



**STATE OF OKLAHOMA
OKLAHOMA ACCOUNTANCY BOARD**

**MEETING OF THE
OKLAHOMA ACCOUNTANCY BOARD
4545 North Lincoln, Suite 269, Oklahoma City
Friday, April 18, 2003
Convene at 8:30 A.M.**

SCHEDULED AGENDA

**HEARING DOCKET
With *Proposed Executive Session* for Deliberation
9:00 A.M.**

(Note: The Board may have disciplinary hearings pursuant to Article II of the Oklahoma Administrative Procedures Act on the cases listed below. At the conclusion of the presentation of evidence and after argument from both sides, the Board may go into executive session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations and render a decision in each of the individual proceedings listed on this hearing docket. However, the Board will come out of executive session before any votes are taken, and no votes will be taken in executive session.)

*Case No. 1535 – Hearing in the Matter of Cloyce L. Banta, Non-Registrant

*Case No. 1540 – Hearing in the Matter of P. Suzanne Pharaoh, CPA, Certificate No. 9782

**GENERAL AGENDA
8:30 A.M.**

1. Call to Order – Declaration of Quorum – Announcement of Absences – Action, if necessary, to determine whether absence(s) was unavoidable pursuant to Title 59, Section 15.3.B.5. – Chairman
2. Announce the appointment of Janice L. Gray, CPA to the Board effective July 1, 2003 pending Senate Confirmation - Chairman
- *3. Act on Consent Agenda – Chairman

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- *4. Enforcement Issues:
 - *a. Act on administrative actions and files which Vice Chairman Dugger recommends be closed – Vice Chairman
 - b. Discuss and act on proposal to contract with the Attorney General's office for one full time Assistant Attorney General to assist the Board with legal and administrative duties – Executive Director
 - *c. Discuss and act on whether to renew the contracts for FY 2004 for Rick Chamberlain, Attorney; Mike Crawford, CPA, Investigator; Harry Potter, CPA, Investigator; and Jimmy Williams, CPA Investigator – Vice Chairman
 - d. Discuss and act on proposal to contact with Doug Price, Attorney/CPA to act as the Board's Administrative Law Judge [Draft of Contract will be available at the meeting] – Vice Chairman
- *5. Discuss and act on the proposed purchase of a cellular telephone and service for the Executive Director's use in conducting Board business – Executive Director
- 6. Act on request from Kenneth Harold Yazel, Revoked CPA, to waive the \$100 reinstatement application fee - Chairman
- *7. Report on the CBT pre-test administration in College Station, Texas – Executive Director
- 8. Report from the CBT Examination Committee on the progress of Prometric site visits and decision between Oklahoma jurisdictional sites or Prometric sites and suggested parameters – Committee members
- 9. Take official notice that the Examination Review Board will visit the Oklahoma sites and determine Board members who will be in attendance at the May 2003 examination in Oklahoma City and Tulsa
- 10. Determine who will be attending May Presentation Ceremony – Chairman
- 11. New Business, if any
- 12. Announce date of the next meeting – May 16, 2003 in Conference Room 284
- 13. Adjourn

*Asterisks denote attachments to the agenda. Confidential material is so marked and is furnished only to Board members, legal counsel and Board staff.



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**MEETING OF THE
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Friday, April 18, 2003
CONSENT AGENDA**

- *1. Approve the minutes of the February 28, 2003 Board Meeting
- *2. Ratify staff's recommendations and Chairman's approval on requests for special accommodations for the May 2003 examination in compliance with the Americans with Disabilities Act [Confidential documentation attached]
- *3. Take official notice of the examination application files acted on by the Executive Director
4. Take official notice of the files acted on by the Executive Director since the previous meeting [List to be available at the meeting]

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SUPPLEMENTAL AGENDA**

- *1. Discuss status of proposed rules Subchapters 10:15-27-1, 10:15-27-2, 10:15-27-3, 10:15-27-4, and 10:15-27-9 and authorize release of letter withdrawing these rules – Executive Director
- *2. Act on administrative action in Case No. 1543 – Vice Chairman
- *3. Take note of request from the Office of the U. S. Trade Representative for comments from the accountancy boards on the Disciplines on Regulation of the Accountancy Sector - Chairman
4. Discussion of the Open Records and Open Meeting Acts – Assistant Attorney General
5. Chairman's announcement as provided in Subchapter 10:15-37-1(a) - Chairman

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