Letter of Formal Adoption
Oklahoma Secondary and Post Secondary Institutions

Administrator _____ of _____

WHEREAS: All K-12 schools and HEIs — urban, suburban, and rural; large and small — receiving Federal preparedness monies through the U.S. Department of Education (ED), the U.S. Department of Homeland Security (DHS), and/or the U.S. Department of Health and Human Services (HHS) are required to support the implementation of NIMS. Furthermore, many State and local jurisdictions are requiring schools to complete these activities to ensure greater communication between community partners and schools as well as to provide for more efficient responses to school-based incidents.

WHEREAS: All schools and HEIs are integral components of every community and its government, DHS and ED recommend all schools and HEIs – regardless of whether they are recipients of Federal preparedness funds should implement NIMS.

WHEREAS: The President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity.

WHEREAS: The collective input and guidance from all Federal, State, Local, Tribal and Higher Education homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS.

WHEREAS: It is necessary and desirable that all Federal, State, Local, and Tribal emergency agencies work together with Schools and Higher Education Institutions to coordinate their efforts effectively and efficiently to provide the highest levels of incident management.

WHEREAS: To facilitate the most efficient and effective incident management it is critical that Higher Education Institutions and Schools utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters.

WHEREAS: The NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the ability to utilize federal funding to enhance institutional readiness, maintain first responder safety, and streamline the incident management processes.

WHEREAS: The Incident Command System components of NIMS are already an integral part of various incident management activities throughout the local community, including current emergency management training programs.

NOW, THEREFORE, BE IT RESOLVED by the Administration of _____ that the National Incident Management System (NIMS) is hereby established as the standard for incident management.

A specific individual needs to be designated as Local Point of Contact (LPOC) to coordinate NIMS activities and to ensure compliance.

_____ establishes that _____, is hereby designated as the Local Point of Contact (LPOC).

APPROVED AND ADOPTED this _____ day of _____, year_____ by the Administration of _____

_____
Authorized Representative

ATTEST: _____
Witness