

Central Oklahoma
Urban Area Security Initiative (COUASI)

Budget Sub-Committee Meeting

November 13, 2012 @ 1:30 p.m.
Regional Multi-Agency Coordination Center (RMACC)
4600 N. Martin Luther King Blvd.
Oklahoma City, Oklahoma 73111

AGENDA

- I. Call to Order
- II. Introductions
- III. Approval of Minutes From the October 9, 2012 Budget Sub-Committee Meeting (Attachment)

Action Requested: Motion to Approve/Disapprove Minutes from the October 9, 2012 meeting.

- IV. Status of the FFY09 and FFY 10 UASI Grant Funds.
 - a. **INFORMATION:** OKOHS will provide an update on the remaining FFY09 and FY10 grant status.
- V. Review and Approval of the 2013 COUASI Meeting Schedule (attached)

INFORMATION: Per the COUASI Charter, the Working Group is required to meet quarterly, and that the regularly scheduled meeting is planned for the last Tuesday of the first month of each quarter. In addition, the Budget Sub-Committee is required to meet monthly. By practice, the Budget Sub-Committee meets the second Tuesday of each month.

Please review the attached schedule to ensure the dates outlined do not conflict with any planned major events that would inhibit the ability to obtain a quorum.

Action Requested: Motion to approve/amend the 2013 Meeting schedule for the COUASI Budget Sub-Committee and COUASI Working Group.

- VI. Review and Approve Budget Detail Worksheets (BDWs) submitted to OKOHS.

INFORMATION: Project Points of Contact will Provide Information to the Budget Sub-Committee on any Budget Detail Worksheets submitted.

- A. (2010 Grant) BDW for a MSA 5800 Thermal Imager and wall charger, estimated cost of \$9,100, for the Wellston Fire Department.

Project Manager-Larry Hansen

Action Requested: Motion to approve/disapprove Budget Detail Worksheet(s).

- B. (2010 Grant) BDW for 3 Bullard Eclipse ECLNTD Thermal Imagers and chargers for the Oklahoma City Fire Department, total cost of \$27,006.

Project Manager-Larry Hansen

Action Requested: Motion to approve/disapprove Budget Detail Worksheet(s).

- VII. OKOHS Update

- A. THIRA

Information: Update of Status of THIRA

- VIII. Other Discussion Items/New Business

- IX. Adjourn



Oklahoma Office of
Homeland Security
Prevent. Protect. Prepare

Budget Detail Worksheet

Grant Year: 2010 Award Amt: \$27,006
Award #: 295,068 Subgrantee: ODHS

Original Authorized Signature:

Dawn Tanner

Date: 10/23/2012

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Please Check One:

Initial Report
Subsequent Report
Report #

Type/ Category	AEI #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty)	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
E	030E-02-TILA	Bullard Eclipse ECLNTD Thermal Imager with Charger	\$9,002	3	27006		OKC FD	Y	Used for many all-hazards incidents including CBRNE	FS
Totals				1	27006					

- Notes:**
- Please use a separate BDW for each grant year.
 - The initial report for a given grant year should be Report #1. Subsequent reports should be numbered consecutively and should include a copy of each prior report as an attachment.
 - Type refers to Training "T", Equipment "E" or Exercises "X" / Category refers to Personal Protection Equipment "PPE", Interoperable Communication Equipment "ICE", etc.
 - Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management Services "EMS", etc.
 - The AEI number can be found at the Responder Knowledge Base Website located at: <https://www.rkb.us/> The AEI is broken down by expense category i.e. PPE etc
 - Any Communications Equipment purchase must meet Minimum State Standards (MSS) established by OKOHS pursuant to Title 74 Section 51.1a of the Oklahoma Statutes

Statewide Interoperable Communications Planning Coordinator Approval:

OKOHS USE ONLY	Reviewed By:	Estimated Grant Expenditures
	Approved By:	This Report:



Oklahoma Office of
Homeland Security
Prevent, Protect, Prepare

Budget Detail Worksheet

Please Check One:

Initial Report
 Subsequent Report
 Report #

Date: 10/23/2012

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Grant Year: 2010 Award Amt: \$9,100.00
 Award #: 295,068 Subgrantee: ODHS

Original Authorized Signature:

David Hansen

Type/ Category	AEI #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty)	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
E	03OE-02-TILA	MSA 5800 Thermal Imager and Wall Charger	\$9,100	1	9100		Welliston FD	Y	Used for many all-hazards incidents including CBRNE	FS
Totals				1	9100					

Notes:

- Please use a separate BDW for each grant year.
- The initial report for a given grant year should be Report #1. Subsequent reports should be numbered consecutively and should include a copy of each prior report as an attachment.
- Type refers to Training "T", Equipment "E" or Exercises "X". Category refers to Personal Protection Equipment "PPE", Interoperable Communication Equipment "ICE", etc.
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Statewide Interoperable Communications Planning Coordinator Approval: _____

OKOHS USE ONLY	Reviewed By: _____	Estimated Grant Expenditures
	Approved By: _____	This Report: _____

Date:

To: Oklahoma Secretary of State's Office

From: Stephen C. Almon
Deputy Director
Oklahoma Office of Homeland Security (OKOHS)

Re: Adopted Meeting Schedule for the COUASI Budget Sub-Committee and COUASI Working Group, adopted by the Central Oklahoma Urban Area Security Initiative Working Group on November 13, 2013.

