

OKLAHOMA ACCOUNTANCY BOARD**MINUTES OF MEETING**

December 1, 2003

The Oklahoma Accountancy Board convened in special session on Monday, December 1, 2003 in Suite 165, 4545 N. Lincoln Boulevard, Oklahoma City, Oklahoma. Notice of the meeting was filed with the Secretary of State and the agenda for the meeting was posted in the reception area of the Board's office in compliance with the Open Meeting Act. A tape recording of the meeting is on file in the Board office. Members present at the meeting:

Carlos E. Johnson, CPA, Chairman
J.H. Jay Engelbach, CPA, Vice Chairman
E.B. St. John, PA, Secretary
Tom Volturo, Representing the Public

In attendance at the meeting: Edith Steele, Executive Director; Donita Graves, and Jim Shepherd, Board staff members. David Kinney, Assistant Attorney General was present. Janice Francis Smith from the Journal Record and Matt Glanville from GIT were also present.

Call To Order: At 1:31 p.m. Chairman Johnson called the meeting to order and declared a quorum present. He noted that in speaking with the various Board members not present, they had scheduling conflicts which prevented them from attending. He declared that those Board members not in attendance be excused due to scheduling conflicts. Executive Director Steele confirmed that the notice of the meeting was properly posted.

Discussion and Possible Action to Resolve into Executive Session to Discuss Applicants for the Deputy Director Position: Chairman Johnson invited discussion regarding the position of Deputy Director pursuant to Section 15.5.(B)(3) and asked for a motion to go into Executive Session.

St. John moved to go into Executive Session; Volturo second. Affirmative votes: St. John, Johnson, Engelbach and Volturo.

Engelbach moved to come out of Executive Session; Volturo second. Affirmative votes: St. John, Johnson, Engelbach and Volturo.

Assistant Attorney General Kinney noted for the record that during the Executive Session the Board members discussed possible personnel action regarding applicants for the Deputy Director position pursuant to Title 25 O.S. Section 307(B)(1) and that

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during the Executive Session the Board members discussed this item but took no official position and no votes were taken.

St. John moved that the Board authorize the Executive Director to offer Kelly R. Brown the position of Deputy Director at the Oklahoma Accountancy Board at the starting annual salary of \$43,000; Volturo second. Affirmative votes: St. John, Johnson, Engelbach and Volturo.

Adjournment: This being a special meeting of the Board whereby only one item can be addressed, at 2:21 p.m. Chairman Johnson adjourned the meeting and announced the next Board Meeting is scheduled for December 12, 2003 in Suite 269 at the Lincoln Office Plaza in Oklahoma City.

Carlos E. Johnson, Chairman

ATTEST:

E. B. St. John, Secretary