OKLAHOMA ACCOUNTANCY BOARD

MINUTES OF MEETING AND HEARINGS

September 23, 2005

The Oklahoma Accountancy Board (OAB) convened in regular session on Friday, September 23, 2005 in Suite 20, 4545 N. Lincoln Boulevard, Oklahoma City, Oklahoma. A tape recording of the meeting is on file in the OAB office. Members present at the meeting:

J.H. "Jay" Engelbach, CPA, Chairman
Tom Volturo, Representing the Public, Vice Chairman
Janice L. Gray, CPA, Secretary
James A. Nickles, CPA, Member
Carlos Johnson, CPA, Member
E.B. St. John, PA, Member
Vicky Petete, CPA, Member

Also in attendance at the meeting: Staff: Edith Steele, Executive Director, Kelly Brown, Deputy Director; Jim Shepherd, Donita Graves, Colin Autin and Holley Whitman; David Kinney, Assistant Attorney General; Guests: Daryl Hill representing the Oklahoma Society of CPAs (OSCPA); Dean Taylor representing the Oklahoma Society of Accountants (OSA). John Crittenden, Assistant Attorney General was also present for relevant segments of the meeting.

Agenda Item #1a -- Call To Order: At 8:32 a.m. Chairman Engelbach called the meeting to order.

Agenda Item #1b -- Declaration of Quorum: Chairman Engelbach declared a quorum.

Agenda Item #1c – Announcement of Legal Meeting Notice: Executive Director Steele confirmed the notice of the meeting was filed with the Secretary of State and the agenda for the meeting was posted in the reception area of the OAB's office and outside the meeting room in compliance with the Open Meeting Act.

Agenda Item #1d – Announcement of Absences and Action, if Necessary, to Determine Whether Absence(s) Was Unavoidable Pursuant to Title 59, Section 15.3.B.5: All members were present.

Agenda Item #2 – Announcement of Visitors: Executive Director Steele read the names of the visitors present.

Agenda Item #3 – Public Comment Period: Executive Director Steele advised the OAB she had not received any written requests or had been informed by any member of the public wishing to speak before the OAB.

Agenda Item #4 – Consent Agenda: The Consent Agenda contained 3 items for the OAB's consideration. (1) Approve the minutes of the August 19, 2005 Board Meeting; and (2) Ratify verified experience of successful candidates for certification; (Appendix 1) and (3) Ratify actions taken by the Executive Director on applications and registrations filed since the previous meeting. (Appendix 1)

Member Nickles presented his suggested changes to the minutes.

> Nickles moved to accept Consent Agenda with the change from "occurred" to "occurs" in Item 10 and the spelling of "superseded" in Item 11; Volturo second. Affirmative votes: St. John, Nickles, Gray, Volturo, Engelbach, Petete and Johnson.

Agenda Item #5a – Report on the Verification of the Administrative Posting of Scores to the Board's Records: Secretary Gray reported the same testing procedures used to verify examination scores in prior reporting periods were used to verify the scores for Window 3/2005 and no errors were found. She noted approximately half of the candidate scores had not yet been received by the OAB and certification of scores will probably occur on a monthly basis. She suggested consideration from the Chairman about establishing a rotation system among OAB members to certify the scores.

Member Johnson requested a draft of the statistical report be provided to the OAB members prior to the meeting and the report also include the national passing percentages. Chairman Engelbach reminded OAB members to return their copies of the confidential score reports to the Executive Director by the end of the meeting.

Agenda Item #5b – Consideration and Vote to Certify the Scores: The OAB considered the official score report of the CBT examination issued by the NASBA CPA Examination Review Board for Window 3/2005.

> Gray moved to certify the scores; Johnson second. Affirmative votes: St. John, Nickles, Gray, Volturo, Engelbach, Petete and Johnson.

The following 3 candidates successfully passed the Certified Public Accountant Examination:

Name

Dywan J. Coppock
Christopher J. Crotts
Jacob Elvis Elder

Agenda Item #5c – Authorization to Notify All Candidates of the Official Examination Scores and to Notify Candidates Who Have Completed the Examination to Make Application for Certification:

> Gray moved to authorize the staff to notify all the candidates of the official examination scores and to notify the three successful candidates who have completed the examination to make application for certification; Nickles second. Affirmative votes: St. John, Nickles, Gray, Volturo, Engelbach, Petete and Johnson.

