



STATE OF OKLAHOMA  
OKLAHOMA ACCOUNTANCY BOARD

MEETING OF THE  
OKLAHOMA ACCOUNTANCY BOARD  
Water Resources Board Room  
3800 N Classen Blvd, 2<sup>nd</sup> Floor  
Oklahoma City, OK 73118  
Friday, June 27, 2008

HEARING DOCKET  
With *Proposed Executive Session* for Deliberation  
9:00 A.M.

(Note: The Board may have disciplinary hearings pursuant to Article II of the Oklahoma Administrative Procedures Act on the cases listed below. At the conclusion of the presentation of evidence and after argument from both sides, the Board may go into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations and render a decision in each of the individual proceedings listed on this hearing docket. However, the Board will come out of Executive Session before any votes are taken, and no votes will be taken in Executive Session.)

- \*Case No. 1642 - Hearing in the Matter of William R. Schmidt, CPA, Certificate No. 10046
- \*Case No. 1673 - Hearing in the Matter of Stephen F. Worthley, CPA, Certificate No. 2240  
Consideration of Administrative Law Judge's Findings of Fact, Conclusion of Law and Recommendations will be presented

SCHEDULED AGENDA  
8:30 A.M.

**Order of Business:** The Board may discuss, table, vote to approve or disapprove or take appropriate action with respect to any agenda item. The sequence of the agenda may be changed.

1.
  - Call to Order by Chair Volturo
  - Declaration of Quorum
  - Announcement of Legal Meeting Notice
  - Announcement of absences and action, if necessary, to determine whether absence(s) was unavoidable pursuant to Title 59, Section 15.3.B.5.
2. Announcement of visitors – Steele

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3. Public comment period (*limit 3 minutes per individual*). Prior to the convening of the meeting, the Executive Director must be informed of an individual's request to speak before the Board and the subject to be discussed.
- \*4. Act on Consent Agenda – Volturo
- \*5. Discussion and possible action on recommendations by the Enforcement Committee – Petete
- \*6. Discussion and possible action on request from University of Oklahoma Professor to accept a letter from him verifying completion of degree requirements in lieu of letter from registrar's office - Steele
- \*7. Discussion and possible action on recommendation to contract with Terry Westemeir, CPA, as an OAB investigator for FY 2009 - Petete
- \*8. Discussion and possible action on recommendation to renew contracts for two of the three Peer Review Committee members, Ann Fields, CPA and Jim Williamson, CPA and issue a new contract for Thom McGuire, CPA for FY 2009 - Gray
9. Proposed Executive Session pursuant to Title 25 O.S. Supp. 2006, Section 307(B)(1) for discussion and possible action on employment, hiring appointment, promotion, disciplining, resignation, changes to existing salaries, or setting salary ranges for the following individual positions and recommendation to fill the Receptionist position at a starting salary of \$24,960 [Recommendation material to be distributed at the meeting]
  - a. Executive Director
  - b. Deputy Director
  - c. Registration Coordinator
  - d. Examination Coordinator
  - e. CPE Coordinator
  - f. Administrative Assistant
  - g. Peer Review Coordinator
  - h. Records Coordinator
  - i. Receptionist
  - j. Information Systems Services Coordinator, and
  - k. Legal counsel (in house)
- \*10. Discussion and possible action on proposal for digital imaging the OAB's records - Biswell
- \*11. Discussion and possible action on proposed Budget Work Program for fiscal year FY 2009 - Ley

12. Discussion and possible action on report from the Technology Committee - Biswell
13. Discussion and possible action on report from the Outreach Committee - Biswell
14. Discussion and possible action on staff's recommendation to extend the firm automatic revocation date to July 31, 2008 due to the delay in the firm renewal process - Steele
15. Discussion and possible action on staff's recommendation to extend individual renewals to September 2, 2008 with automatic revocation on September 30, 2008 due to delay in individual reporting process - Steele
- \*16. Discussion and possible action on recommendation to revoke Policy 2005-03 since proposed amendments to Accountancy Act were not enacted - Steele
17. Report from the NASBA Regional Meeting - Attendees
- \*18. Director's Report – Steele
19. Chair's Announcements
  - a. Chair's Report
  - b. Announce date and location of the next meeting – 8:30 a.m., Friday, July 18, 2008, Water Resources Board Room, 3800 N Classen Blvd, 2<sup>nd</sup> Floor, Oklahoma City, OK 73118
19. New Business
20. Adjourn

### NOTICE

A majority of the members of the Oklahoma Accountancy Board and staff may be in attendance at the OAB's Presentation Ceremony in the House Chambers, State Capitol Building, Oklahoma City, OK on June 28, 2008. This is not a "meeting" as defined under the Oklahoma Open Meeting Act and no business will be discussed.

\*Asterisks denote attachments to the agenda. Confidential material is so marked and is furnished only to Board members, legal counsel and Board staff.

**Authority for Executive Sessions:** Title 25, Oklahoma Statutes, Sections 307.B.1, 307.B.4, 307.B.7, 307.B.8 and 307.B.9



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**CONSENT AGENDA**

- \*1. Approve the minutes of the May 22, 2008 OAB Meeting
- \*2. Approve the verification of the administrative posting to the OAB's records and certification of scores for Window 2/2008 Examination (April-May 2008) [Confidential materials attached]
- \*3. Take official notice of the OAB's Statement of Receipts and Disbursements for the period ending May 31, 2008
- \*4. Approve the list for verified experience of successful candidates for certification [Tentative list attached - final list will be available at the meeting]
- \*5. Approve the actions taken by the Executive Director on applications and registrations filed since the previous meeting [Tentative list attached - final list will be available at the meeting]

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