

OKLAHOMA ACCOUNTANCY BOARD
MINUTES OF MEETING AND HEARINGS

March 24, 2006

The Oklahoma Accountancy Board (OAB) convened in regular session on Friday, March 24, 2006 in Suite 20, 4545 N. Lincoln Boulevard, Oklahoma City, Oklahoma. A tape recording of the meeting is on file in the OAB office. Members present at the meeting:

J.H. "Jay" Engelbach, CPA, Chairman
Tom Volturo, Representing the Public, Vice Chairman
Janice L. Gray, CPA, Secretary
James A. Nickles, CPA, Member
Carlos Johnson, CPA, Member
E.B. St. John, PA, Member
Vicky Petete, CPA, Member

Also in attendance at the meeting: Staff: Edith Steele, Executive Director, Kelly Brown, Deputy Director; Donita Graves, Jim Shepherd, Colin Autin, Barbara Walker and Sharon Wells; David Kinney, Assistant Attorney General; Guests: Daryl Hill, Patty Hurley, and Tawni Phelan representing the Oklahoma Society of Certified Public Accountants (OSCPA); Jim Nolen representing the Oklahoma Society of Accountants (OSA). Kim Beaucort, Candidate, Nick Gales, CPA and Assistant Attorney General John Crittenden were also present for relevant segments of the meeting.

Agenda Item #1a -- Call To Order: At 8:30 a.m. Chairman Engelbach called the meeting to order.

Agenda Item #1b -- Declaration of Quorum: Chairman Engelbach declared a quorum.

Agenda Item #1c – Announcement of Legal Meeting Notice: Executive Director Steele confirmed the notice of the meeting was filed with the Secretary of State and the agenda for the meeting was posted in the reception area of the OAB's office and outside the building and meeting room in compliance with the Open Meeting Act.

Agenda Item #1d – Announcement of Absences and Action, if Necessary, to Determine Whether Absence(s) Was Unavoidable Pursuant to Title 59, Section 15.3.B.5: All members were present.

Agenda Item #2 – Announcement of Visitors: Executive Director Steele read the names of the visitors present.

Agenda Item #3 – Public Comment Period: Executive Director Steele advised the OAB she had not received any written requests or had been informed by any member of the public wishing to speak before the OAB. There are, however, two individuals who were present to speak before the Board on their relevant agenda item.

Agenda Item #4 – Consent Agenda: The Consent Agenda contained 8 items for the OAB's consideration. (1) Approve the minutes of the January 20, 2006 Board Meeting; (2) Approve staff recommendations for candidate accommodations under the Americans with Disabilities Act; (3) Ratify CPE Committee's decision to waive the CPE requirement for Bruce Torbett; (4) Ratify CPE Committee's decision to excuse Lorrie Pine from the CPE Audit due to special circumstances; (5) Ratify the result of a rescore from Window 3/2005; (6) Ratify the verification of the administrative posting to the Board's records and certification of scores for Window 1/2006 Examination (January – February 2006); (7) Ratify verified experience of successful candidates for certification; (Appendix 1) and (8) Ratify actions taken by the Executive Director on applications and registrations filed since the previous meeting. (Appendix 1)

Volturo moved to approve the Consent Agenda; Johnson second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, Nickles and St. John.

Secretary Gray suggested that should Ms. Pine be able to return to public accounting, she be included in a future CPE audit.

Agenda Item #11 – Discuss and Act on Request from Kimberly Beaucourt to Extend her Credit Granted: Member Johnson recused himself from this item since Ms. Beaucourt is an employee of the public accounting firm, Lisle Compton Cole & Almen LLP of which he is affiliated. He affirmed that he had not discussed this item with any OAB members.

Member Johnson left the meeting at 8:39 a.m.

Ms. Beaucourt explained her interpretation of the transitional credit from the paper and pencil examination to the computer based examination and how many windows she could sit. She requested the OAB extend the period of her conditional credit to the expiration date of her credit which is May 2006. Secretary Gray recommended a special notice be prepared to enclose with the NASBA score notice.