Member Johnson left the meeting at 8:50 a.m.

Agenda Item #6 -- Administrative Actions Taken: Vice Chairman Volturo presented a written summary of investigative files and administrative actions taken, with recommendations for the disposition of each.

> Volturo moved to accept the Administrative Consent Orders for Case Nos. 1601 and 1626; Petete second. Affirmative votes: St. John, Nickles, Gray, Volturo, Engelbach, and Petete. Absent : Johnson.
>
> Volturo moved to dismiss Case Nos. 1604-3, 1605, 1607, 1609, 1611, 1612, and 1619; Gray second. Affirmative votes: St. John, Nickles, Gray, Volturo, Engelbach and Petete. Absent : Johnson.

Member Johnson returned to the meeting at 8:53 a.m.

> Volturo moved to close File Nos. 1023, 1136, 1140, 1160, 1164, and 1165; Gray second.

Member Nickles expressed concern regarding File No. 1164 and suggested the finding be reworded for clarification.

> Volturo offered an amendment to defer File No. 1164 to review the wording; Gray accepted the amendment. Affirmative votes: St. John, Nickles, Gray, Volturo, Engelbach, Petete, and Johnson.

Member Johnson suggested the findings be written without references to gender.

> Volturo moved Case No. 1628 be heard before an Administrative Law Judge; Petete second. Affirmative votes: St. John, Nickles, Gray, Volturo, Engelbach, Petete and Johnson.

Case No. 1553 – Hearing in the Matter of Accurate Accounting Services, Inc., Non-Registrant: This matter came on for hearing at 9:02 a.m. The members of the Oklahoma Accountancy Board present were seated on the hearing panel. Assistant Attorney General John Crittenden represented the Board.

Respondent was not present nor was Respondent represented by counsel. No witnesses were called by the State.

Assistant Attorney General Kinney presented an Administrative Consent Order signed by the Respondent and the Respondent's attorney under the following terms: (1) Respondent accepted he was in violation of Sections 15.1A (33),15.11(D), 15.14A(A), 15.15(A) and 15.15A(A); (2) Respondent agreed not to violate the rules of the OAB in the future and will abide by the OAB's act and the rules; (3) Respondent assessed a fine in the amount of $500; and (4) Respondent assessed administrative costs in the amount of $421.

> Nickles moved to accept the Administrative Consent Order as presented by the Special Prosecutor in the Matter of Case No. 1553; Volturo second. Affirmative votes: St. John, Nickles, Gray, Volturo, Engelbach, Petete and Johnson.

The proceedings and the individual votes of the members were conducted in open session. The evidence is contained in Docket File No. 1553.

Case No. 1599 – Hearing in the Matter of Robert Ivan Polson, CPA, Certificate No. 12584: This matter came on for hearing at 9:07 a.m. The members of the Oklahoma Accountancy Board present were seated on the hearing panel. Assistant Attorney General John Crittenden represented the Board.

Respondent was not present nor was Respondent represented by counsel. No witnesses were called by the State.

Assistant Attorney General Kinney presented an Administrative Consent Order signed by the Respondent under the following terms: (1) Respondent agreed he was in violation of the Oklahoma Accountancy Act and the OAB's rules for failure to satisfy CPE requirements; false attestation of CPE Compliance; failure to Substantiate CPE Compliance; obtaining a permit under false pretenses; and failure to respond to Board's certified letter; (2) Respondent's CPA Certificate will be placed on probation for a period of three years; (3) Respondent assessed a fine in the amount of $1000; (4) Respondent assessed administrative costs in the amount of $500; (5) Respondent will provide evidence to the OAB of completion within 6 months of the AICPA's Ethics Examination with a minimum score of 90%; (6) Respondent will be required to complete 80 hours of CPE each year for the next three years subject to the CPE Coordinator's pre-approval; and (7) Respondent is required to notify the CFO and HR Department of his employer of his violation of the Oklahoma Accountancy Act.

> St. John moved to accept the Administrative Consent Order as presented by the Special Prosecutor in the Matter of Case No. 1599; Gray second. Affirmative votes: St. John, Nickles, Gray, Volturo, Engelbach, Petete and Johnson.

