

Central Oklahoma
Urban Area Security Initiative (COUASI)

Budget Sub-Committee Meeting

May 8, 2012 @ 1:30 p.m.
Regional Multi-Agency Coordination Center (RMACC)
4600 N. Martin Luther King Blvd.
Oklahoma City, Oklahoma 73111

AGENDA

- I. Call to Order
- II. Introductions
- III. Approval of Minutes From the April 10, 2012 Budget Sub-Committee Meeting (Attachment)

Action Requested: Motion to Approve/Disapprove Minutes from the April 10, 2012 meeting.

- IV. Status of the FFY09 and FFY 10 UASI Grant Funds.
 - a. **INFORMATION:** OKOHS will provide an update on the remaining FFY09 and FY10 grant status.
 - b. **STATUS OF DIRECT AWARD RECIPIENTS:** In light of recent notice from DHS regarding extensions, and the short time frame remaining on the FY09 Grant, discussion will be taking place during this portion of the Agenda regarding any issues in meeting the upcoming grant deadline. Project Managers should come prepared to discuss the status each month of their projects.
- V. Possible Re-Allocation of Funding

Discussion: In past years, near the end of a grant cycle, there are funds committed to a National Priority that are unable to be spent.

The Budget Sub-Committee authorized ACOG, after consulting with the Project Managers, to move funds to complete projects in order to ensure the full use of grant funds. We currently have two approved projects that may be in need of additional funding (MWC NIPP Project/Oklahoma County Emergency Management Radios), and it's possible there will be others. As OKOHS is administering the UASI grant, we are requesting the discussion of whether or not there may be funds available for these projects, and authorization to move funds as needed to complete the approved projects.

Action Requested: As desired by the Committee

- VI. Review and Approve Budget Detail Worksheets (BDWs) submitted to OKOHS.

INFORMATION: Project Points of Contact will Provide Information to the Budget Sub-Committee on any Budget Detail Worksheets submitted.

- A. (2009 Grant) BDW to replace and upgrade existing wireless access points, controllers and rack for the RMACC, estimated cost of \$10,682.20.

Project Manager-Jason Knight

Action Requested: Motion to approve/disapprove Budget Detail Worksheet(s).

- B. (2009 Grant) BDW for five (5) 800 MHz radios and associated equipment for the Midwest City Fire Department, estimated cost of \$13,240. This is part of a CBRNE Direct Award to Midwest City, and has been approved by the IOC Sub-Committee for meeting the IOC standards.

Project Manager-Larry Hansen

Action Requested: Motion to approve/disapprove Budget Detail Worksheet(s).

VII. OKOHS Update

VIII. Other Discussion Items/New Business

IX. Adjourn



Oklahoma Office of
Homeland Security
Prevent. Protect. Prepare

Please Check One:

Initial Report
 Subsequent Report
 Report # 10

Budget Detail Worksheet

[Signature] #1295

Original Authorized Signature:

Grant Year: 2009 Award Amt: \$208K
 Award #: 150.004 Subgrantee: City of OKC

Type/Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty)	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
GENERAL	04HW01INH	REPLACE AND UPGRADE EXISTING WIRELESS ACCESS POINTS WITH CISCO 3500 SERIES WAPS	\$796.42	8	\$6,371.36		OKC/OK CNTY REOC		REGIONAL	EM
GENERAL	04HW01INH	WIRELESS CONTROLLER WITH 15 APs	\$3,071.92	1	\$ 3,071.92		OKC/OK CNTY REOC		COLLABORATION	" "
GENERAL	04HW01INH	WIRELESS CONTROLLER RACK MNT.	\$58.42	1	\$ 58.42		OKC/OK CNTY REOC		REOC	" "
GENERAL	21GN00INST	INSTALLATION	\$1,180.50	1	\$ 1,180.50		OKC/OK CNTY REOC		" "	" "
Totals					\$	\$ 10,682.20				

Notes:

- Please use a separate BDW for each grant year
- The initial report for a given grant year should be Report #1. Subsequent reports should be numbered consecutively and should include a copy of each prior report as an attachment.
- Type refers to Training "T", Equipment "E" or Exercises "X" / Category refers to Personal Protection Equipment "PPE", Interoperable Communication Equipment "ICE", etc.
- Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management Services "EMS", etc.
- The AEL number can be found at the Responder Knowledge Base Website located at: <https://www.rkb.us/>. The AEL is broken down by expense category ie. PPE etc

Reviewed By: _____
 Approved By: _____

Estimated Grant Expenditures
 This Report: _____

PRESIDIOTM

Quote #: 11238571-01

Date: 04/17/2012

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Title: Internal Wi-Fi installation for RMACC 4600 N. MLK (Infra# 57063)

To: Todd Dodson
 City of Oklahoma City, OK
 100 N. Walker Drive
 6th Floor
 Oklahoma City, OK 73102