Nickles moved to grant her an extension of her conditional credit to allow for one sitting prior to May 31, 2006; Gray second. Affirmative votes: Petete, Engelbach, Volturo, Gray, Nickles and St. John. Excused: Johnson.

Case No. 1512 – Hearing in the Matter of Kevin Scott Sparks, Registrant: This matter came on for hearing at 9:04 a.m. The members of the Oklahoma Accountancy Board present were seated on the hearing panel. Member Johnson was absent from the hearing.

Assistant Attorney General John Crittenden represented the Board. Respondent was not present nor was Respondent represented by counsel. No witnesses were called by the State.

Assistant Attorney General Kinney presented a Consent Order signed by the Respondent and the Respondent's attorney under the following terms: (1) Respondent accepted he was in violation of Sections 15.1A(6) & (31) and 15.14A (A) and (D) of the Oklahoma Accountancy Act by issuing an audited personal financial statement dated September 24, 2001 to the Insurance Commissioner of Oklahoma and not having a valid permit to practice public accounting; Sections 15.1A(6) & (31) and 15.14A (A) and (D) of the Oklahoma Accountancy Act by issuing an audited personal financial statement dated September 19, 2003 to the Insurance Commissioner of Oklahoma and not having a valid permit to practice public accounting; OAC Rule 10:15-39-9 (3) and (7) by signing an Agreed Consent Order with the Texas State Board of Public Accountancy; (2) Respondent be fined \$1000; (3) Respondent be required to complete the AICPA Ethics Examination within 180 days of the date of the approval of this Consent Order by the OAB; (4) Respondent be assessed administrative costs; (5) Respondent be placed on probation for a period of 2 years and during said time of probation, Respondent is prohibited from performing audits for Oklahoma clients to be filed with the Insurance Commissioner; and (6) Any violation of the probation will result in a revocation hearing of the Respondent's certificate.

Nickles moved to accept the Consent Order as presented by the Special Prosecutor; St. John second. Affirmative votes: Petete, Engelbach, Volturo, Gray, Nickles and St. John. Absent: Johnson.

St. John moved to adjourn the hearing; Nickles second. Affirmative votes: Petete, Engelbach, Volturo, Gray, Nickles and St. John. Absent: Johnson.

The proceedings and the individual votes of the members were conducted in open session. The evidence is contained in Docket File No. 1512.

Case No. 1591 – Hearing in the Matter of Adel & Company, Non-Registrant: This matter came on for hearing at 9:15 a.m. The members of the Oklahoma Accountancy Board present were seated on the hearing panel. Member Johnson was absent from the hearing.

Assistant Attorney General John Crittenden represented the Board. Respondent was not present nor was Respondent represented by counsel. No witnesses were called by the State.

Member Johnson returned to the meeting at 9:16 a.m.

Assistant Attorney General Kinney presented a Consent Order signed by the Respondent and the Respondent's attorney under the following terms: (1) Respondent accepted he was in violation of Sections 15.1A(31), 15.15(A) and 15.15A (A) of the Oklahoma Accountancy Act by issuing an attestation report on company letterhead on March 27, 2004 and not being registered with the Board and having a valid firm permit to practice public accounting; Sections 15.1A (31), 15.11(A), 15.14(A) and 15.14.A(A) of the Oklahoma Accountancy Act by signing the attestation report as a "CPA" on March 27, 2004 and not being registered with the Board and having a valid individual permit to

practice public accounting; (2) Respondent shall in the future abide by the restrictions set forth in the Oklahoma Accountancy Act and Rules on non-registrants; (3) Respondent be fined \$1000; (4) Respondent be assessed administrative costs; and (5) The OAB shall notify the Maryland Board of Accountancy of the discipline taken in this Consent Order.

Gray moved to accept the Consent Order but the amount of the fine be amended to \$2500; Nickles second. Affirmative votes: Petete, Engelbach, Volturo, Gray, Nickles and St. John. Abstained: Johnson.

Since there was no motion to accept the Consent Order as presented, at the request of the OAB's Special Prosecutor, Chairman Engelbach granted the hearing be continued to the April meeting.

Nickles moved to adjourn the hearing; St. John second. Affirmative votes: Petete, Engelbach, Volturo, Gray, Nickles and St. John. Abstained: Johnson.

