Central Oklahoma
Urban Area Security Initiative (COUASI)

Budget Sub-Committee Meeting

January 10, 2012 @ 1:30 p.m.
Regional Multi-Agency Coordination Center (RMACC)
4600 N. Martin Luther King Blvd.
Oklahoma City, Oklahoma 73111

AGENDA

I. Call to Order

II. Introductions

III. Approval of Minutes From the December 13, 2011 Budget Sub-Committee Meeting (Attachment)

Action Requested: Motion to Approve/Disapprove Minutes from the December 13, 2011 meeting.

IV. Status of the FFY08, FFY09 and FFY 10 UASI Grant Funds.

INFORMATION: OKOHS will provide an update on the remaining FFY08, FFY09 and FY10 grant status.

V. Review and Approve Budget Detail Worksheets (BDWs) submitted to OKOHS.

INFORMATION: Project Points of Contact will Provide Information to the Budget Sub-Committee on any Budget Detail Worksheets submitted.

A. (2010 Grant) BDW for Target Hardening Project for the City of Midwest City Water Treatment Plant and Midwest City Jail, at a cost

of approximately $261,915.55. For a breakdown of equipment to be purchased, see attached BDW.

Project Manager-Pat Byrne/Captain K. Sloan MWC Police

Action Requested: Motion to approve/disapprove Budget Detail Worksheet(s).

B. (2009 Grant) BDW for the purchase of a Medium Mass Casualty Trailer to be assigned to Shawnee REACT for EMS Response, at an estimated cost of $46,000. This project was to be funded from the FY10 MMRS funds, however sufficient funds are available from the FY09 MMRS projects to fund this item, with the FY10 MMRS funds needed for an MMRS project that will be more expensive than originally planned for. That project will be Item C on the agenda.

Project Manager-Mike Murphy

Action Requested: Motion to approve/disapprove Budget Detail Worksheet(s).

C. (2010 Grant) BDW for the purchase of a UPS system for the Norman Regional Hospital at an estimated cost of $252,836.

Project Manager-Mike Murphy

Action Requested: Motion to approve/disapprove Budget Detail Worksheet(s).

D. (2009 Grant) BDW for the purchase of a Com-Rope (200') for the Oklahoma City and Edmond Dive Teams, at an estimated cost of $3,660.

Project Manager-Larry Hansen

Action Requested: Motion to approve/disapprove Budget Detail Worksheet(s).

VI. OKOHS Update

VII. Other Discussion Items/New Business

VIII. Adjourn

Oklahoma Office of
Homeland Security
Prevent, Protect, Prepare

Date: 12/21/2011 Page ____ of _____

Budget Detail Worksheet

Please Check One:

Initial Report	
Subsequent Report	
Report #	

Grant Year: 2010 Award Amt: $269,915.55
Award #: _____ Subgrantee: Midwest City PD Original Authorized Signature: _____