The proceedings and the individual votes of the members were conducted in open session. The evidence is contained in Docket File No. 1599.

Agenda Item #7 – Review and Act on Format of new CPA Certificates for International Reciprocity Applicants: Executive Director Steele noted only certain countries are eligible for international reciprocity and the IQEX examination must be completed as one of the requirements to obtain international reciprocity.

> Gray moved to approve the format of the International Reciprocity Certificate; Volturo second. Affirmative votes: St. John, Nickles, Gray, Volturo, Engelbach, Petete and Johnson.

Agenda Item #8 – Discuss and Act on Proposed Policy Pertaining to the Cancellation of Original Oklahoma Certificates in order for the Registrant to Practice in Oklahoma under the Provisions of Substantial Equivalency: After discussion by the OAB, it was decided a policy was not needed since provisions for substantial equivalency have already been established within the OAB's statute and Administrative Code.

Agenda Item #9 – Discuss and Act on Proposed Policy for Relocated CPAs from Louisiana, Alabama, and Mississippi: Executive Director Steele recommended relocated CPAs be allowed to register under Substantial Equivalency unless they intend to establish permanent residency in Oklahoma whereby they will be required to apply for reciprocity. Member Johnson commented that Substantial Equivalency would be appropriate if the CPA has relocated to Oklahoma but is serving clients from the state of the CPA's principal place of business. He added if the relocated CPA is working for an Oklahoma firm, reciprocity would be required.

Member Nickles suggested relocated CPAs sign a declaration of intent as to whether they will be practicing in Oklahoma on a temporary or permanent basis and include the specific time period they intend to practice not to exceed twelve months. After providing guidance to the staff through its discussion, the OAB decided a policy was not needed.

Agenda Item #10 – Discuss and Act on Request from Krista Hodges-Eckhoff for a Policy to Allow CPA Certificates to be Mailed Soon After Achieving the CPA Designation Without Having to Wait for a Ceremony: Executive Director Steele referenced the letter submitted by the successful candidate.

Johnson moved the Chairman appoint an Ad Hoc Committee to study this issue of when the certificate should be issued after the examination and experience requirements have been met and make a later report to the OAB; Volturo second. Affirmative votes: St. John, Gray, Volturo, Engelbach, Petete and Johnson. Negative vote: Nickles.

A break was taken at 10:15 a.m. When the meeting reconvened at 10:23 a.m., Member Johnson was absent.

Agenda Item #11 – Discuss and Act on Report from Travel Task Force: Vice Chairman Volturo reported no comments from OAB members had been received within the last thirty days and the Office of State Finance's travel policy adopted by the OAB at its last meeting is still in effect. He noted staff had submitted information but it had not been compiled yet and will be presented at the OAB's next meeting.

Member Johnson returned to the meeting at 10:24 a.m.

Agenda Item #12 – Report from CBT Symposium Held on September 14, 2005: Member Petete presented her report on the key issues discussed at the symposium. Executive Director Steele also discussed the issues brought out in the break out sessions she attended.

Agenda Item #13 – Director's Report: Executive Director Steele addressed the following issues:

- Online Statistics of this year's Individual Registration and Permit Renewal.
- Responses on NASBA Focus Questions.
- Contracts and purchases authorized by the Executive Director.
- A proposed direct mailing to registrants employed in industry regarding the upcoming changes in the rules regarding CPE Requirements effective January 1, 2006.
- CPE Committee Meeting to be held on October 20.
- Publishing date for next *Bulletin* tentatively scheduled for December.
- The sample size of the annual CPE audit.

Agenda Item #14a – Chairman's Report: Chairman Engelbach addressed the following issue:

- Senator Pro Tempore Mike Morgan's study of SB 879, presented by the Oklahoma Society of Accountants, affecting the Oklahoma Accountancy Act.

Agenda Item #14b -- Next Meeting Date Announced: The next OAB Meeting is scheduled for 8:30 a.m., October 21, 2005, in Conference Room 20 at the Lincoln Office Plaza in Oklahoma City.

Agenda Item #15 – New Business: No new business.

Agenda Item #16 – Adjournment: There being no further business to come before the OAB, at 10:50 a.m. Chairman Engelbach called for a motion to adjourn the meeting.