The proceedings and the individual votes of the members were conducted in open session. The evidence is contained in Docket File No. 1591.

Case No. 1641 – Hearing in the Matter of Guillory Bookkeeping Tax Service, Inc., Non-Registrant: This matter came on for hearing at 9:28 a.m. The members of the Oklahoma Accountancy Board present were seated on the hearing panel.

Assistant Attorney General John Crittenden represented the Board. Respondent was not present nor was Respondent represented by counsel. No witnesses were called by the State.

Assistant Attorney General Kinney presented a Consent Order signed by the Respondent and the Respondent's attorney under the following terms: (1) Respondent accepted he was in violation of Sections 15.1A(6) & (31), 15.15(A) and 15.15A (A) of the Oklahoma Accountancy Act by issuing an audit on company letterhead on February 21, 2005 and not being registered with the Board and having a valid firm permit to practice public accounting; Sections 15.1A (6) & (31), 15.14(A) and 15.14.A(A) of the Oklahoma Accountancy Act by issuing an audit on February 21, 2005 and not being registered with the Board and having a valid individual permit to practice public accounting; (2) Respondent shall in the future abide by the restrictions set forth in the Oklahoma Accountancy Act and Rules on non-registrants; (3) Respondent be fined \$1000; and (4) Respondent be assessed administrative costs.

Gray moved to accept the Consent Order but the amount of the fine be amended to \$2500; Petete second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, Nickles and St. John.

Since there was no motion to accept the Consent Order as presented, at the request of the OAB's Special Prosecutor, Chairman Engelbach granted the hearing be continued to the April meeting.

Gray moved to adjourn the hearing; St. John second.
Affirmative votes: Johnson, Petete, Engelbach, Volturo,
Gray, Nickles and St. John.

The proceedings and the individual votes of the members were conducted in open session. The evidence is contained in Docket File No. 1641.

Agenda Item #8 -- Administrative Actions Taken: Vice Chairman Volturo presented a written summary of investigative files and administrative actions taken, with recommendations for the disposition of each.

Case No. 1569 – CPA Registrant

Respondent self reported that she had been charged with DUI and possession of a controlled dangerous substance for which she received a 3-year deferred sentence with supervised probation. An Administrative Consent Order is being offered in this case which provides that the Respondent is subject to a probation period for two years beginning with the effective date of the ACO. During the probation period Respondent must annually, no later than June 30th, report to the Board whether she has been charged with or convicted of a crime of any sort. Respondent must provide evidence of her successful completion of the AICPA Ethics Examination with a score of 90 or more within six months and successfully complete all terms of her criminal probation.

Case No. 1635 – CPA Registrant

A complaint was filed with the OAB alleging substandard services. As authorized by the Enforcement Committee, an investigator was hired to review the work product. The investigator reported to the OAB certain deficiencies in the accountant's report on the financial statements as to compliance with Applicable Professional Standards were found. An Administrative Consent Order is being offered in this case which provides that the Respondent is assessed costs in the amount of \$1,400; must complete 24 hours of CPE consisting of eight hours of reporting writing and sixteen hours of SARS courses within 180 days of approval of the ACO, this CPE will not count toward the yearly CPE requirement and must be pre-approved by the CPE Coordinator. Respondent must also have pre-issuance reviews on her next six compilations performed during the 365 days following the date of the ACO. The Respondent may nominate a pre-issuance reviewer but the reviewer must be approved by the Board. All costs of the pre-issuance review will be at the expense of the Respondent.

Case No. 1638 – Non-Registrant

The OAB received a referral from the State Insurance Commissioner that the Respondent signed an *Annual Statement of Financial Condition* and a letter to the funeral home as a public accountant. An Administrative Consent Order is being offered in this case which provides that the Respondent is assessed a fine in the amount of

\$1,000 and costs in the amount of \$500. Respondent shall also immediately cease and desist from any further or future violations of the Oklahoma Accountancy Act.

