subsequently revoked for failure to renew the certificate; since the former registrant has sent information that he is no longer in any type of accounting and does not intend to do so in the future, the EC recommends that the OAB not pursue any further action against the former registrant and close the file. However, the registrant's file will be noted that should the registrant file for reinstatement, that this matter be brought forth for possible sanctions.

File No. 1647 – Revoked CPA

A complaint was filed that the former registrant would not cooperate in a 2006 lawsuit (the former registrant was acting as a trustee). Since the registrant's certificate was revoked in 2004, the OAB does not have jurisdiction in this matter so the EC recommends the file be closed.

Biswell moved as Chair of the FY 10 Enforcement Committee that File Nos. 1449, 1453, 1502, 1512, 1516, 1517, 1518 & 1647 be closed; Volturo second.

Affirmative votes: St. John, Volturo, Petete, Biswell, Johnson, Gray and Ley.

Files to be assigned to the Administrative Law Judge:

Subchapter 10:15-37-6(e) of the Oklahoma Administrative Code provides "Hearings will be conducted by one (1) of the following methods, **as determined by the Board** (emphasis added): (3) By an attorney licensed to practice law in this state appointed by the Board to act as a hearing examiner or Administrative Law Judge"

The Vice Chairman recommends the following files be heard before the Administrative Law Judge:

File 1492
 File 1519
 File 1615
 File 1623
 File 1635
 File 1645
 File 1652
 File 1654

Biswell moved as Chair of the FY 10 Enforcement Committee that File Nos. 1492, 1519, 1615, 1623, 1635, 1645, 1652, & 1654 be assigned to the Administrative Law Judge; Petete second.

Affirmative votes: St. John, Volturo, Petete, Biswell, Johnson, Gray and Ley.

Agenda Item #7 – Announcements of FY 2010 OAB Committees and Task Forces: Chair Johnson addressed this item. No official action was taken. (Appendix 2)

Case No. 1728 – Hearing in the Matter of Larry B. Darden, CPA, Certificate No. 12842: This matter came on for hearing at 9:20a.m. The members of the Oklahoma Accountancy Board present were seated on the hearing panel.

Assistant Attorney General John Crittenden represented the Board. Respondent was not present nor was he represented by counsel.

Special Prosecutor Randall Calvert represented the State.

The purpose of the hearing was to consider the Administrative Law Judge's recommendations.

Gray moved to go into Executive Session; Ley second. Affirmative votes: St. John, Volturo, Petete, Biswell, Johnson, Gray and Ley.

5291.

Biswell moved to come out of Executive Session; Ley second.

Affirmative votes: St. John, Volturo, Petete, Biswell, Johnson, Gray and Ley.

Assistant Attorney General John Crittenden noted for the record that no formal decisions or votes were taken by the Board during Executive Session.

Gray moved that this hearing be continued because the Board has questions regarding some information included in the exhibits that needs to be clarified; Petete second.

Affirmative votes: St. John, Volturo, Petete, Biswell, Johnson, Gray and Ley.

Petete moved to adjourn as to today's proceeding; Biswell second.

Affirmative votes: St. John, Volturo, Petete, Biswell, Johnson, Gray and Ley.

The proceedings and the individual votes of the members were conducted in open session. The evidence is contained in Docket File No. 1728.

Agenda Item #8 – Discussion and Possible Action to Authorize FY 2010 Travel to Various Meetings Benefiting the Oklahoma Accountancy Board and the public of Oklahoma for Board Members, Appropriate Staff Members and Appropriate Individuals on Contract Status Except for the Attendance at any June Meeting by any Outgoing Board Member unless specifically approved by the Board: Chair Johnson addressed this item. Member Volturo raised a procedural question about the approval of the Executive Director and the Deputy Director's travel. Chair Johnson explained the informal process to be followed. Staff travel is approved by the Executive Director or the Deputy Director and the Executive Director and the Deputy Director's travel, even when expenses are to be paid for by another organization, is approved by the Board's Executive Committee. Chair Johnson noted that this procedure should be included in the policy manual.

Gray moved that travel to various meetings benefiting the Oklahoma Accountancy Board and the public of Oklahoma for Board members, appropriate staff members and appropriate individuals on contract status except for the attendance at any June Meeting by any outgoing Board member unless specifically approved by the Board be approved; Volturo second.

Affirmative votes: St. John, Volturo, Petete, Biswell, Johnson, Gray and Ley.