> Johnson moved to adjourn; Nickles second. Affirmative votes: St. John, Nickles, Gray, Volturo, Engelbach, Petete and Johnson.

_____
J.H. Engelbach, Chairman

ATTEST:

_____
Janice L. Gray, Secretary

4701.

APPENDIX 1

CERTIFICATES CANCELLED BY REGISTRANT'S REQUEST:

CPAs:

No longer residing in Oklahoma:

Deborah Elaine Archibald, Certificate No. 15379, issued August 5, 2002
Jerry Halbert Blurton, Certificate No. 3413-R, issued January 27, 1975
Kelly Lynne Haggard, Certificate No. 15819-R, issued January 23, 2004
Janet Lynn Huddleston, Certificate No. 8267, issued July 26, 1985
Jeanne E. Hunt, Certificate No. 12031, issued January 28, 1993
Anna V. O'Nan, Certificate No. 14721, issued January 31, 2000
Donna L. Portwood, Certificate No. 10495, issued July 27, 1989
Cheryl R. Watkins, Certificate No. 15799-R, issued September 26, 2003

Not practicing in Oklahoma or serving Oklahoma clients:

Carrie King Coffey, Certificate No. 11151, issued January 31, 1991
Carolyn Faye Gordon, Certificate No. 9591, issued July 23, 1987
Susan Lynn Means, Certificate No. 15653-R, issued April 18, 2003
Jean Marie Morrissey, Certificate No. 12313, issued July 30, 1993
Rick Gregory Poland, Certificate No. 13361, issued January 29, 1996
Christopher G. Treece, Certificate No. 15215-R, issued September 28, 2001

Retired:

Teddy Eugene Dickman, Certificate No. 2133, issued February 1, 1969
Winona Elliott, Certificate No. 3077, issued January 28, 1974
Joyce B. Gillespie, Certificate No. 5069, issued January 28, 1980

OTC Non-Compliant – No longer wishes to maintain certificate:

William Fred Pippin, Jr., Certificate No. 9253, issued January 29, 1987

PA:

Lewis E. Pringle, License No. 825, issued May 23, 1969

DECEASED REGISTRANT:

CPA:

Darwin Anderson Hostetter, Certificate No. 709, issued August 7, 1950

DISSOLVED FIRMS:

CPA Corporations:

Oliver & Ewalt CPA'S, PC
Turner-Braun & Company PC

INDIVIDUALS AUTOMATICALLY REVOKED ON AUGUST 31, 2005 PURSUANT TO SECTION 15:14.E.2:

CPAs:

397-R	Flynn Wheeler Stewart
497	Everett Edward Ellerd
503	George Robert Sullivan
567	Arthur G. Gillum
705	Allen John Alexander
727	Ted Vern Robertson
847	Stewart W. Gill
1009	Beauford W. Harper
1063	Lynal E. Hoffman
1145	Lloyd Edward Speulda
1149	William Earl Harkey
1163	David Earl Webb
1381	Thos. W. Kurtz
1517	Robert Walter Rausch
1537-R	Charles D. Tomlins
1611	Argus Gearl Laughlin
1745	John Carl Brooks
1781	Ronnie G. Crawford
1855-R	Dale K. Rife
2017	Robert Neil Buchanan
2075	Fred T. Crussell
2081	William W. Grigsby, Jr.
2149	Marvin I. Layman, Jr.
2161	Norman D. Pool
2169	Ken Chaffin Tamblyn
2173	Margie Berry
2217	Michael Glenn Laster
2223	Henry E. Mueggenborg
2295	James Gerald Pafford
2421	Paul Anthony Brockwell, III
2543	Tommy Edward Maxwell
2557	Bob G. Renfro
2563	Larry Gene Sexton
2617	Tom H. Faulkner
2647	Gary D. Porter

INDIVIDUALS AUTOMATICALLY REVOKED ON AUGUST 31, 2005 PURSUANT TO SECTION 15:14.E.2 (CONTINUED):