Type/ Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
E	13LE-00-SURV	Audio and Video Controllers	$ 46,800.00	1	$ 46,800.00		Midwest City	Y	Target Hardining	LE
E	13LE-00-SURV	indoor surface dome camera	$ 598.50	9	$ 5,386.50		Midwest City	Y	Target Hardining	LE
E	13LE-00-SURV	1.0 mp Vandal surface dome camera	$ 688.50	9	$ 6,196.50		Midwest City	Y	Target Hardining	LE
E	13LE-00-SURV	2.0 mp Vandal surface dome camera	$ 805.50	11	$ 8,860.50		Midwest City	Y	Target Hardining	LE
E	13LE-00-SURV	2.0 mp Vandal Pendant Dome Camera	$ 805.50	15	$ 12,082.50		Midwest City	Y	Target Hardining	LE
E	13LE-00-SURV	Outdoor Vandal Resistant mega pixel Camera mounts	$ 157.25	15	$ 2,358.75		Midwest City	Y	Target Hardining	LE
E	13LE-00-SURV	4 port Video Encoder	$ 310.50	19	$ 5,899.50		Midwest City	Y	Target Hardining	LE
E	13LE-00-SURV	Day/Night Lens	$ 208.25	12	$ 2,499.00		Midwest City	Y	Target Hardining	LE
E	14CI-00-COOP	POE Switch	$ 445.00	7	$ 3,115.00		Midwest City	Y	Target Hardining	LE
E	14CI-00-COOP	Battery Backup	$ 95.00	7	$ 665.00		Midwest City	Y	Target Hardining	LE
E	14CI-00-COOP	Labor / Materials	$ 6,400.00	1	$ 6,400.00		Midwest City	Y	Target Hardining	LE
E	14CI-00-COOP	Onsite Installation and Setup	$ 19,182.80	1	$ 19,182.80		Midwest City	Y	Target Hardining	LE
E	14CI-00-COOP	Video Server	$ 4,770.00	3	$ 14,310.00		Midwest City	Y	Target Hardining	LE
E	14CI-00-COOP	Software	$ 16,159.50	1	$ 16,159.50		Midwest City	Y	Target Hardining	LE
E	14SW-01-SIDP	Access Control Jail, Court, PD, City hall (IT dept)	$ 89,000.00	1	$ 89,000.00		Midwest City	Y	Target Hardining	L
E	14SW-01-SIDP	Access control for water treatment plant and SIU	$ 23,000.00	1	$ 23,000.00		Midwest City	Y	Target Hardining	LE
		Totals			$ 261,915.55					

Notes:
1. Please use a separate BDW for each grant year
2. The initial report for a given grant year should be Report #1. Subsequent reports should be numbered consecutively and should include a copy of each prior report as an attachment.
3. Type refers to Training "T" , Equipment "E" or Exercises "X" / Category refers to Personal Protection Equipment "PPE", Interoperable Communication Equipment "ICE", etc.
4. Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management Services "EMS", etc.
5. The AEL number can be found at the Responder Knowledge Base Website located at: https://www.rkb.us/ The AEL is broken down by expense category ie. PPE etc
6. Any Communications Equipment purchase must meet Minimum State Standards (MMSS) established by OKOHS pursuant to Title 74 Section 51.1a of the Oklahoma Statutes

Statewide Interoperable Communications Planning Coordinator Approval:

OKOHS USE ONLY	Reviewed By:	Estimated Grant Expenditures
	Approved By:	This Report:

Date: 1-5-2012

Oklahoma Office of
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Budget Detail Worksheet

Please Check One:
Initial Report ☐
Subsequent Report ☑
Report # ☐

Grant Year: FY 2009 Award Amt: 320,000
Award #: 150.003 Subgrantee: EMSA

Original Authorized Signature: _____

Type/ Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
E/MED	12TR-00-TEQP	MEDIUM MASS CASUALTY TRAILER	46000	1	46000		REACT SHAWNEE	Y	EMS RESPONSE	EMS
		Totals								

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Statewide Interoperable Communications Planning Coordinator Approval:

OKOHS USE ONLY

Reviewed By:

Approved By:

Estimated Grant Expenditures This Report:

FY 2009 COUASI BUDGET ADJUSTMENT (Award of $320,000)

ITEM	INITIAL AMOUNT	NEW AMOUNT	COMMENTS
REACT CAD SOFTWARE	$ 33,000.00	$ 33,000.00	Purchased and in place
AMBUS KITS	$ 40,000.00	$ -	Decide not to purchase based upon experience with unit in Tulsa
Logistics Desktop	$ 1,870.00	$ 1,485.56	Purchased and in place
Vaccination Van	$ 30,000.00	$ 25,683.00	Purchased and in place
Medical Command Box	$ 30,130.00	$ 30,130.00	Purchased and in place
OCFD Vaccination Box	$ 54,000.00	$ 54,175.59	Purchased and in place
Badging Machines	$ 45,000.00	$ 48,723.72	Purchased and in place
Gap Analysis	$ 19,000.00	$ -	Already Done by EMSA
MIPS Banners/Supplies	$ 6,000.00	$ -	
MIPS GO Kits	$ 15,000.00	$ -	
Public Health Trailers	$ 16,000.00	$ 18,238.86	Purchased and in place
Push Partner Video	$ 30,000.00	$ 30,000.00	In Development--vendor and costs unknown
Guthrie KimTek Unit		$ 4,752.80	Purchased and in place
REACT Trailer		$ 46,000.00	Requested addition/move from FY2010
Total	$ (320,000.00)	$ (292,189.53)	
Budget	$ 320,000.00	$ 320,000.00	
Remaining	$ -	$ 27,810.47	May be used to augment Push Partner Project or to purchase software required to make credentialing machines compatable with current credentialing project being overseen by OKOHS

