

Central Oklahoma
Urban Area Security Initiative (COUASI)

Working Group Meeting

July 31, 2012 @ 1:30 p.m.
Regional Multi-Agency Coordination Center (RMACC)
4600 N. Martin Luther King Blvd.
Oklahoma City, Oklahoma 73111

AGENDA

- I. Call to Order
- II. Roll Call & Introductions
- III. Approval of Minutes from the last COUASI Working Group Meeting (January 31, 2012)

Action Requested: Motion to approve/disprove the minutes from the January 31, 2012 meeting.

- IV. Status of the FFY08, FFY09 and FFY10 UASI Grant Funds.

INFORMATION: OKOHS will provide the Working Group an update on the current status of FFY08, FFY09 and FFY10 (Attachment 2).

Action Requested: None Required; as desired by the Committee

- V. Budget Sub-Committee Vacancy
Information: Brad Cunningham, OCSO, has resigned his position on the COUASI Budget Sub-Committee. Captain David Baisden has volunteered to serve on this committee, if approved by the Working Group.

Action Requested: Motion to appoint Captain Baisden, OCSO, to the Budget Sub-Committee.

- VI. Subcommittee Updates
 - Resource Management
 - Interoperable Communications
 - Training and Exercise
 - Budget Sub-Committee

Action Requested: None; Information only

- VII. Other Discussion Items
- VIII. New Business
- IX. Adjournment

**CENTRAL OKLAHOMA URBAN AREA SECURITY INITIATIVE
(UASI) WORKING GROUP MEETING MINUTES
January 31, 2012**

A meeting of the Central Oklahoma Urban Area Security Initiative (UASI) Working Group convened at 1:38 p.m., January 31, 2012 in the Regional Multi-Agency Coordination Center (RMACC), 4600 N Martin Luther King Blvd., in Oklahoma City, OK. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the Oklahoma Office of Homeland Security office 24 hours prior to the meeting.

Presiding

Joe Lester – Cleveland County Sheriff Office

Voting Members Present

M T Berry, Mike Bower, Eric Harlow, Phil Maytubby, Tina Johnson, Steve Willoughby, Joe Lester, Glenn Lewis, Don Lynch, Gayland Kitch, Mike Murphy, Keith Springstead, James Tittle, Ray Vaughn, Keith Bryant and Mary Jane Coffman.

Others Present

Chuck Linhardt, Gary Bonner, David Ball, Kerry Wagnon, Jason Knight, David Barnes, Frank Barnes, Larry Hansen and Brad Cunningham.

Oklahoma Office of Homeland Security

Steve Almon, Robin Rosenberg and Ginny Andrews

I. CALL TO ORDER

Steve Almon called the meeting to order in the absence of the Chair.

II. ROLL CALL AND INTRODUCTIONS

III. CONSIDERATION REGARDING VACANCY OF CHAIR POSITION FOR THE
COUASI WORKING GROUP

Steve Almon stated Jimmy Gibson has recently retired from the Shawnee Fire Department which leaves a vacancy for Chair of the Working Group Committee. Joe Lester has indicated he would be willing to serve in the position.

Chief Bryant made a motion to nominate Joe Lester for the position and it was seconded by Phil Maytubby. No other nominations were made.

Motion carried.

Joe Lester chaired the remainder of the meeting

IV. APPROVAL OF MINUTES.

A motion was made by Don Lynch to approve the minutes of the October 25, 2011 Working Group Meeting. It was seconded by Ray Vaughn.

Motion Carried

IV. STATUS OF THE FY08, FY 09 and FY10 UASI GRANT FUNDS.

Ginny Andrews made spread sheets available with the current FY 08, FY 09 and FY 10 balances for members to review. She stated that they are still trying to close out the FY08 balances and there is one large remaining balance for Info-Sharing, but that a Purchase Order has been issued on that project (FLO). She also stated that members need to focus on the FY09 balances and if there are any remaining funds available, she would like to know as soon as possible so that those dollars can be reallocated.

VI. SUBCOMMITTEE UPDATES

Resource Management: Chair- Chief Keith Bryant-OCFD

Chief Bryant referred the update to Steve Almon. Almon stated that because other projects have taken so much time that the focus on the Resource Management project has been limited. One thing they have discovered is, *inputting* into the data base is much easier than *accessing* the data base but they are still moving forward with the project.

Interoperable Communications: Chair-Chief M T Berry, OKC

Chief Berry referred to Kerry Wagon. Wagon stated the IOC Committee continues to meet once a month and they have approximately 1.17 million outstanding requests with approximately \$537,000 to obligate. They are going to begin at their meeting in February prioritizing those requests.

Strategic Planning:

The Chair for this subcommittee is vacant but the Strategy has been completed.

Training and Exercise: Chair – Tammy McKinney (OCFD)

Tammy was not available to give a report.

Budget Sub-Committee: Chair- Phil Maytubby – OKC/County Health Dept.

Phil stated there were no outstanding issues to report.

VII. OTHER DISCUSSION ITEMS

Steve Almon stated that a charter change was approved at the meeting in October that allows members of this group to select an alternate if an alternate is not already in place. He stated that he would like voting members to give him the name and contact information of someone they would like to serve as their alternate before they leave the meeting today. The alternate will have the same voting authority as the member of this committee. This change has been made in order to maintain a quorum at the quarterly meetings.

IX. ADJOURN

The meeting was adjourned at 1:50 p.m.