INFORMATION:

The following is the adopted meeting schedule for the COUASI Budget Sub-Committee and the COUASI Working Group Meetings for 2013. By Charter, the Working Group Meeting Schedule is for the last Tuesday of the first month of each quarter (January, April, July and October). By practice, the Budget Sub-Committee is scheduled for the second Tuesday of each month.

COUASI Budget Sub-Committee

COUASI Working Group

January 8, 2013

January 29, 2013

February 12, 2013

No Meeting

March 12, 2013

No Meeting

April 9, 2013

April 30, 2013

May 14, 2013

No Meeting

June 11, 2013

No Meeting

July 9, 2013

July 30, 2013

August 13, 2013

No Meeting

September 10, 2013

No Meeting

October 8, 2013

October 29, 2013

November 12, 2013

No Meeting

December 10, 2013

No Meeting

The meeting time for both the COUASI Budget Sub-Committee and the COUASI Working Group is at 1:30 p.m. Meetings will be held at the Regional Multi-Agency Coordination Center (RMACC), located at 4600 N. Martin Luther King Blvd, Oklahoma City, OK 73111.

Questions regarding these meetings can be address by:

Stephen C. Almon
Oklahoma Office of Homeland Security
Deputy Director
405) 425-7330

CENTRAL OKLAHOMA
Urban Area Security Initiative (COUASI)
BUDGET SUBCOMMITTEE MEETING

MINUTES
October 10, 2012

A meeting of the Central Oklahoma Urban Security Initiative (COUASI) Budget Subcommittee convened at 1:35 p.m. June 12, 2012, in the Regional Multi-Agency Coordination Center (RMACC) 4600 N. Martin Luther King Blvd. Oklahoma City, OK. This meeting was held as indicated by advance notice filed with the Oklahoma Secretary of State and by notice posted at the OKOHS office at least twenty-four hours prior to the meeting.

PRESIDING

Joe Lester

VOTING MEMBERS PRESENT

M T Berry
Mike Bower
Pat Byrne
Larry Hansen
Joe Lester
George Mauldin
Jerry Smith
Mark Stout
Steve Willoughby
Kerry Wagnon
David Baisdon

OTHERS PRESENT

Wendi Marci
Gary Bird
Chuck Linhardt

OKOHS

Steve Almon
Ginny Andrews
April Walker
Rohit Rai

I. CALL TO ORDER

Joe Lester called the meeting to order at 1:30 pm.

II. INTRODUCTIONS

Introductions were made of those in attendance.

III. APPROVAL OF MINUTES FROM THE AUGUST 14, 2012 BUDGET SUBCOMMITTEE MEETING

Motion was made by Steve Willoughby, seconded by Mark Stout to approve the minutes of the August 14, 2012 Budget Sub-Committee meeting.

Motion carried.

IV. STATUS OF FY08, FY09 and FY10 UASI GRANT FUNDS

Ginny Andrews reported that FY08 is closed and everything has been purchased. There is only one reimbursement pending and we are only turning back \$21.00. FY09 end date is coming up the drop dead date is December 31. FY10 No changes.

V. REVIEW AND APPROVE BUDGET DETAIL WORKSHEETS SUBMITTED TO TO OKOHS

ITEM A: (2010 Grant) BDW for Compressed Air Fill Station, estimated cost of \$39,780. These funds are from the CBRNE Direct Worksheets submitted.

Project Manager – Larry Hansen

MT Berry made a motion to approve the BDW and seconded by Jerry Smith.

Motion carried.

ITEM B: (2010 Grant) BDW for 3 RIT Pneumatics, 1 60 minute carbon filter, 3 Warrior Masks, 3 Comm Command Mod Kits, 3 Double Valve Couplers, and 3 Second Stage Regulators for the Moore Fire Department, total cost of \$7,194.70. This is a portion of the Direct Award to the Moore/Norman Fire Departments.

Project Manager – Larry Hansen/Gary Bird

M T Berry made a motion to approve the BDW and seconded by David Baisden.

The motion carried.

ITEM C: (2010 Grant) Radio Project for the Piedmont Police and Fire Departments. The Fire Department will be purchasing two Harris Portable radios with shoulder mikes, extra batteries, two chargers, and one desk and one vehicle mount. The Police Department will be purchasing two Harris portable radios with the same associated equipment. This equipment will be operation on the OKC EDACS to promote interoperability. This project has been approved by the IOC

Subcommittee. At the time of the agenda preparation, the BDW's had not been received but will be distributed during the Budget Meeting.

Project Manager – Kerry Wagnon/Jerry Smith

Larry Hansen made a motion to approve the BDW and seconded by Mike Bower.

The motion carried.

Item D: (2010 Grant) Radio Project for the Richland Fire Department. The Fire Department will be purchased two Harris Portable radios with shoulder mikes, extra batteries, two chargers, and one desk and one vehicle mount. This equipment will be operating on the OKC EDACS to promote interoperability. This project has been approved by the IOC Subcommittee. At the time of the agenda preparation, the BDW's had not been received but will be distributed during the Budget Meeting.

Project Manager – Kerry Wagnon/Jerry Smith

The motion carried.

Item D: (2010 Grant) NEW BUSINESS BDW for Forest Park Police Department and Fire Department. Interoperable Communications project in the amount of \$54,213.26.

Project Manager – David Baisden

The motion carried.

VI. OKOHS Update

Steve Almon spoke about the THIRA. The preliminary draft has been completed and forwarded to the Committee Members. If you have any input please contact Steve. He is asking for assistance in evaluating threats and identifying desired outcomes of said threats.

VIII. Adjourn

The meeting was adjourned at 2:11.