Case No. 1639 – Examination Applicant

The applicant self reported an arrest and sentencing for Actual Physical Control of a Motor Vehicle While Intoxicated. An Administrative Consent Order is being offered in this case which provides that the Respondent shall be allowed to sit for examination. Respondent is subject to a probation period for two years after the effective date of the ACO. Respondent must provide evidence of successful completion of the AICPA Ethics Examination with a score of 90 or more within six months and will receive the CPA certificate in the event Respondent successfully passes the examination.

Case No. 1618 – CPA Firm

Allegations were brought forth that the CPA firm was not in compliance with *Yellow Book* Standards since they had not had a peer review performed since 1999. As authorized by the Enforcement Committee, an investigator was hired to ascertain the facts in this matter. The investigator concluded "I believe there to be sufficient evidence to close this case without a finding of noncompliance with the Oklahoma Accountancy Act and Administrative Rules".

Volturo moved to accept the Administrative Consent Orders in Case Nos. 1569, 1635, 1638 and 1639; Gray second.

Gray moved to amend the motion to not accept the Administrative Consent Order in Case No. 1638 and to increase the fine to \$2500; Johnson second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, Nickles and St. John.

Volturo moved to accept the Administrative Consent Orders in Case Nos. 1569, 1635, and 1639; and to accept the Consent Order in Case No. 1638 with the proviso that the fine be increased to \$2500; Gray second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, Nickles and St. John.

Volturo moved to close Case No. 1618; Johnson second. Affirmative votes: None. Motion failed.

Gray moved to reconsider Case No. 1618; Johnson second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, Nickles and St. John.

Volturo moved to dismiss Case No. 1618 with modifications to the narrative; Gray second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, and St. John. Negative vote: Nickles. Motion passed.

The Administrative Consent Order in Case No. 1638 was not accepted.

File No. 1131 – CPA Registrant

The registrant self reported disciplinary action from another state board whereby the registrant was placed on a two-year probation and required to undergo re-issuance reviews of two audit reports. The Enforcement Committee recommends this file be closed with a stipulation that the registrant must notify the OAB before performing attest or audits for any Oklahoma clients.

File No. 1166 – CPA Registrant

A complaint was filed that the registrant had failed to submit copies of past tax returns to a descendent of an owner of a corporation. As authorized by the Enforcement Committee the Executive Director requested the registrant to respond to the allegations. The registrant's response satisfied the Enforcement Committee so it recommends that the file be closed.

Volturo moved to close File Nos. 1131 and 1166; St. John second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, Nickles and St. John.

Agenda Item #9 -- Discuss and Act on Report from the Peer Review Committee:

Nick Gales, Chairman of the Peer Review Committee presented his report on the meeting held on February 15, 2005. The report shows two recommendations: (1) seven individuals/firms referred to the Enforcement Committee and (2) recommendations on sponsoring organizations.

Gray moved to receive the report from the Peer Review Committee; Nickles second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, Nickles and St. John.

Agenda item #10 – Discuss and Act on Report from the Peer Review Oversight Committee: Secretary Gray addressed the issue of the OAB's acceptance of sponsoring organizations.

Gray moved to approve sponsoring organizations to be accepted by the OAB, those societies or organizations that are listed in the Peer Review Committee's report and amend that to include the AICPA Center for Public Company Audit Firms Peer Review Program, the Texas Society of CPAs, and the Nevada Society of CPAs; and that the OAB consider accepting the Kansas Society of CPAs based on receipt of a letter from the AICPA; and the OAB not accept the Arkansas State Board of Public Accountancy's report and the one firm involved be advised that the Arkansas State Board of Public Accountancy is not an acceptable sponsoring organization; and write a letter to the registrant involved with the Alabama

Society of CPAs that the OAB would no longer accept the reports from the Alabama Society of CPAs as it is not an acceptable sponsoring organization; Nickles second.

Johnson moved to amend the motion to not accept a letter from the AICPA regarding the Kansas Society of CPAs; Nickles second. Gray and Nickles accepted the amendment. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, Nickles and St. John.

Secretary Gray clarified that the registrants involved would not be required to obtain another peer review from an acceptable sponsoring organization but that this action would be on a going forward basis.

Member Johnson suggested notifying the Executive Director of the Kansas Society and offering a member of the OAB's Peer Review Committee to review the report since it is a confidential record.