Agenda Item #9 – Presentation Commemorating Barbara Walker, CPE Coordinator, for her Ten Years of Service to the Oklahoma Accountancy Board: Chair Johnson presented Barbara Walker, CPE Coordinator, with a pin commemorating her ten years of service to the OAB.

Agenda Item #10 – Presentation Commemorating Member Vicky Petete's Service as Chair of the OAB from July 1, 2008 to June 30, 2009: Chair Johnson recognized former Chair Petete's tenure as Chair of the Board and presented her a gavel plaque commemorating her service.

Agenda Item #11 – Proposed Executive Session Pursuant to Title 25 O.S. Supp. 2006, Section 307 (B)(1) for Discussion and Possible Action on Employment, Hiring Appointment, Promotion, Disciplining, Resignation, Changes to Existing Salaries, or Setting Salary Ranges for the following individual positions: (a) Administrative Assistant I; (b) Administrative Assistant II; (c) Peer Review Coordinator: Chair Johnson noted that action had been taken on this item on the Consent Agenda.

Agenda Item #12 – Executive Director's Report: Executive Director Steele addressed the following issues:

- The Quarterly Enforcement Activity Report
- Status of the P-card audit
- Report on the NASBA Board of Directors Meeting
- Status of the emergency rules filed with the Governor's Office
- The Office Move Ad Hoc Committee has not had an opportunity to meet concerning the report on the meeting with Colonel Richard and staff has not formulated the revenue forecast requested by one of the committee members.

As a result of the Executive Director's report, the OAB requested the P-card audit report be distributed to the Board members once it is issued.

Agenda Item #13 – Deputy Director's Report: Deputy Director Prieto Johns addressed the following issues:

- The transition of operational responsibilities from the Executive Director position to the Deputy Director position
- Online adoption rates for the individual renewal period
- The FY 2010 Budget Work Plan submitted and approved by OSF
- Status of the Personnel Policy Manual
- Status of the Strategic Plan
- Status of Encryption of Board laptops
- Status of providing state e-mail addresses for Board members

In response to the Deputy Director's Report, Secretary Gray related that because she was not present at the June meeting of the Board, she had some questions relating to whether Board action was required before certain operational responsibilities could be delegated to the Deputy Director. She cited the example of the Board delegating to the Executive Director the authority to employ other staff and clerical personnel. Chair Johnson stated that the Board will comply with all of the statutes that specify certain responsibilities are to be delegated to the Executive Director. He stated no vote had been taken in response to the recommendation of the Personnel Committee because this was the first time a transition of this kind had been done and a complete list of specific responsibilities was not known at that time. Chair Johnson further related that any needed clarification or required Board actions would be placed on the Board meeting agenda. Member Ley made a request that personnel items not be included on the Consent Agenda.

Chair Johnson announced that unless it is an absolute emergency, no additional items will be distributed to the Board members after close of business on Tuesday the week of the Board meeting for consideration at that month's Board meeting.

Agenda Item #14a – Chair's Report: Chair Johnson addressed the following issues:

- Staff will continue to monitor what is happening with the state budget. The Executive Director and the Deputy Director will prepare contingency plans in the event budget cuts are mandated by the State for non-appropriated agencies.
- Report on the NASBA Board of Directors Meeting

Agenda Item #14b – Next Meeting Date Announced: The next regularly scheduled OAB meeting will be 8:30 a.m., Friday, August 21, 2009 at the Water Resources Board Room, 3800 N Classen Blvd, 2nd Floor, Oklahoma City, OK 73118.

Agenda Item #15 – New Business: No new business.

Agenda Item #16 – Adjournment: There being no further business to come before the OAB, at 10:55 a.m. Chair Johnson adjourned the meeting.

Carlos Johnson, Chair

ATTEST:

Janice Gray, Secretary

APPENDIX 1

CERTIFICATES SURRENDERED BY REGISTRANTS:

CPAs Coming into Oklahoma to practice under Mobility:

Jandrea K. Blumanhourst	Certificate No. 14903-R	Issued August 18, 2000
Kurt G. Breitenbach	Certificate No. 14788-R	Issued April 21, 2000
Chris D. Churchwell	Certificate No. 5177-R	Issued January 28, 1980
Colleen Barry Ernst	Certificate No. 15171-R	Issued August 24, 2001
Jack Edward Finley	Certificate No. 3165-R	Issued March 18, 1974
David Standley Fox	Certificate No. 9040-R	Issued July 31, 1986
Donald Edward Graves	Certificate No. 9343-R	Issued January 29, 1987
Shelly Lynn Hammond	Certificate No. 14789-R	Issued April 21, 2000
Howard L. Johnsen	Certificate No. 12652-R	Issued April 22, 1994
Ed J. Lynch	Certificate No. 15933-R	Issued May 14, 2004
Eugene M. Mense III	Certificate No. 4789-R	Issued June 18, 1979
Paul Alan Peacock	Certificate No. 15803-R	Issued October 17, 2003

