

Notice of Vacancy

Position: Director of Oklahoma Miner Training Institute

FSLA Classification: Exempt

**Qualifications
Required:**

- Excellent interpersonal and communication skills
- Knowledge, training, experience and ability consistent with the functions of the Oklahoma Miner Training Institute
- Resident and qualified voter of the State of Oklahoma for a period of at least three (3) years prior to his/her selection as Director
- Commitment to the mission of Eastern Oklahoma State College

**Preferred
Qualifications:**

- Bachelor's degree in related industrial majors or equivalent experience.
- Surface certification for supervisors
- Blaster's and/or electrical certification
- Instructor experience
- Prior experience in safety training
- Underground experience and certifications – Competent miner, Fire Boss, Mine Foreman, or Mine Superintendent
- Knowledge of underground training laws

Responsibilities:

- The successful candidate will be familiar and trained with CFE 30 Part 48 and Part 46 training requirements
- Conduct miner safety training programs consistent with the needs of the mining industry within this state and training requirements of the Oklahoma Mining Commission
- Assist and cooperate with the Oklahoma Mining Commission by conducting examinations of students of the Oklahoma Miner Training Institute applying for certificates of competency issued by the Oklahoma Mining Commission
- Organize OMTI in a manner efficiently to achieve the objectives of the Commission
- Administer all policies formulated and adopted by the Commission

Salary: Salary will commensurate with education and experience

Length of Assignment: 12 months

Inquiries: **LaDonna Howell**
Vice President of Business Affairs
Phone: 918-465-1753

Application: Submit a letter of application, Eastern employment application, transcript(s) and resume to:

Eastern Oklahoma State College
Joyce Bills, Human Resources
1301 West Main
Wilburton, OK 74578

E-mail: jbills@eosc.edu
Fax: [918-465-4421](tel:918-465-4421)
Website: www.eosc.edu
Phone: [918-465-1777](tel:918-465-1777)

Closing Date: Review of applications will begin immediately; submission of applications is encouraged until the position is filled.

Eastern Oklahoma State College is an Equal Opportunity Employer (EOE)

And

Affirmative Action Employer (AAE)

10/21/10