

Central Oklahoma  
Urban Area Security Initiative (COUASI)

**Budget Sub-Committee Meeting**

April 12, 2011 @ 1:30 p.m.  
Regional Multi-Agency Coordination Center (RMACC)  
4600 N. Martin Luther King Blvd.  
Oklahoma City, Oklahoma 73111

**AGENDA**

- I. Call to Order
- II. Introductions
- III. Approval of Minutes From the March 8, 2011 Budget Sub-Committee Meeting (Attachment)

Action Requested: Motion to Approve/Disapprove Minutes from the March 8, 2011 meeting.

- IV. Status of the FFY07, FFY08, FFY09 and FFY 10 UASI Grant Funds.

**INFORMATION:** ACOG will provide the Budget Sub-Committee an update on the current status of FFY07, and FFY08 portion that they are responsible for; OKOHS will provide an update on the remaining FFY08 and FFY09 grant status that they are responsible for.

- V. Review and Approve Budget Detail Worksheets (BDWs) submitted to OKOHS.

**INFORMATION:** Project Points of Contact will Provide Information to the Budget Sub-Committee on any Budget Detail Worksheets submitted.

- A. (2009 Grant) BDW for two (2) Baldor Lite Light Towers for the City of Yukon at an estimated cost of \$14,000.

Project Manager-Larry Hansen

**NOTE:** This item was pulled from the March 8, 2011 Agenda.

**Action Requested:** Motion to approve/disapprove Budget Detail Worksheet(s).

- B. (2009 Grant) BDW for logistical needs for the Oklahoma City Fire to host the 2011 SUSAR Conference; estimated cost of \$10,000

Project Manager-Larry Hansen

**NOTE:** This item was pulled from the March 8, 2011 Agenda.

**Action Requested:** Motion to approve/disapprove Budget Detail Worksheet(s).

- C. (2009 Grant) BDW for twenty (20) Cardiac Science G3 AED's, and twenty three (23) Electrode Adapters at an approximate cost of \$28,944.

Project Manager-Larry Hansen

**NOTE:** This item was pulled from the March 8, 2011 Agenda.

**Action Requested:** Motion to approve/disapprove Budget Detail Worksheet(s).

- D. (2009 Grant) BDW for a HazMat ID Upgrade and Partnership (\$15,000) and the GasID Three Year Partnership Program (\$10,500), for a total cost of \$25,500.

Project Manager-Larry Hansen

**Action Requested:** Motion to approve/disapprove Budget Detail Worksheet(s).

- E. (2009 Grant) BDW for two people to attend the Fire-EMS Leadership Training which includes EMS Specialist Certification, at a cost of \$2,400.

Project Manager-Larry Hansen

**Action Requested:** Motion to approve/disapprove Budget Detail Worksheet(s).

- F. (2009 Grant) BDW for a 4-Channel P25 system for use in OKC Strategic Reserve-Site on Wheels, at a cost of approximately \$147,203.

Project Manager-Kerry Wagnon

**Action Requested:** Motion to approve/disapprove Budget Detail Worksheet(s).

VI. Other Discussion Items/New Business

VII. Adjourn



Oklahoma Office of  
**Homeland Security**  
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**Budget Detail Worksheet**

Date: 3/4/2011

Page 1 of 1

Grant Year: 2009 Award Amt: \$368,000.00  
Award #: 150.008 Subgrantee: Oklahoma City Fire Dept

Original Authorized Signature: \_\_\_\_\_

**Please Check One:**  
Initial Report  X  
Subsequent Report   
Report # \_\_\_\_\_

Type/ Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty)	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
T	10GE-00-GENR	Baldor Lite Light Tower	\$7,000	2	14000		City of Yukon	Y	Portable Lighting	FS
<b>Totals</b>						14000				

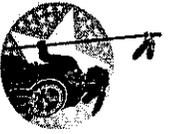
**Notes:**

- Please use a separate BDW for each grant year
- The initial report for a given grant year should be Report #1. Subsequent reports should be numbered consecutively and should include a copy of each prior report as an attachment.
- Type refers to Training "T", Equipment "E" or Exercises "X" / Category refers to Personal Protection Equipment "PPE", Interoperable Communication Equipment "CE", etc.
- Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management "EM".
- The AEL number can be found at the Responder Knowledge Base Website located at: <https://www.rkb.us/>. The AEL is broken down by expense category i.e. PPE etc
- Any Communications Equipment purchase must meet Minimum State Standards (MMSS) established by OK JHS pursuant to Title 74 Section 51.1a of the Oklahoma Statutes

**Statewide Interoperable Communications Planning Coordinator Approval:**

**OKOHS USE ONLY**

Reviewed By:	Estimated Grant Expenditures
Approved By:	This Report:



Oklahoma Office of  
**Homeland Security**  
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**Budget Detail Worksheet**

Grant Year: 2009 Award Amt: \$388,000.00  
 Award #: 150,008 Subgrantee: Oklahoma City Fire Dept Original Authorized Signature: \_\_\_\_\_

