

EDITH STEELE
EXECUTIVE DIRECTOR



BRAD HENRY
GOVERNOR

**STATE OF OKLAHOMA
OKLAHOMA ACCOUNTANCY BOARD**

**MEETING OF THE
OKLAHOMA ACCOUNTANCY BOARD
Water Resources Board Room
3800 N Classen Blvd, 2nd Floor
Oklahoma City, OK 73118
Friday, December 18, 2009
8:30 A.M.**

**HEARING DOCKET
With *Proposed Executive Session* for Deliberation
9:00 A.M.**

(Note: The Board may have disciplinary hearings pursuant to Article II of the Oklahoma Administrative Procedures Act on the cases listed below. At the conclusion of the presentation of evidence and after argument from both sides, the Board may go into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations in each of the individual proceedings listed on this hearing docket. However, no votes will be taken in Executive Session. Any motions made or votes taken will occur during the open meeting.)

*Case 1751 – Hearing In the Matter of John Hardin Parker, CPA, Certificate No. 3501 – Revoked - A proposed Consent Order may be presented [Materials are separate from other agenda items]

SCHEDULED AGENDA

8:30 A.M.

Order of Business: The Board may discuss, table, defer, vote to approve or disapprove or take appropriate action with respect to any agenda item. The sequence of the agenda may be changed.

1.
 - Call to Order by Chair Johnson
 - Declaration of Quorum
 - Announcement of Legal Meeting Notice
 - Announcement of absences and action, if necessary, to determine whether absence(s) was unavoidable pursuant to Title 59, Section 15.3.B.5.
2. Announcement of visitors – Prieto Johns
3. Public comment period (*limit 3 minutes per individual*). Prior to the convening of the meeting, the Deputy Director must be informed of the individual's wish to speak before the Board and subject to be discussed.
- *4. Act on Consent Agenda – Johnson
- *5. Discussion and possible action on Administrative Actions and recommendations by the FY 2010 Enforcement Committee – Ley
- *6. Discussion and possible action regarding the registration of the firm Ultimate HR-Ultimate Challenge, PLLC, and the firm Client Audit Solutions, Professional Corporation [deferred from the November 20, 2009 meeting] – Johnson
- *7. Discussion and possible action on report from the Audit and Budget Committee on the revised OAB Internal Purchasing Policy – Petete
- *8. Discussion and possible action on report from the Legislative Committee [to be distributed prior to the meeting] – Gray
- *9. Discussion and possible action on draft of recommended amendments to the Oklahoma Administrative Code, Chapter 15 – Volturo
- *10. Discussion and possible action on appeal for reinstatement of automatic revocation of CPA certificate for Tonya Pryor – Johnson
11. Discussion and possible election of Board officers [not to include Board Chair] – Johnson

12. Proposed Executive Session pursuant to Title 25 O.S. Supp. 2006, Section 307(B)(1) for discussion and possible action on employment, hiring appointment, promotion, disciplining, resignation, changes to existing salaries, or setting salary ranges for the following individual positions:
 - a. Executive Director
 - b. Deputy Director
 - c. Licensing Coordinator
 - d. Examination Coordinator
 - e. CPE Coordinator
 - f. Administrative Assistant II
 - g. Peer Review Coordinator
 - h. Records Coordinator
 - i. Accountant I
 - j. Information Systems Services Coordinator, and
 - k. Legal counsel (in house)

13. New Business

- *14. Executive Director's Report – Steele

- *15. Deputy Director's Report – Prieto Johns

16. Chair's Announcements
 - a. Chair's Report

 - b. Announce date and location of the next meeting – 8:30 a.m., Friday, January 29, 2010, at the Water Resources Board Room, 3800 N Classen Blvd, 2nd Floor, Oklahoma City, OK 73118

17. Adjourn

NOTICE

A majority of the members of the Oklahoma Accountancy Board and staff will be attending the Board's annual Christmas luncheon hosted by the Board Members. This is not a "meeting" as defined under the Oklahoma Open Meeting Act and no business will be conducted

*Asterisks denote attachments to the agenda. Confidential material is so marked and is furnished only to Board members, legal counsel and Board staff.

Authority for Executive Sessions: Title 25, Oklahoma Statutes, Sections 307.B.1, 307.B.4, 307.B.7, 307.B.8 and 307.B.9



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CONSENT AGENDA

- *1. Approve the minutes of the November 20, 2009, OAB Meeting
- *2. Take official notice of the OAB's Statement of Receipts and Disbursements for the Month ended November 30, 2009 and reformatted statements for months ended September 30, 2009 and October 31, 2009
- *3. Ratify the CPE/Experience Verification Committee's approval of (2) verifications of experience by non-registrant individuals
- *4. Ratify the CPE Committee's granting of an extension for Sammye Norvell Cravens to comply with the CPE requirements [Confidential material attached]
- *5. Take official notice of the experience verification applications which have been approved by the Executive Director / Deputy Director
- *6. Approve the actions taken by the Executive Director / Deputy Director on applications and registrations filed since the previous meeting

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