The following sponsoring organizations were approved:

AICPA Center for Public Company Audit Firms
Arkansas Society of Certified Public Accountants
California Society of Certified Public Accountants
Colorado Society of Certified Public Accountants
Florida Institute of Certified Public Accountants
Illinois Society of Certified Public Accountants
Iowa Society of Certified Public Accountants
Missouri Society of Certified Public Accountants
Montana Society of Certified Public Accountants
Nevada Society of Certified Public Accountants
Oklahoma Society of Certified Public Accountants
Tennessee Society of Certified Public Accountants
Texas Society of Certified Public Accountants

Agenda Item #5 – Review Comments Received, Discuss and Act on Proposed Draft of Permanent Rules Promulgation – Title 10; Chapters 1 and 15:

Member Nickles noted that most comments received were unfavorable to the change and suggested polling the staff present at the meeting on this issue. Assistant Attorney General Kinney advised the OAB that the staff could not be required to respond but voluntary comments could be encouraged. Member Johnson stressed that this was an issue of staff availability from 8:00 a.m. to 5:00 p.m. but that not all staff would be required to be at the office at 8:00 a.m. Vice Chairman Volturo addressed the misconceptions found in the public comments.

Johnson moved that the change to Section 10:1-1-4.1 be approved by the OAB; St. John second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, and St. John. Negative vote: Nickles. Motion passed.

Member Johnson stated that the Rules Committee met on March 21, 2006. He referenced the proposed changes in Chapter 15.

Johnson moved the OAB approve the rules as submitted in Draft 5; St. John second.

Johnson moved to amend his motion to change the sequence of the sentence in Section 10:15-30-9.4(a) in Draft 5 from "For registrants needing forty (40) hours or less to comply with (1) or (2) above, sixty (60) days from the date of the change of status; and" to read: "From the date of the change of status, for registrants needing forty (40) hours or less to comply with (1) or (2) above, sixty (60) days. and"; and change the sequence of the sentence in Section 10:15-30-9.4(b) from "A registrant shall complete additional CPE over the forty (40) hours described in (a) above within one hundred eighty (180) days from the date of the change of status." to read: "From the date of the change of status, a registrant shall complete additional CPE over the forty (40) hours described in (a) above within one hundred eighty (180) days."; St. John second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, Nickles and St. John.

Nickles moved to add a new Section 10:15-30-5(d) to include the suggested language as presented in Mr. Jim Nolen's letter and re-number the remaining sections; Section 10:15-30-5(d) to read: "Each letter or certificate of completion shall include the date of completion of the seminar or course as evidenced by: (1) Date the in-attendance course was completed: (2) Date a self-study course was completed and evidenced by the date of certified mailing or date of facsimile transmission to the program sponsor; (3) Date an internet self-study course is transmitted to the program sponsor. The date of completion of the course material is controlling for CPE compliance purposes, not the date of the letter or certificate"; Gray second.

Johnson moved to amend the motion to delete the last sentence of the new language proposed as Section 10:15-30-5(d): "The date of completion of the course material is controlling for CPE compliance purposes, not the date of the letter or certificate." Nickles and Gray accepted the amendment. Affirmative votes: Petete, Engelbach, Volturo, Gray, and Nickles. Negative votes: Johnson and St. John. Motion passed.

Gray moved to amend Section 10:15-33-3.1 to read: "An out of state firm who only performs peer reviews for registrants in the State of Oklahoma does not have to register or hold a valid permit to practice public accounting with the Board." and 10:15-33-3.1(b) to read: "An out of state individual who only performs peer reviews for registrants in the state of Oklahoma does not have to register or hold a valid permit to practice public accounting with the Board or make an application for practice privileges as provided in Subchapter 10:15-22."; Nickles second. Affirmative votes: Petete, Engelbach, and Gray. Negative votes: Johnson, Volturo, Nickles and St. John. Motion failed.

Johnson moved to accept the rules in Draft 5 as amended with the two amendments approved by the OAB as the final rules and they be sent to the appropriate officials; St. John second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray, Nickles and St. John.

Member St. John left the meeting at 1:18 p.m.