Date: 1-5-2012

Oklahoma Office of
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Budget Detail Worksheet

Please Check One:
Initial Report ☐
Subsequent Report ☑
Report # ☐

Grant Year: FY2010 Award Amt: 300,000
Award #: 290.70 Subgrantee: EMSA

Original Authorized Signature:

Type/ Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
E/IT	10PE-00-UPS	UPS SYSTEM	252,836	1	252,836		NORMAN REGIONAL	Y	IT	MED
		Totals								

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Statewide Interoperable Communications Planning Coordinator Approval:

OKOHS USE ONLY

Reviewed By:

Approved By:

Estimated Grant Expenditures This Report:

Date: 1/6/2012

Oklahoma Office of
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Budget Detail Worksheet

Please Check One:

Initial Report	X
Subsequent Report	
Report #	

Grant Year: 2009 Award Amt: $88,000
Award #: 150.008 Subgrantee: ODHS

Original Authorized Signature: _____

Type/ Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
T	01WA-01-SCBC	COM -Rope 200' for SCUBA	$915	4	$3,660		Oklahoma City	Y	Dive training and	FS
							Edmond		incident operation	
							Dive Teams		communications	
		Totals	915	4	$3,660.00					

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Statewide Interoperable Communications Planning Coordinator Approval:

OKOHS USE ONLY

Reviewed By:

Approved By:

Estimated Grant Expenditures This Report:

OCFD Dive Team Equipment Quote 12.25.11

Thank you for considering Bluewater Divers for your equipment needs. Below is a quote valid for 45 days. If you need longer to finalize your decision or have questions please contact me. Please note our physical address has changed, all other contact info is the same.

ComRope Ordering: Formula for ordering CR-4 ComRope with connectors, labor & parts: Determine length of ComRope desired and multiply by $3.00 a foot then add the cost of desired connectors. Example using (910216-) Blue Comrope, 150' with Banana Plug connectors on one end and HiUse on the other end. Your part number would be: 910216-150. Price for ComRope would be: $3.00 x 150 = $450.00 + price of applicable connectors $309.00 = $759.00. In summary $3.00 x [desired length] + [connectors] = Price

Thank You
Allen Aboujeib
Director of Happiness

718 North Broadway * Oklahoma City, Oklahoma 73102
Phone 405.631.4433 fax 405.631.9196 www.bluewaterokc.com

CENTRAL OKLAHOMA
Urban Area Security Initiative (COUASI)
BUDGET SUBCOMMITTEE MEETING

MINUTES
December 13, 2011

A meeting of the central Oklahoma Urban Security Initiative (COUASI) Budget Subcommittee convened at 1:30 p.m. December 13, 2011, in the Regional Multi-Agency Coordination Center (RMACC) 4600 N. Martin Luther King Blvd. Oklahoma City, OK. This meeting was held as indicated by advance notice filed with the Oklahoma Secretary of State and by notice posted at the OKOHS office at least twenty-four hours prior to the meeting.

