



STATE OF OKLAHOMA
OKLAHOMA ACCOUNTANCY BOARD

MEETING OF THE
OKLAHOMA ACCOUNTANCY BOARD
4545 N Lincoln, Suite 269, Oklahoma City, OK
Friday, December 12, 2003
****Convene at 9:00 A.M.****

SCHEDULED AGENDA

GENERAL AGENDA
9:00 A.M.

Order of Business: The Board may discuss or table, or may vote to approve or disapprove, or take appropriate action with respect to any agenda item and the sequence of the agenda may be changed.

1.
 - Meeting Call to Order by Chairman Johnson
 - Declaration of Quorum
 - Announcement of absences and action, if necessary, to determine whether absence(s) was unavoidable pursuant to Title 59, Section 15.3.B.5.
 - Announcement of Legal Meeting Notice
2. Announcement of visitors – Executive Director Steele
3. Public comment period (*limit 3 minutes per individual*). Prior to the convening of the meeting, the Executive Director must be informed of the individual's wish to speak before the Board and subject to be discussed.
- *4. Act on Consent Agenda – Chairman Johnson
- *5. Act on administrative actions and files which the Vice Chairman recommends be closed or assigned to the Administrative Law Judge – Enforcement Committee
- *6. Discuss and act on proposed policy regarding agenda items – Secretary St. John
- *7. Discuss and act on proposed amendments to the Fair Labor Standards Act Policy - Executive Director Steele
8. Report from the Rules Promulgation Committee – Chairman Johnson

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- *9. Report from the Sunset Review Preparation Committee – Chairman Johnson
10. Report from the Legislative Committee – Chairman Johnson
- *11. Report on the progress of the portal development – IT Director Shepherd
- *12. Discuss and act on professional services contract with the accounting firm of Finley & Cook, P.L.L.C. to perform an audit on the Board's FY 03 financial statements at a cost not to exceed \$12,500 – Chairman Johnson
- *13. Establish the Board meeting schedule for calendar year 2004 – Chairman Johnson
14. New Business, if any – Discussion of any previously unknown matter or one which could not have been reasonably foreseen 24 hours prior to the scheduled meeting
15. Chairman's Announcements
 - a. Chairman's Report
 - b. Announce date of the next meeting – January 23, 2004 at 9:00 a.m. in Oklahoma City, 4545 North Lincoln, Suite 269
16. Adjourn

NOTICE

A majority of the members of the Oklahoma Accountancy Board and staff will be attending a Christmas luncheon hosted by the Board Members. This is not a "meeting" as defined under the Oklahoma Open Meeting Act and no business will be conducted.

*Asterisks denote attachments to the agenda. Confidential material is so marked and is furnished only to Board members, legal counsel and Board staff.

Authority for Executive Sessions: Title 25, Oklahoma Statutes, Sections 307.B.1, 307.B.4 and 307.B.8



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Friday, December 12, 2003
CONSENT AGENDA**

- *1. Approve the minutes of the October 17 and December 1, 2003 Board Meetings
- *2. Ratify the list of furniture and equipment surplused by the Executive Director.
- *3. Ratify actions taken by the Executive Director on applications and registrations filed since the previous meeting [Tentative list attached - final list to be available at the meeting]

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SUPPLEMENTAL AGENDA**

- *1. Report on Texas State Board of Public Accountancy Peer Review Committee Meeting – September 23 – Member Gray
2. Update on Case No. 1545, Show Cause Hearing in the Matter of the Application to Reinstate the CPA Certificate of J. Phillip Bond, revoked CPA – Prosecutor Kinney
3. Case No. 1571, in the Matter of Barry Charles Coats Certificate No. 15261 Administrative Consent Order to be presented.

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