Agenda Item #6a – Discuss and Act on Staff’s Recommendation to Extend June 30, 2006 Permit Filing Deadline to Coincide with Registration Filing Deadline:

Assistant Attorney General Kinney stated that because of the conflict between the two statutes, this extension is permissible.

Petete moved to accept the recommendation as presented by the staff; Gray second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray and Nickles. Absent: St. John.

Agenda Item #6b – Discuss and Act on Staff’s Recommendation for Newly-Formatted Biennial Registration/CPE Reporting/Application for Permit Form:

Executive Director Steele addressed the purpose for the change in the forms would inform registrants of the new CPE requirements and give them another six months to earn the required CPE before January 1, 2007.

Gray moved to approve the form with the suggested changes; Johnson second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray and Nickles. Absent: St. John.

Agenda Item #6c – Discuss and Act on Staff’s Recommendation on Procedure to Handle Registrants who are not in Compliance with Oklahoma Tax Laws:

Executive Director Steele addressed the disparity between revocation of the CPA Certificate and the suspension of the permit to practice as it relates to a registrant not being in compliance with the Oklahoma Tax Commission and whether it is the year for them to register their CPA Certificate or renew their permit to practice. She

recommended that in lieu of conducting a hearing for the suspension of the certificate for those registrants not in compliance with the Oklahoma Tax Commission that such registrants be referred to the OAB's Enforcement Committee so that an investigation can be pursued.

Johnson moved to approve the staff's recommendation on the procedure to handle registrants who are not in compliance with the Oklahoma Tax Commission; Gray second. Affirmative votes: Johnson, Petete, Engelbach, Gray and Nickles. Negative vote: Volturo. Absent: St. John. Motion passed.

RECOMMENDATION FOR HANDLING REGISTRANTS WHO ARE NOT IN COMPLIANCE WITH STATE TAX LAWS

BACKGROUND:

The Oklahoma Tax Compliance statute will not allow the renewal of a license for any professional who is not in compliance with Oklahoma State tax laws.

When the OAB is notified by the Oklahoma Tax Commission of those registrants who are not in compliance, there are two categories that staff must monitor; one is the group who are required to renew the certificate or license (in 2006, even-numbered cert/lic) and those who do not have to renew the cert/lic but must renew the permit.

PROBLEMS:

1. For those who must renew the certificate or license, if State tax compliance is not accomplished by the revocation date, the certificate or license is automatically revoked since the registrant was not allowed to renew.
2. However, for those who must only renew the permit, the certificate or license cannot be revoked since they renewed the cert/lic last year. In the past, the OAB has held a hearing for failure to renew the permit which resulted in the certificate or license being suspended until such time as the registrant becomes compliant and applies for the certificate or license suspension to be lifted. It is greatly possible that many of these registrants continue to practice public accounting during the time period the certificate or license is suspended.

RECOMMENDATION:

Instead of holding a hearing to suspend the certificates or licenses for those categorized under Problem No. 2 above, staff recommends the registrant be referred to the Enforcement Committee whereby an investigation can be pursued as to whether the registrant continues to practice public accounting without the permit to practice.

Agenda Item #6d – Discuss and Act on Staff’s Recommendation with Regard to Convenience Fees and the Acceptance of Certain Credit Cards: Executive Director Steele asked for consideration of the recommendation because of the differences between the credit card companies' charges.

Nickles moved to not accept the staff's recommendation; Johnson second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray and Nickles. Absent: St. John.

Agenda Item #7 – Discuss and Act on Recommendation by the Budget Committee to Submit the FY2007 Budget Request: Secretary Gray stated that the OAB's Budget Committee had reviewed the budget request. At her request, Executive Director Steele explained the need for two additional full-time staff members.

Member Johnson left the meeting at 1:58 p.m.

Gray moved to approve the Budget Request; Volturo second. Affirmative votes: Petete, Engelbach, Volturo, Gray and Nickles. Absent: Johnson and St. John.

Agenda Item #12 – Discuss and Act on Request from Mike Fine for Extension or Waiver of Peer Review Requirements: Secretary Gray addressed the item. The reports addressed were not audits and it was determined that a peer review was not required.