CPAs No Longer Residing in Oklahoma:

Mark Monroe Adelman	Certificate No. 5003	Issued January 28, 1980
K.L.S. Raj Bhushan	Certificate No. 5596-R	Issued January 26, 1981
Kimberly M. B. Hadley	Certificate No. 12129-R	Issued January 28, 1993
Rekha M. Joshi	Certificate No. 13057-R	Issued April 28, 1995
Frank M. Mackey	Certificate No. 11355	Issued July 25, 1991
John Anthony Ryan	Certificate No. 4744-R	Issued January 29, 1979
Kevin D. Smith	Certificate No. 14255	Issued August 3, 1998

CPAs No Longer Practicing in Oklahoma:

Lindsey L. Baker	Certificate No. 16242-R	Issued August 8, 2006
Billy O. Campsey	Certificate No. 2609	Issued January 31, 1972
Robert E. Eash	Certificate No. 13595-R	Issued August 23, 1996
Jeffrey Craig Froehle	Certificate No. 10323-R	Issued January 26, 1989
Jon David Wertz	Certificate No. 4535	Issued July 20, 1978

CPAs Retired:

Jerry Lee Champion	Certificate No. 1938	Issued January 28, 1967
James A. Childress	Certificate No. 3063	Issued January 28, 1974
Leon S. Hirsh, Jr.	Certificate No. 1027	Issued January 22, 1955
Howard W. Hogan	Certificate No. 2121-R	Issued January 3, 1969
Roy Clayton Howison	Certificate No. 6275	Issued July 22, 1982

5295.

Jean W. Michener	Certificate No. 6011	Issued January 29, 1982
Robert E. Oliver	Certificate No. 12319	Issued July 30, 1993

DECEASED CPA REGISTRANTS:

Bernice Ellen Gall	Certificate No. 11787	Issued July 28, 1992
Joe David Gimlin	Certificate No. 2956	Issued July 27, 1973
Roberta S. H. McCullum	Certificate No. 12965	Issued January 30, 1995

DISSOLVED FIRMS:

CPA Limited Liability Partnerships:

Lazard Dana LLP
Whitlock, Selim & Keehn, LLP (Missouri)

CPA Corporations:

Adams Accounting, P.C.
Charles E. Underwood CPA, Inc. P.C.
Joey L. Martin, CPA, MTax, P.C.
Patti J. Fernandez, P.C.
Vicki Fowler, C.P.A., P.C.

FIRMS AUTOMATICALLY REVOKED ON JULY 1, 2009 PURSUANT TO SECTION 15:15.E:

CPA Limited Liability Partnerships:

Dunbar, Breitweiser & Company, LLP
Parman, Tanner, Soule and Jackson, CPA's, RLLP
PricewaterhouseCoopers (Canada) PLLP
Virchow, Krause & Company LLP

CPA Corporations:

Brian Dobry CPA, P.C.
Ehrhardt, Keefe, Steiner & Hottman, P.C.
Elite Small Business Solutions P.C., Inc.
Kent L West, CPA, P.C.
Michael J. Romero, Certified Public Accountant, P.C.
Peck C.P.A., P.C.
Ruben Jimenez & Associates, P.C.
S. R. Ludington, Jr. & Co.
Sandra R. Henderson, P.C.

CPA Limited Liability Companies:

Dempsey Vantrease & Follis PLLC
 James A. Porter, III, CPA, PLLC
 Moore Stephens Frost, P.L.L.C.
 REDW LLC

Applications Approved: The OAB took official notice of the following experience verification applications which have been approved by the Deputy Director:

Name

Matthew Hunter Bell
 Chad Joseph Birdsong
 Douglas Wayne Carpenter
 Beth Marie Coulter
 William Joel Harrell
 Megan Michelle James
 Catherine Jo Lundgren
 Leslie Renee Riley
 Victoria Tishner

Applications and Registrations Approved: The OAB approved the actions taken by the Deputy Director on the following applications and registrations filed since the previous meeting:

APPLICATIONS FOR CERTIFICATION (Successful Candidates):

16641	Darren Daniel Mints
16661	Catherine Marie Malaniuk
16662	Desiree Dawn Pitts
16663	Chase Harrison Schnebel
16673	Barry Scott Carpenter
16674	Shannon Marie Damm
16675	Jennifer Lynn Ray
16677	Jennafer Nicole Hill
16679	Yan Xu
16682	Owen David Schlipf
16684	Leslie Renee Riley

APPLICATIONS FOR RECIPROCAL CPA CERTIFICATES:

Marjorie Lynne Brenner
 Ginger Leigh Farney
 Bret Murray Hardee

5297.