Date: 3/4/2011

Page 1 of 1

Please Check One:  
 Initial Report  X  
 Subsequent Report   
 Report #

Type/ Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty)	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
T	21GN-00-TRNG	SUSAR Conference	\$10,000	1	10000		Oklahoma City Fire	Y	City of OKC is hosting the 2011 SUSAR conference Funds will help with logistic needs	FS
<b>Totals</b>						10000				

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- Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management Services "EMS", etc.
- The AEL number can be found at the Responder Knowledge Base Website located at: <https://www.rkb.us/>. The AEL is broken down by expense category ie. PPE etc
- Any Communications Equipment purchase must meet Minimum State Standards (MMSS) established by OKOHS pursuant to Title 74 Section 51.1a of the Oklahoma Statutes

Statewide Interoperable Communications Planning Coordinator Approval:

OKOHS USE ONLY

Reviewed By:	Estimated Grant Expenditures
Approved By:	This Report:



Oklahoma Office of  
**Homeland Security**  
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Date: 3/4/2011

Page 1 of 1

Budget Detail Worksheet

Grant Year: 2009 Award Amt: \$388,000.00  
Award #: 150,006 Subgrantee: Oklahoma City Fire Dept

Original Authorized Signature:

*Darryl Hansen*

Please Check One:

Initial Report   
Subsequent Report   
Report #

Type/Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty)	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
E	09ME-03-DEAE	Cardiac Science G3 AED	\$1,369	20	\$27,380		COUASI Region 6	Y	COUASI medical care for responders	LE
E	09ME-03-DEAE	Electrode Adapter		68	\$1,564.00		COUASI Region 8	Y	and civilians	LE
		Shipping		0	0	0	OHP			
<b>Totals</b>					<b>\$28,944</b>					

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  - Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management Services "EMS", etc.
  - The AEL number can be found at the Responder Knowledge Base Website located at: <http://www.robust.org>. The AEL is broken down by expense category, PPE, etc.
  - Any Communications Equipment purchase must meet Minimum State Standards (MMS) established by OKOHS pursuant to Title 74 Section 51.12 of the Oklahoma Statutes.

Statewide Interoperable Communications Planning Coordinator Approval:

OKOHS USE ONLY

Reviewed By:	Estimated Grant Expenditures
Approved By:	This Report:



Oklahoma Office of  
**Homeland Security**  
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**Budget Detail Worksheet**

Date: 4/6/2011

Page 1 of 1

Grant Year: 2009 Award Amt: \$150,000.00  
Award #: 150,008 Subgrantee: Oklahoma City Fire Dept

Original Authorized Signature: *Dany Hawn*

Please Check One:  
Initial Report  X  
Subsequent Report   
Report #

Type/Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty)	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
E	07CD-01-DPRS	HazMat ID Upgrade & Partnership	\$15,000	1	\$15,000		COUASI Region 8	Y	CBRNE Detection and Monitoring	FS
		Gas ID Partnership	10,500	1	\$10,500.00		CBRNE Regional Response Unit			
		Shipping		0	0	0				
<b>Totals</b>					<b>\$25,500</b>					

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- Discipline includes Fire Service "FS", Law Enforcement "LE" or Emergency Management Services "EMS", etc.
- The AEL number can be found at the Responder Knowledge Base Website located at: <https://www.rkb.us/>. The AEL is broken down by expense category ie. PPE etc.
- Any Communications Equipment purchase must meet Minimum State Standards (MMS) established by OKOHS pursuant to Title 74 Section 51.1a of the Oklahoma Statutes.

Statewide Interoperable Communications Planning Coordinator Approval: \_\_\_\_\_

**OKOHS USE ONLY**

Reviewed By: _____	Estimated Grant Expenditures: _____
Approved By: _____	This Report: _____



## Smiths Detection

### Quotation for:

Oklahoma City Fire Department  
850 N Portland  
Oklahoma City, OK 73107

DATE: 4/6/2011  
QUOTATION NO.: O2UT3A10000M  
PAGE NO.: Page 1 of 7  
TERMS: Net 30  
VALID UNTIL: 7/5/2011  
DELIVERY: See Terms & Conditions Summary Page  
WARRANTY: One year parts and labor  
DELIVERY TERMS: EX Works Danbury, CT  
Federal ID#: 22-355-2823

