

Central Oklahoma
Urban Area Security Initiative (COUASI)

Budget Sub-Committee Meeting

August 14, 2012 @ 1:30 p.m.
Regional Multi-Agency Coordination Center (RMACC)
4600 N. Martin Luther King Blvd.
Oklahoma City, Oklahoma 73111

AGENDA

- I. Call to Order
- II. Introductions
- III. Approval of Minutes From the July 10, 2012 Budget Sub-Committee Meeting (Attachment)

Action Requested: Motion to Approve/Disapprove Minutes from the July 10, 2012 meeting.

- IV. Status of the FFY09 and FFY 10 UASI Grant Funds.
 - a. **INFORMATION:** OKOHS will provide an update on the remaining FFY09 and FY10 grant status.
- V. Review and Approve Budget Detail Worksheets (BDWs) submitted to OKOHS.

INFORMATION: Project Points of Contact will Provide Information to the Budget Sub-Committee on any Budget Detail Worksheets submitted.

- A. (2008 Grant) BDW for 2 Dry Erase Boards and Markers Set. This would close out the original Norman Direct Award. Estimated Cost: \$59.84

Project Manager-George Mauldin

Action Requested: Motion to approve/disapprove Budget Detail Worksheet(s).

- B. (2008 Grant) BDW for Scene Light and Installation, Smartboard Speakers, and Radio Antenna and Installation, estimated cost of \$2,980. This was funds that were de-obligated that the Budget Group approved to be awarded to Norman.

Project Manager-George Mauldin

Action Requested: Motion to approve/disapprove Budget Detail Worksheet(s).

- VI. OKOHS Update
- VII. Other Discussion Items/New Business
- VIII. Adjourn

CENTRAL OKLAHOMA
Urban Area Security Initiative (COUASI)
BUDGET SUBCOMMITTEE MEETING

MINUTES
July 10, 2012

A meeting of the Central Oklahoma Urban Security Initiative (COUASI) Budget Subcommittee convened at 1:36 p.m. July 10, 2012, in the Regional Multi-Agency Coordination Center (RMACC) 4600 N. Martin Luther King Blvd. Oklahoma City, OK. This meeting was held as indicated by advance notice filed with the Oklahoma Secretary of State and by notice posted at the OKOHS office at least twenty-four hours prior to the meeting.

PRESIDING

Phil Maytubby

VOTING MEMBERS PRESENT

M T Berry
Mike Bower
Pat Byrne
Phil Maytubby
Larry Hansen
Don Lynch
Scott Mason
George Mauldin
Michael Murphy
Mark Stout

OTHERS PRESENT

Chuck Linhardt
Reese Morrison
Wendi Marcy
Frank Barnes
Kenneth Sloan

OKOHS

Steve Almon
Ginny Andrews
April Walker

I. CALL TO ORDER

Phil Maytubby called the meeting to order at 1:36 pm.

II. INTRODUCTIONS

Introductions were made of those in attendance.

III. APPROVAL OF MINUTES FROM THE JUNE 12, 2012 BUDGET SUBCOMMITTEE MEETING

Motion was made by Larry Hansen, seconded by Mark Stout to approve the minutes of the June 12, 2012 Budget Sub-Committee meeting.

Motion carried.

IV. STATUS OF FFY08, FFY09 and FY10 UASI GRANT FUNDS

Ginny Andrews reported that August 31 is the drop dead end date for FFY08. If there are any balances left, get with her on the status.

V. Approval of Adjustment to Midwest City Project

Steve Almon explained that Midwest City has completed an approved NIPP Project from 2009 Grant Funds. They are requesting an additional \$19,878.45 in order to complete the project. As it doesn't appear that there will be sufficient 2009 funds, Captain Byrne has indicated that 2010 NIPP funds could be utilized. As the project has already been approved, no BDW will be required, but authorization from the Budget Committee to utilize some of the 2010 NIPP funds will be needed. If approved, a Direct Award will be issued to Midwest City for the 2010 portion of the funds needed for this project. \$400,000 has been approved by the Working Group for NIPP projects from the FY10 grant award.

Larry Hansen made a motion to approve the adjustment and it was seconded by Michael Murphy.

Motion carried.

VI. OKOHS Update

Steve Almon spoke about the semi-annual monitoring visit with Dante that is coming up next week. The project managers will come in one day and sit down with him. There are a few different sites that he will be visiting.

Steve also talked about the THIRA training he participated in, this project will start soon. The steps are: identifying what the state's threats are and then identifying what you want the capabilities to be. The State Preparedness Report evaluates what your capabilities are presently. The gap is between present capabilities and where they need to be.

Group discussion regarding different ways to approach this project.

VIII. Adjourn

The meeting was adjourned at 2:11.



Oklahoma Office of
Homeland Security
Prevent, Protect, Prepare

Date: 7/27/2012

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Budget Detail Worksheet

Please Check One:

Initial Report	<input type="checkbox"/>
Subsequent Report	<input checked="" type="checkbox"/>
Report #	<input type="checkbox"/>

Grant Year: 2008 Award Amt: \$237,240
 Award #: 131.029 Subgrantee: _____

Original Authorized Signature: Jim Spearman

Type/Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty)	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
		Dry erase Boards and markers set	29.92	2	59.84		Norman PD		Response	LE
Totals					59.84					

Notes:

- Please use a separate BDW for each grant year
- The initial report for a given grant year should be Report #1. Subsequent reports should be numbered consecutively and should include a copy of each prior report as an attachment.
- Type refers to Training "T", Equipment "E" or Exercises "X" / Category refers to Personal Protection Equipment "PPE", Interoperable Communication Equipment "ICE", etc.
- Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management Services "EMS", etc.
- The AEL number can be found at the Responder Knowledge Base Website located at: <https://www.rkb.us/> The AEL is broken down by expense category ie. PPE etc
- Any Communications Equipment purchase must meet Minimum State Standards (MMSS) established by OKOHS pursuant to Title 74 Section 51.1a of the Oklahoma Statutes

Statewide Interoperable Communications Planning Coordinator Approval:		
OKOHS USE ONLY	Reviewed By:	Estimated Grant Expenditures This Report:
	Approved By:	