From: Suzanne O'Bannon
 Presidio Networked Solutions
 7601 Ora Glen Dr
 Suite 100
 Greenbelt, MD 20770

Phone: 405-297-3370
 Email: Todd.Dodson@okc.gov

Phone: 301-313-2155
 Fax:
 Email: sobannon@presidio.com
 Account Manager: Brian Smith

#	Part #	Description	Qty	Price	Ext Price
1	AIR-CAP3502I-N-K9	802.11a/g/n Ctrlr-based AP w/CleanAir; Int Ant; N Reg Domain	8	\$796.42	\$6,371.36
2	S3G1RK9W8-12423JA	Cisco 3500 Series IOS Wireless LAN Controller-based Recovery (Sub-component of 802.11a/g/n Ctrlr-based AP w/CleanAir; Int Ant; N Reg Domain)	8	\$0.00	\$0.00
3	AIR-AP-BRACKET-1	802.11n AP Low Profile Mounting Bracket (Default) (Sub-component of 802.11a/g/n Ctrlr-based AP w/CleanAir; Int Ant; N Reg Domain)	8	\$0.00	\$0.00
4	AIR-AP-T-RAIL-R	Ceiling Grid Clip for Aironet APs - Recessed Mount (Default) (Sub-component of 802.11a/g/n Ctrlr-based AP w/CleanAir; Int Ant; N Reg Domain)	8	\$0.00	\$0.00
5	AIR-CT2504-15-K9	2504 Wireless Controller with 15 AP Licenses	1	\$3,071.92	\$3,071.92
6	CAB-AC2	AC Power cord North America (Sub-component of 2504 Wireless Controller with 15 AP Licenses)	1	\$0.00	\$0.00
7	AIR-CT2504-SW-7.2	2504 Wireless Controller SW Rel. 7.2 (Sub-component of 2504 Wireless Controller with 15 AP Licenses)	1	\$0.00	\$0.00
8	AIR-CT2504-RMNT	2504 Wireless Controller Rack Mount Bracket (Sub-component of 2504 Wireless Controller with 15 AP Licenses)	1	\$58.42	\$58.42
9	LIC-CT2504-5	5 AP License for 2504 WLAN Controller (Sub-component of 2504 Wireless Controller with 15 AP Licenses)	3	\$0.00	\$0.00
10	AIR-CT2504-K9	2504 Wireless Controller with 0 AP Licenses (Sub-component of 2504 Wireless Controller with 15 AP Licenses)	1	\$0.00	\$0.00
11	LIC-CT2504-BASE	Base Software License (Sub-component of 2504 Wireless Controller with 15 AP Licenses)	1	\$0.00	\$0.00
12	AIR-CT2504-CCBL	2504 Wireless Controller Console Cable (Sub-component of 2504 Wireless Controller with 15 AP Licenses)	1	\$0.00	\$0.00
13	CON-STLOC	State/Local Govt 1-yr warranty provision (bundled warranty) (Service Item - site information required) 8 CON-SNT-CAP352IN 1 CON-SNT-CT2515	9 for 1 yr(s)	\$0.00	\$0.00
14	CON-SMARTNET CONTRACT	CON-SMARTNET CONTRACT 8 CON-SNT-CAP352IN Co-Termed 8-30-2012	8	\$94.50	\$756.00
15	CON-SMARTNET CONTRACT	CON-SMARTNET CONTRACT 1 CON-SNT-CT2515 Co-Termed 8-30-2012	1	\$24.50	\$24.50
16	PS-SVC-FF	Fixed Fee for Presidio employee labor	1.00	\$400.00	\$400.00

Oklahoma State-Cisco SW70221-999

Grand Total: **\$10,682.20**

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature

Date

Presidio Representative

Date

CENTRAL OKLAHOMA
Urban Area Security Initiative (COUASI)
BUDGET SUBCOMMITTEE MEETING

MINUTES
April 10, 2012

A meeting of the Central Oklahoma Urban Security Initiative (COUASI) Budget Subcommittee convened at 1:35 p.m. April 10, 2012, in the Regional Multi-Agency Coordination Center (RMACC) 4600 N. Martin Luther King Blvd. Oklahoma City, OK. This meeting was held as indicated by advance notice filed with the Oklahoma Secretary of State and by notice posted at the OKOHS office at least twenty-four hours prior to the meeting.

PRESIDING

Phil Maytubby

VOTING MEMBERS PRESENT

David Barnes

Mike Bower

Pat Byrne

Joe Lester

Jerry Smith

Mark Stout

Michael Murphy

Kerry Wagnon

Steve Willoughby

Larry Hansen

OTHERS PRESENT

Gary Bird

Wendi Marcy

Chuck Linhardt

Jason Knight

Frank Barnes

Brandon Pursell

Bart Pappe

Terry Hamilton

Wes Tollison

Randy Neal

David Baisden

OKOHS

Steve Almon

Ginny Andrews

Robin Rosenberg

I. CALL TO ORDER

Phil Maytubby called the meeting to order at 1:35 pm.

