

**MEETING OF THE  
OKLAHOMA ACCOUNTANCY BOARD  
4545 N. Lincoln Boulevard, Suite 165, Oklahoma City  
Friday, February 23, 2001  
\* \* Convene at 8:30 A.M. \* \***

**SCHEDULED AGENDA**

**HEARING DOCKET  
9:00 A.M.**

**With *Executive Sessions* for Deliberation**

- Case No. 1455-5 - In the Matter of Kent A. Rader, CPA
- Case No. 1455-8 - In the Matter of James Abbott, CPA
- Case No. 1459 - In the Matter of David Amon, CPA

(The foregoing cases are CPE audit hearings)

- Case No. 1460-2 - In the Matter of John Paul Dillon, CPA
- Case No. 1460-3 - In the Matter of Nancy Y. Barry Crites, CPA
- Case No. 1460-4 - In the Matter of Lawrence Francis Montague, CPA
- Case No. 1460-5 - In the Matter of D. Strawn Steele, CPA

(The foregoing four cases are continued from hearings conducted by Hearing Officer Price on February 12, 2001)

- Case No. 1457 - In the Matter of William Todd Hinton, Non-Registrant
- Case No. 1458 - In the Matter of Curt Thomas Calaway, Non-Registrant
- Case No. 1461 - In the Matter of M. E. Nichols, Non-Registrant

**11:00 A.M.**

1. *Executive Session* pursuant to 25 O.S. Section 307(B)(1) to discuss the performance evaluation of the Executive Director
2. Vote to return to open session
3. Discussion and action based on performance evaluation of Executive Director

**GENERAL AGENDA**

**Order of Business:** The Board may discuss or table, or may vote to approve or disapprove, or take appropriate action with respect to any agenda item, and the sequence of the agenda may be changed.

1. Call to Order – Declaration of Quorum – Note excused absences of members
2. Act on the Consent Agenda
3. Report from the Special Prosecutor on the status of Oklahoma Accountancy Board vs. John W. Townshend, Sr.
4. General discussion of the amendments to the SEC independence rule
5. Establish the date of the initial planning session for the Strategic Planning Project in which the Board will participate **[please bring calendars]**
6. Administrative Issues:
  - a. Discuss whether to renew the professional services contracts of the Special Prosecutor, Noel Allen and the CPA investigators – Executive Director
  - b. Status report on the Board’s Website – Jim Shepherd
  - \* c. Transfer of computers from the Oklahoma Banking Commission, with a request for authorization to purchase a battery for one laptop – Jim Shepherd
  - \* d. Results and status of Oklahoma Tax Commission project in running the registrant database – Executive Director
  - e. Brief report from the NASBA Director’s Conference, to focus on the computerized examination – Executive Director
  - f. Report on an error in the Master Grade Report in conjunction with the November 2000 examination – Executive Director
  - g. Change in mailing procedures for the *Bulletin*, with comparative cost report – Executive Director

**AGENDA – February 23, 2001**  
**Page 3**

Item No. 6 Continued:

- h. Staff requests authorization to request OSBI checks in conjunction with all applications for the reinstatement of CPA certificates and PA licenses – Executive Director
- \* i. Discuss firm compliance with the individual registration and permit requirements of the statute – Vice Chairman Honea
- 7. *Executive Session* to discuss authorizing the hiring of an Administrative Assistant
- 8. Emergency new business, if any
- 9. Announce the next meeting date – April 20, 2001
- 10. Adjourn

\* Asterisks denote attachments to the agenda. Confidential material is so marked and is furnished only to Board Members and Board Staff.

**Authorities for Executive Sessions:** Title 25, Oklahoma Statutes, Sections 307.B.1, 307.B.4 and 307.B.8

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**CONSENT AGENDA**

The Consent Agenda includes items which, in the opinion of the staff, do not require discussion by the Board. Any member of the Board desiring to discuss a listed item may request that it be removed from the Consent Agenda and be transferred to the General Agenda for discussion.

- \* 1. Approve the minutes of the January 19, 2001 Board meeting
- \* 2. Authorize the purchase of a flipchart and water cooler for the office
- \* 3. Take official notice of the *Report on the Audit of the Financial Statements of the Oklahoma Accountancy Board for the Year Ended June 30, 2000*
- 4. Ratify the CPE Committee's approval of an extension, for medical reasons, of the CPE compliance period for calendar 2000 for Margie Fuller, CPA, to preserve credit earned in the first half of the year
- 5. Take official notice of the files acted on by the Executive Director since the previous meeting [list to be available at the meeting]

## **SUPPLEMENTAL AGENDA**

### **BOARD MEETING OF FEBRUARY 23, 2001**

- \* 1. Decide who will represent the Board at the NASBA State Board Examination Conference on May 10, 2001
- 2. Board Members identify the topics they would like to have discussed at the NASBA Regional Meeting breakout sessions