Gray moved to allow an exemption from the Peer Review rules, provided Mr. Fine represents to the OAB in writing that he is not performing any other audits or reviews; and let the OAB's Enforcement Committee review and make a determination as to whether any other action needs to be taken; Nickles second. Affirmative votes: Petete, Engelbach, Volturo, Gray and Nickles. Absent: Johnson and St. John.

Agenda Item #13 – Discuss and Act on Whether Oklahoma Wishes to Submit Nomination(s) for NASBA’s Board of Examiners or Related Subcommittees: Executive Director Steele informed the OAB that she had received requests from two former Board members.

Gray moved the Chairman of the OAB write a letter nominating both Mr. Kirch and Mr. Dugger who have expressed a desire to serve on those committees and provide the letter to NASBA; Petete second. Affirmative votes: Petete, Engelbach, Volturo, Gray and Nickles. Absent: Johnson and St. John.

Agenda Item #14 – Discuss and Act on Whether Oklahoma Wishes to Submit Nomination(s) for Vice Chair of NASBA for the 2006-2007 Year: Executive Director Steele distributed a list of the eligible nominees.

Nickles moved that if the individuals are not known by the OAB to not make a recommendation for nomination. Motion failed for lack of a second.

Member Johnson returned to the meeting at 2:17 p.m.

Johnson moved that after investigative phone calls of inquiry to see where the support is, the OAB give the Chairman the ability to make a decision to nominate or not nominate someone; Gray second. Affirmative votes: Johnson, Petete, Engelbach, Volturo, Gray and Nickles. Absent: St. John.

Agenda Item #15 – Reports from the Executive Directors’ and Legal Counsel Meeting: Executive Director Steele distributed a written report. Member Johnson requested from Assistant Attorney General Kinney a written report of the legal concepts and the cases that were discussed at the Legal Counsel meeting for the OAB’s next meeting if not sooner.

Agenda Item #16 – Director’s Report: Executive Director Steele addressed the following issues:

- Bills introduced which directly or indirectly affect the OAB.
- Responses to the first quarter focus questions from NASBA.

Agenda Item #17a – Chairman’s Report: Chairman Engelbach requested the Executive Director research the files of examination candidates who might be in a similar situation as that of Ms. Beaucourt in Item #11 and report back to the OAB at its next meeting.

Agenda Item #17b -- Next Meeting Date Announced: The next OAB Meeting is scheduled for 8:30 a.m., April 21, 2006, in Conference Room 20 at the Lincoln Office Plaza in Oklahoma City.

Agenda Item #18 – New Business: No new business.

Agenda Item #19 – Adjournment: There being no further business to come before the OAB, at 2:27 p.m. Chairman Engelbach adjourned the meeting.

J.H. Engelbach, Chairman

ATTEST:

Janice L. Gray, Secretary

APPENDIX 1

CERTIFICATES CANCELLED BY REGISTRANT'S REQUEST:

CPAs:

Clarence O. DeGarmo, Certificate No. 766, issued August 2, 1951
Diana Lynn Dinsmore, Certificate No. 8502, issued January 23, 1986
Daniel C. Dooley, Certificate No. 9043-R, issued July 31, 1986
Elaine Arikian Kozma, Certificate No. 6520, issued January 17, 1983
Lynn R. LeGrand, Certificate No. 3960, issued January 24, 1977
Mary Lynn Milam, Certificate No. 6306, issued July 22, 1982

DECEASED REGISTRANTS:

CPAs:

Kathryn L. Atkinson, Certificate No. 13626, issued February 3, 1997
Dwight Emerson Cacy, Certificate No. 1043, issued January 22, 1955
Leon L. Calvert, III, Certificate No. 2827, issued January 26, 1973
Deaneen Christina Denney, Certificate No. 15604, issued February 3, 2003
Margie A. Fuller, Certificate No. 3216, issued July 26, 1974
Robert Richard Wallace, Certificate No. 2050, issued January 27, 1968

DISSOLVED FIRMS:

CPA Corporations:

Bergan, Paulsen & Company, P.C.
Olson & Company, P.C.

CPA Limited Liability Companies:

Hammert & Mikysa, L.L.C.
Henry & Horne, P.L.C.