APPLICATION FOR REINSTATEMENT OF A CPA CERTIFICATE:

15295 Cathy L. King

INITIAL REGISTRATION OF A CPA LIMITED LIABILITY PARTNERSHIP:

The Whitlock Company, LLP (Missouri)

INITIAL REGISTRATIONS OF CPA PROFESSIONAL CORPORATIONS:

Richard J. Maris, CPA, PC
William G. LaJoie, P.C.

REINSTATEMENT OF CPA PROFESSIONAL CORPORATIONS:

Brian Dobry CPA PC
Elite Small Business Solutions P.C., Inc.
Fiddner & Company, P.C.
Kent L West, CPA, P.C. Peck C.P.A., P.C.

REINSTATEMENT OF A CPA PROFESSIONAL LIMITED LIABILITY COMPANY:

Dempsey Vantrease & Follis PLLC

APPENDIX 2**Oklahoma Accountancy Board
FY 2010 Committee List**

CPE/Experience Verification: Assist the CPE Coordinator with non-routine CPE issues and guidance or decisions related to the annual CPE audit. Assist staff with experience verifications which are non-routine.

E.B. St. John, Chair
Jay Engelbach, CPA, Member

Staff Support: Barbara Walker

Rules Promulgation: Develop draft of any proposed emergency or permanent rules necessary to support the Oklahoma Accountancy Act.

Tom Volturo, Chair
Vicky Petete, Member
Jamie Brickman, CPA, Member

Staff Support: Barbara Walker

Legislative: Assist in the development of proposed amendments to the Oklahoma Accountancy Act, monitor other legislation which may affect the OAB or members of the profession, respond to inquiries from the legislature and make presentations to legislative committees.

Janice Gray, Chair
Carlos Johnson, Member
Steve Burrage, CPA, Member

Staff Support: Nicole Prieto Johns

Technology: Assist the Executive and Deputy Directors in assessing the OAB's technology needs and serve as an oversight committee.

Wade Biswell, Chair
Carlos Johnson, Member
Ron Hulshizer, Advisory Member
Tom Dugger, CPA, Advisory Member

Staff Support: Nicole Prieto Johns
Colin Autin

5299.

Audit and Budget: Recommends accounting firm(s) to provide professional services to the OAB. Review the Financial Statements and the auditor's related opinion for presentation to the OAB. Provide oversight of the annual Budget Request and Budget Work Program drafts to present to the full Board.

Vicky Petete, Chair
Tom Volturo, Member

Staff Support: Gloria Finch

Peer Review Committee: Assist the Peer Review Coordinator with development of forms and procedures for the peer review program. Develop proposed amendments to the peer review rules, if needed. Assist Peer Review Oversight Committee as defined in Subchapter 33 of the Oklahoma Administrative Code.

Janice Gray, Chair
Mike Crawford, CPA

Staff Support: Colin Autin

Enforcement: As provided in the Board's rules, the Vice Chairman is responsible for enforcement matters and one other Board member, who is not an officer, shall be a designated member. Reviews and acts on enforcement matters submitted by the Executive or Deputy Director for disposition. In accordance with the Accountancy Act, rules, and various state statutes and/or rules.

Wade Biswell, Chair
Barbara Ley, Member

Staff Support: Edith Steele

Personnel: Perform an annual evaluation of the Executive Director and provide input to the annual evaluation of the Deputy Director. Assist the Executive and Deputy Director with recommendations for staff changes, hiring of new personnel, and salary adjustments.

Carlos Johnson, Chair
Tom Volturo, Member
Vicky Petete, Member

Staff Support: Nicole Prieto Johns

Outreach: Develop an action plan for informing state officials, members of the public, various state agencies, accounting faculty and students of universities and colleges, and members of the profession of the responsibilities of the Oklahoma Accountancy Board.

Barbara Ley, Chair
Vicky Petete, Member
E.B. St. John, Member

Staff Support: Edith Steele

5301.

[BLANK]