2677-R	Elmer D. Bechthold
2817	L. Darrel Barnes
3067	Paul Covalt
3259	M. Stephen Smalley
3267	Terry L. Turner
3315	Carl Leon Bardin
3385	Stephanie Gibson Peters
3435	M. Nuel Hobbs, Jr.
3439-R	Steven Scott Curtin
3903	Elizabeth Bowser Rains
3913	Sandra Kaye Carter
4295	Jeffrey R. Johnson
4445	Wesley Leroy Gullett
4457	Jacqueline G. Humphrey
4697	Anita J. Sandy
4935	Kathleen Christine Wright
4989	Vickie Ferguson
5005	Mark H. Allen
5279	Rex Allen Hodges
5561	Luci Rogers
5585	William Worth Washam, III
5611-R	Robert Edwin Hough, Jr.
5623-R	Diane Kay Haigler
5689	Rhonda Sue Warren
5713	Jonathon Paul Harris
5727	Joe Bob Jones
5747	Margaret T. Anglin
5911	Pamela Ferguson Cox
6201	John Michael O'Neal
6277	James William Jennings, Jr.
6347	Darold R. Stagner
6673	Jaak Olesk
6711	Todd Shilts
6883	Terry Prince Dopson
7055	Mark Alan Towry
7059	Carol L. Vaclavicek
7201	Terrye Lee Dewey
7203	John H. Barner
7319	Cynthia Louise Fanning
7379	Clay Alden Roberts
7395	Laura A. Shearer
7461-R	Richard Gregory Arend
7543	Glenn Dewey Cheek
7595	Constance Dickson Hall

INDIVIDUALS AUTOMATICALLY REVOKED ON AUGUST 31, 2005 PURSUANT TO SECTION 15:14.E.2 (CONTINUED):

7685	B.D. Paris
8161-R	Melvin E. (Bud) Lacy
8177	Keikhosrow Ken Behziz
8201	Michael David Collier
8227	Ricky Duane Frech
8457	Kathleen Ann Barnes
8605	Stephanie Cecil Mayes
8867	James L. Gresham
8979	Brett Dean Sanger
8993	Jeffrey Ray Smith
9007	Marsha Hunt Tidwell
9265	Donna Ruth Ripperger
9281	Herbert J. Sliger, Jr.
9361-R	John R. Block
9443	Sharon Jo Goudeau
9697	Bruce Alan Goodale
9737	Roger Owen Lawrence
9851-R	Gerald J. Meyer
10301	Pamela S. Stamper
10361	Max R. Avers
10443	Brenda Christine Price
10493	Walter Van Pitchford
10501	Charles Stephen Robinson
10563-R	Charles F. Tanner
10751	Paul Hullett Pannell
10785	Frank Albert Smith
10835-R	Daniel Leslie Prier
11013	Donna J. Webb
11049-R	Michael David Edgin
11129	Kyp Henry Hardaway
11265-R	Donald Eugene Schneider
11285	William C. Bess, Jr.
11445-R	Debra Macaluso Peare
11497	Nancy Beth Fouts
11525	Steve Albert Dye
11639	Robert James Sibley
11829	Thomas Ray McKelvey
11907-R	Steven Blain Bishop
12351	Usha G. Shiralkar
12363	M. Kent Stroman
12365	Haimanot Taffesse
12373	Angela J. Jackson
12443	K. Christopher Blevins
12587	Anthony Jerome Proctor
12661-R	Lisa Klein Dequaise

INDIVIDUALS AUTOMATICALLY REVOKED ON AUGUST 31, 2005 PURSUANT TO SECTION 15:14.E.2 (CONTINUED):

12727	Julie A. Engel
12761	Jonathan M. Meek
12785	Charlene Renee Reinking
12863	Beth Ann Balser
13049-R	W. Mark Low
13227-R	James William Kingery
13333	Tracy Lee Leatherman
13459	Chris Earl Bockelman
13547	Diane Elizabeth Formby
13653	Leigh Ann Collins
13663	John M. Donaghue
13681	Anthony D. Gould
13827	Beverly Anne Anderson
13877	Kerri Dion Hatton
13937	Shelley Elizabeth Russell
13941	David Wayne Schudel
14129	Lynnette Diane Vann
14195	Jeffrey C. Green
14349	Deborah R. Dinoia
14359	Dawn Michelle Goen
14365	Monica R. Heiliger
14555	Daniel L. Porter
14615-R	Daren D. Miller
14701	Jamie Christopher Koch
14911-R	Michael W. Gillespie
14937	Anne Michelle Applegate
14955	Daniel Connelly Cupps
15053-R	Rose A. Hartle
15065-R	Christine Smith Mathews
15093	Brian Lee Dinsmore
15101	Bonner James Gonzalez
15103	Ebony J. Treadwell
15179-R	John David Hopkins
15217-R	Alex S. Zimmerman
15231-R	Neal A. Hansen
15295	Cathy L. King
15307	Mary M. Spears
15383	Todd Alan Barnhart
15389	Edward Eugene Canterbury, Jr.
15507-R	Jeffry S. Plowman
15639-R	Tonya Rohrbaugh
15651-R	Steven W. Keene
15657-R	Justin Alan Switt
15725	Scott Bryant Lowry