Grades Certified: The OAB took official notice of the administrative posting of scores to the OAB's records for the Window 1/2006 Examination which were certified by the Executive Director.

The following 3 candidates successfully passed the Certified Public Accountant Examination:

Name

Joshua Foster Lewis
Donovan Alan Miller
Shane Jay Randolph

Applications Approved: The OAB took official notice of the following experience verification applications which have been approved by the Executive Director:

Dan Joseph Bomhoff
Casey Lynn Cartmill
Gary Wayne Dennis
DeAnn Fennell
Brittney Joy Jones
Scott Matthew Larrison
Oluwakemi Ogunsina
Mary Jolene Peterson
Nathan Kyle Pope

Applications and Registrations Approved: The OAB took official notice of the following applications and registrations, which have been approved by the Executive Director:

APPLICATIONS FOR CERTIFICATION (Successful Candidates):

16107	Michelle Marie Hoffman
16109	Amy Moll
16124	Brent W. Hinds
16129	Amanda L. Daniels
16132	Aaron Andrew Strong
16140	Renissa Gail Eaton
16150	Cristyn M. Goodwin
16152	Robert J. Haley
16154	Jay Paul Huelskamp
16158	Francisco Benicio Vasquez
16159	Charlene E. White
16162	Dan Joseph Bomhoff

APPLICATIONS FOR PRACTICE PRIVILEGES IN ACCORDANCE WITH SUBSTANTIAL EQUIVALENCY (Based on State SE Recognition):

Richard William Allen (Texas)
Alan William Beaton (Texas)
Alicia N. Blythe (Texas)
Allison Leigh Bryant (Texas)
Ginnie Carlier (California)
Jon Coffman (Illinois)
Hamid R. Envani (Texas)
Allen Howard Feige (Texas)
Bryan Finley (Texas)
Michael Galvan (Texas)
Stacey Allan Gostnell (Texas)
Barry Lee Hawthorne (Arkansas)
Troy Eugene Hill (Missouri)

APPLICATIONS FOR PRACTICE PRIVILEGES IN ACCORDANCE WITH SUBSTANTIAL EQUIVALENCY (Based on State SE Recognition)(Continued):

Phillip James Hilsher (Texas)
Elizabeth Hoff (Missouri)
Joshua Alan Johnston (Texas)
Randall Lee Jones (Texas)
Jessica Marie Kime (Missouri)
Jennifer Lynn LaFrance (California)
James Allison Mayfield IV (Louisiana)
David Lee Pitts (Texas)
John J. Price Jr. (Arkansas)
Timothy Dale Ridge (Arkansas)
Michael D. Schirmer (Kansas)
Bimal Sheth (Texas)
D. Leann Skinner (Texas)
Amy Lynn Slaton (Texas)
Kevin Dean Smith (Texas)
Terry Deewayne Smith (Texas)
James R. Summer III (Georgia)
Richard Stephen Thomas (Texas)
Beth Ann Thompson (Texas)
Jeff Vines (Texas)
Sharey Wang (California)
Lisa G. Workman (Missouri)

APPLICATIONS FOR REINSTATEMENT OF CPA CERTIFICATES:

4254 Robert Michael Clinton
7055 Mark Alan Towry
14756 Eric Alan Thompson

INITIAL REGISTRATIONS OF CPA LIMITED LIABILITY PARTNERSHIPS:

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Henry, Held & Reilly, LLP (Texas)
Moseley, Riddle, and Dunnam, L.L.P. (Texas)

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Furrh & Associates, PC
Jason C. Garner, CPA, PC.
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JPH Enterprises, P.C.
Mike Humphrey, CPA, P.C.
Olson Neaves & Company, P.C.

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R.A. Fox & Associates, Inc. PC
Taylor and Company, PC Certified Public Accountants
Walter Clouse Jr, CPA, PC

INITIAL REGISTRATIONS OF CPA PROFESSIONAL LIMITED LIABILITY COMPANIES:

D. Wade Cox, CPA, PLC
Hammert Mikysa & Dennis PLLC
Sherrie L. Henry, CPA, PLLC
TMB Enterprises, PLLC

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