PRESIDING

Jerry Smith

VOTING MEMBERS PRESENT

David Barnes
M T Berry
Pat Byrne
Bradley Cunningham
Larry Hansen
Joe Lester
Scott Mason
George Mauldin
Michael Murphy
Jerry Smith
Steve Willoughby

OTHERS PRESENT

Chuck Linhardt
Gary Bird
Jason Knight
Phil Maytubby
Brandon Pursell
Frank Barnes
Randy Castle
Robert Sipe
Wade Gourley

OKOHS
Steve Almon
Ginny Andrews
Robin Rosenberg

I. CALL TO ORDER

Jerry Smith called the meeting to order at 1:30 pm.

II. INTRODUCTIONS

Introductions were made of those in attendance.

III. APPROVAL OF MINUTES FROM THE OCTOBER 11, 2011 BUDGET SUBCOMMITTEE MEETING (The November meeting was canceled)

Motion was made by Larry Hansen, seconded by Joe Lester to approve the minutes of the October 11, 2011 Budget Sub-Committee meeting.

Motion carried.

IV. STATUS OF FFY07, FFY08, FFY09 and FY10 UASI GRANT FUNDS

Ginny Andrews, with OKOHS, provided spread sheets and gave an update on the remaining FFY08, FFY09 and FFY10 grant funds. She stated that she is working to close out the FFY08 grant and stated if any program managers were having any issues with purchases or spending their portion of FY08 funds, to please let her know as soon as possible.

V. REVIEW AND APPROVE BUDGET DETAIL WORKSHEETS SUBMITTED TO TO OKOHS

ITEM A: (2009 Grant) BDW for a utility trailer for the Edmond Fire Department to be utilized for transporting shoring material and other material utilized in a technical rescue. Project Manager – Larry Hansen

A motion was made by Joe Lester to approve the BDW and seconded by Scott Mason.

The motion carried.

ITEM B: (2009 Grant) BDW for the purchase of replacement batteries for handheld radios, estimated cost of $1,550.58 Funds are from a Direct Award

awarded to Moore and Norman Fire Departments. Project Manager Larry Hansen (OCFD)/Chief Bird (Moore FD)

Joe Lester made a motion to approve the BDW and seconded by M T Berry.

The motion carried.

ITEM C and D: (2009 Grant) BDW MSA 5800 Thermal Imager and Vehicle Charger for the City of Edmond and the City of Moore Fire Departments. Purchases total $19086. Project Manager-Larry Hansen (CBRNE-UASI) Chief Bird (Moore Fire Dept)

Joe Lester made a motion to approve the BDWs and seconded by Michael Murphy.
The motion carried.

ITEM E: (2008 Grant) BDW for the purchase of a Canine trained in explosive detection, at an estimated cost of $8500. This amount is a new Direct Award being issued to Oklahoma County for this amount.
Program Manager – Randy Castle

Joe Lester made a motion to approve the BDW and seconded by Larry Hansen.

Motion carried.

Item F: (20008 Grant) BDW for the purchase of assorted bomb squad equipment for the Oklahoma City Bomb Squad. BDW estimated cost is $63,711.06 This amount will finish out the 2008 award funds.
Program manager – Randy Castle

Joe Lester made a motion to approve the BDW and seconded by Larry Hansen.

Motion carried.

VI. OKOHS Update

Schedules for Budget Sub-committee and Working Group meeting dates for 2012 are available at the sign in desk.

Steve Almon stated that Jimmy Gibson will be retiring December 31, 2011 from Shawnee Fire Department. Because he is the Vice Chair from Region 6, his retirement will make vacant the position of Chair of the Working Group in 2012. Due to this fact, a Chair for the COUASI Working Group for 2012 will need to be appointed.

Steve Almon reported that a request has been made of the Oklahoma Office of Homeland Security by Senator Coburn's office for a copy of the UASI Investment Justification and a list of purchases made with UASI grant funds. He is not sure of the reason for the request unless it is the result of an influx of requests made to the Senator's office to review the decision made by Congress to phase out future funding for UASI projects.

VIII. ADJOURN

A motion was made by Joe Lester to adjourn and was seconded by Michael Murphy. Meeting was adjourned at 2:00