II. INTRODUCTIONS

Introductions were made of those in attendance.

III. APPROVAL OF MINUTES FROM THE MARCH 13, 2012 BUDGET SUBCOMMITTEE MEETING

Motion was made by Larry Hansen, seconded by Joe Lester to approve the minutes of the March 13, 2012 Budget Sub-Committee meeting.

Motion carried.

IV. STATUS OF FFY08, FFY09 and FY10 UASI GRANT FUNDS

Ginny Andrews reported that there haven't been any significant changes. She has been working to have all awards completed by the FY 2009 deadline and there were many EHP approvals processed since the last meeting.

Steve Almon stated that in light of recent notice from DHS regarding the extension and short time frame remaining on the FY09 Grant, if anyone has any problems getting their funds encumbered and or you feel you may have funds left over, we need to know as soon as possible so we can help you with the process. Steve also reminded Project Managers they need to come to each meeting prepared to discuss the status of their projects.

V. REVIEW AND APPROVE BUDGET DETAIL WORKSHEETS SUBMITTED TO TO OKOHS

ITEM A: (2009 Grant) BDW for 4 Dell Laptops and related software for Canadian County Emergency Management to be used in their EOC.

Project Manager – Jerry Smith

Larry Hansen made a motion to approve the BDW and seconded by Joe Lester

Motion carried.

ITEM B: (2009 Grant) BDW for four individuals to attend the IAFC International Conference.

Project Manager – Larry Hansen

Joe Lester made a motion to approve the BDW and seconded by Pat Byrne

The motion carried.

ITEM C: (2009 Grant) BDW for two Lifepak 1000 AED's for the Moore Fire Department.

Project Manager-Larry Hansen/Gary Bird

Joe Lester made a motion to approve Item C and seconded by Kerry Wagnon.

The motion carried.

It was determined that since all of Agenda Items D-J are for the VHF Mutual Aid Project, they could be combined into a single committee vote.

ITEM D: (2010 Grant) VHF-FIRE MUTUAL AID PROJECT. BDW for six VHF radios for the City of Guthrie. BDW \$2,617.02

Project Manager – Eric Harlow/Jim Hock

(2010 Grant) VHF-FIRE MUTUAL AID PROJECT. BDW for six VHF radio for the City of Mustang. BDW \$2617.02

Project Manager – Jim Hock

(2010 Grant) VHF-FIRE MUTUAL AID PROJECT. BDW for assorted VHF radio equipment for various fire jurisdictions in Oklahoma County. BDW \$56,040.52

Project Manager – David Barnes/Jim Hock

(2012 Grant) VHF-FIRE MUTUAL AID PROJECT. BDW for assorted VHF radios for fire jurisdictions within Cleveland County. BDW 32,292.67

Project Manager – Dan Cary/Jim Hock

Joe Lester made a motion to approve items D-J and was seconded by Mike Murphy.

Motion carried.

ITEM I: (2010 Grant) BDW for a Motorola MCC5500 Console for the Oklahoma County Sheriff's Department.

Project Manager – David Barnes/Will Borden/Kerry Wagnon

Joe Lester made a motion to approve the BDW and seconded by Mark Stout

Motion carried.

ITEM J: Item J was a duplicate so no action was taken.

ITEM K: (2009 Grant) BDW for six AED's, a Hydraulic Rescue Pump, portable radio batteries, 2 rescue saws with chains, 2 multi-gas monitors, portable radio microphones and SCBA bottles with valves. Direct Award to the BWC Fire Dept.

Project Manager: Randy Olsen/Larry Hansen

Joe Lester made a motion to approve the BDW and seconded by Mark Stout.

Motion Carried.

ITEM L: (2010 Grant) BDW for 9Nine Harris M-5300 800 MHz mobile radios and 8 Harris XG-75 800 MHz Portable Radios for the Putnam c=City School Police Department.

Project Manager – Kerry Wagnon/Mark Stout

Joe Lester made a motion to approve the BDW and seconded by Larry Hansen

Motion carried.

VI. OKOHS Update

Steve Almon reported on the THIRA that was recently introduced by FEMA. The Threat Hazard Identification Risk Assessment is an assessment tool designed to make sure homeland security funding is used as intended. There is also a need to find areas of risk that are not being funded.

Phil Maytubby stated that there were travel funds available for anyone interested in attending the UASI Conference in Cleveland Ohio.

Terry Hamilton asked about the status of the request for a transfer of ownership of the Technical Rescue Equipment from Nichols Hills Fire Department to The Village Fire Department. Steve Almon stated he would check on it and get with them in the coming week.

Frank Barnes wanted to point out that new the FEMA Guidelines state that the 2013 Federal Budget will eliminate Pre Disaster Litigation Funding.

VIII. Adjourn

The meeting was adjourned at 2:05