



**STATE OF OKLAHOMA
OKLAHOMA ACCOUNTANCY BOARD**

**MEETING OF THE
OKLAHOMA ACCOUNTANCY BOARD
4545 North Lincoln, Suite 269, Oklahoma City, Oklahoma
Friday, August 1, 2003
Convene at 8:30 A.M.**

SCHEDULED AGENDA

**HEARING DOCKET
With *Proposed Executive Session* for Deliberation
9:00 A.M.**

(Note: The Board may have disciplinary hearings pursuant to Article II of the Oklahoma Administrative Procedures Act on the cases listed below. At the conclusion of the presentation of evidence and after argument from both sides, the Board may go into executive session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations and render a decision in each of the individual proceedings listed on this hearing docket. However, the Board will come out of executive session before any votes are taken, and no votes will be taken in executive session.)

*Case No. 1513 – Hearing in the Matter of Joe Heard, CPA, Certificate No. 11927-R

*Case No. 1539 – Hearing in the Matter of Jerry D. Meadows, CPA, Certificate No. 6659

**GENERAL AGENDA
8:30 A.M.**

Order of Business: The Board may discuss or table, or may vote to approve or disapprove, or take appropriate action with respect to any agenda item and the sequence of the agenda may be changed.

1.
 - Meeting Call to Order by Chairman
 - Declaration of Quorum
 - Announcement of Absences and action, if necessary, to determine whether absence(s) was unavoidable pursuant to Title 59, Section 15.3.B.5.
 - Announcement of Legal Meeting Notice
- *2. Act on Consent Agenda - Chairman
3. Public comment period (*limit 3 minutes per individual*). Prior to the convening of the meeting, the Executive Director must be informed of the individual's wish to speak before the Board and subject to be discussed.

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4. Examination Issues:
 - a. Report on the verification of the administrative posting of the May 2003 grades to the Board's records – Engelbach
 - *b. Take official notice of CPA Examination Review Board's Report on the grading of the May 2003 examination – Executive Director
 - c. Consideration and vote to certify the grades from the May 2003 examination [materials to be available at meeting] – Executive Director
 - d. Ratify successful candidate nominees for OSCPA Awards – Executive Director
5. Enforcement Issues:
 - *a. Act on administrative actions and files which Vice Chairman Engelbach recommends be closed or assign to the Administrative Law Judge – Vice Chairman
 - *b. Act on Order *Nunc Pro Tuncs* in Case Nos. 1534 and 1535 – Attorney General Representative
6. Consideration and vote to authorize FY 2004 travel to various meetings benefiting the Oklahoma Accountancy Board and the public of Oklahoma for Board members, appropriate staff members and appropriate individuals on contract status except for the attendance at any June meeting by any outgoing Board member unless specifically approved by the Board – Executive Director
7. Consideration and vote on policy to authorize Executive Director to approve claims, including payrolls, with oversight by the Chairman of invoices in excess of \$10,000 – Executive Director
8. Consideration and vote to approve or take other action on new CPA certificate document format [sample of new format will be presented at the meeting] – Executive Director
- *9. Consideration and vote to approve or take other action on substantial equivalency notification form – Executive Director
10. Announce committee appointments – Chairman
11. Report on status of the Board's portal system and on-line renewal/application processes – IT Director

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12. New Business, if any – Discussion of any previously unknown matter or one which could not have been reasonably foreseen 24 hours prior to the scheduled meeting
13. Announce date of the next meeting – August 29, 2003 in Conference Room 269
14. Adjourn

*Asterisks denote attachments to the agenda. Confidential material is so marked and is furnished only to Board members, legal counsel and Board staff.

Authority for Executive Sessions: Title 25, Oklahoma Statutes, Sections 307.B.1, 307.B.4 and 307.B.8

EDITH STEELE
EXECUTIVE DIRECTOR



BRAD HENRY
GOVERNOR

**STATE OF OKLAHOMA
OKLAHOMA ACCOUNTANCY BOARD**

**MEETING OF THE
OKLAHOMA ACCOUNTANCY BOARD
Friday, August 1, 2003
CONSENT AGENDA**

- *1. Approve the minutes of the June 20, 2003 Board Meeting
2. Take official notice of the files acted on by the Executive Director since the previous meeting [List to be available at the meeting]

*Asterisks denote attachments to the agenda. Confidential material is so marked and is furnished only to Board members, legal counsel and Board staff.