INDIVIDUALS AUTOMATICALLY REVOKED ON AUGUST 31, 2005 PURSUANT TO SECTION 15:14.E.2 (CONTINUED):

*15787-R	Douglas Eldon Hasley III *(Subsequently rescinded due to OAB Clerical Error)
15811-R	Bobby Darin Sharp
15817-R	Mark Olan Foreman
15995-R	Ana Elizabeth Molina

PAs:

495	Jerry Lynn Ogden
559	Robert Lee Callaway
617	Jean Elizabeth Vanhoozer
685	Clorene Turner Midyett
907	L. Naomi C. Williams
1059	Harry Mosser Shaw, Jr.

Application Approved: The OAB took official notice of the following experience verification application which have been approved by the Executive Director:

Kimberly Ann Blackmer

Applications and Registrations Approved: The OAB took official notice of the following applications and registrations, which have been approved by the Executive Director:

APPLICATIONS FOR CERTIFICATION (Successful Candidates):

16062	Natalie Heim Barnes
16063	Michael N. Bingman
16064	Amy Dawn Buffington
16071	Joseph L. Hanna Jr.
16078	Kimberly LeeAnn Sitzman
16079	Jason Flynn Snavely
16082	Tayla E. Thompson
16094	John Bennett Sherrer

APPLICATIONS FOR RECIPROCAL CERTIFICATES:

16097-R	Peter Thomas Cangany, Jr.
16098-R	Sherry L. Valentine
16099-R	Scott Soren Gorrell

4707.

APPLICATIONS FOR PRACTICE PRIVILEGES IN ACCORDANCE WITH SUBSTANTIAL EQUIVALENCY (Based on State SE Recognition):

Gregory Chalton Alley Jr. (Texas)
Bradley Lane Barnett (Texas)
Frederick M. Borchardt (Missouri)
Jodi Dodgen (North Carolina)
Jay Andrew Fenlaw (Texas)
Holly Ruth Gadbois (Texas)
James William Guthrie, Jr. (Texas)
Tanya Dawn Hale (North Carolina)
Christopher Hoffman (Texas)
Robert C. Holman (Mississippi)
Harvey D. Johnson (Nebraska)
Kevin Christopher Kerns (Texas)
Larry David Lane (Missouri)
Bruce M. Pietraszek (New York)
Mark S. Reid (New York)
Roger A. Schmidt (Missouri)
Peter Shawn Shields (Texas)
Timothy Craig Trammell (Texas)
Brian Christopher Wasko (Missouri)
Brian D. Wigginton (North Carolina)

SUBSTANTIAL EQUIVALENCY APPLICATIONS DENIED FOR TO FAILURE TO PROVIDE REQUIRED DOCUMENTATION:

Heather Kennedy (Florida)
Stephanie Reich (Florida)

APPLICATIONS FOR REINSTATEMENT OF CPA CERTIFICATES:

9265	Donna Ruth Ripperger
15787-R	Douglas Eldon Hasley

INITIAL REGISTRATIONS OF CPA LIMITED LIABILITY PARTNERSHIPS:

Melton & Melton LLP (Texas)
Seim, Johnson, Sestak & Quist, L.L.P. (Nebraska)
Virchow, Krause & Company LLP (Wisconsin)

INITIAL REGISTRATIONS OF CPA PROFESSIONAL CORPORATIONS:

Baker, Davis & Roderique, CPA'S PC
Braun & Company PC
McGriff & Oliver CPA'S, PC
Nash & Company, P.C.

INITIAL REGISTRATION OF A CPA PROFESSIONAL LIMITED LIABILITY COMPANY:

ANR Accounting Services PLLC

4709.

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