Item	Qty	Part No.	Description	Base Price	Net Price
1	1	23317	<p><b><u>HazMatID 3 Year Partnership Program with 360 Upgrade</u></b></p> <p>023-4114 HazMatID 360 Upgrade Bluetooth Wireless Upgrade (for Command and Extended systems) 023-4041 Upgrade to 400 MHz Processor included for S/N 708 and below 000-0780 Aldrich-iChem Priority Materials Library (for systems that do not have the Aldrich-iChem Library Package) Free software updates All parts and labor to repair system in the event of a malfunction Free loaner (delivered by overnight carrier) if system malfunctions Annual one-day on-site HazMatID 360 refresher course - limited to the length of Partnership Program 24/7 ReachBack access to Ph.D. chemists, engineers, and application scientists for spectral interpretation assistance and/or technical support</p> <p>Previous results collected on the HazMatID will not be viewable after upgrading to the HazMatID 360 software. Reports of all previous results should be exported and/or all result files, methods, and libraries should be backed up before upgrading. A CD-ROM containing HazMatID version 3 software will be delivered as part of the upgrade for viewing old data on a computer that is running the Windows-XP operating system. The v3 software must not be installed on the same laptop computer that is used for command control of a HazMatID 360 or on the upgraded HazMatID 360 unit.</p> <p>This upgrade includes shipping within the Continental US, but no loaner system.</p> <p>Prerequisite Requirement: Systems that are currently not covered under warranty are required to pass the Performance Validation Test as described in the User's Guide before being eligible to receive the 360 Upgrade or coverage under our Partnership program. Contact our Service Department at 866-442-0628 for assistance.</p>	\$15,000.00	\$15,000.00
2	1	23293	<p><b><u>GasID 3 Year Partnership Program</u></b></p> <p>- Free software updates - All parts &amp; labor to repair system. - Free loaner (delivered by overnight carrier). - HazMatID refresher course for 1 person per yr. at a 1 day regional training course. Limited to the length of Partnership Program.</p> <p>-24/7 ReachBack access to Ph.D. chemists, engineers, and application scientists for spectral interpretation assistance and/or technical support.</p> <p>This is an extension of the standard one year warranty included with the system</p> <p>retired # 023-4024</p>	\$10,500.00	\$10,500.00



## Smiths Detection

Quotation for:

Oklahoma City Fire Department  
850 N Portland  
Oklahoma City, OK 73107

DATE: 4/6/2011  
QUOTATION NO.: O2UT3A10000M  
PAGE NO.: Page 2 of 7  
TERMS: Net 30  
VALID UNTIL: 7/5/2011  
DELIVERY: See Terms & Conditions Summary Page  
WARRANTY: One year parts and labor  
DELIVERY TERMS: EX Works Danbury, CT  
Federal ID#: 22-355-2823

Item	Qty	Part No.	Description	Base Price	Net Price
				<b>TOTAL:</b>	<b>\$ 25,500.00</b>



Oklahoma Office of  
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**Budget Detail Worksheet**

Date: 4/6/2011

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Grant Year: 2009 Award Amt: \$80,000  
Award #: 150 008 Subgrantee: Midwest City

Original Authorized Signature:

*Danny Hansen*

Please Check One:

Initial Report   
Subsequent Report   
Report #

Type/ Category	AEL #	Item	Estimated Unit Cost	Qty	Estimated Total Cost (Unit Cost x Qty)	Approved Cost (OKOHS Use Only)	Intended Recipient (Name/Location)	Training Complete (Y/N)	Intended Use	Discipline
T	21GN-00-TRNG	Fire Rescue Med EMS Leadership Training	\$1,200	2	\$2,400		OKC UASI Personnel to attend James Blocker T.J. Reginald	Y	Fire-EMS Leadership Training to include EMS Specialist certification	FS EMS
<b>Totals</b>					<b>\$2,400</b>					

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Statewide Interoperable Communications Planning Coordinator Approval:

**OKOHS USE ONLY**

Reviewed By:	Estimated Grant Expenditures
Approved By:	This Report:



# Pricing Summary

Harris is pleased to provide Oklahoma City with the following firm fixed price proposal. Pricing is valid for 90 days from the submittal date of March 14, 2011.

Description	List Price
2- Channel P25 Site - P25 Trunked, 2-Ch MASTR V Site - 86" Rack - Power Supplies	\$96,068.00
3- Channel P25 Site - P25 Trunked, 3-Ch MASTR V Site - 86" Rack - Power Supplies	\$120,057.00
4- Channel P25 Site - P25 Trunked, 4-Ch MASTR V Site - 86" Rack - Power Supplies	\$147,203.00

**Notes:**

This is an equipment-only bid. No installation, project management, shipping, staging, civils, sales tax, or site/tower installation costs are included in this proposal.

Connectivity from the site to the OKC NSS is the responsibility of the customer.

Customer to provide RF Antenna sub-system (Antennas, coaxial cable, combiners, receiver multi-coupler, cabling between MASTR V stations and combiners and multcouplers).

Customer responsible for site grounding.

Equipment is quoted for AC power. DC-powered equipment is an available option.

Site configuration is the responsibility of the customer.

Oklahoma City is responsible for any applicable taxes and levies in connection with the purchase.

Harris Corporation, RF Communications Division is submitting our proposal based on the Terms and Conditions as specified in contract PS-0001 dated January 15, 2002.



Confidential, Proprietary &  
 Competition Sensitive

CENTRAL OKLAHOMA  
Urban Area Security Initiative (COUASI)  
BUDGET SUBCOMMITTEE MEETING

MINUTES  
March 8, 2011

A meeting of the Central Oklahoma Urban Area Security initiative (COUASI) Budget Subcommittee convened at 1:35 p.m., March 8, 2011 in the Regional Multi-Agency Coordination Center (RMACC), 4600 N. Martin Luther King Blvd, Oklahoma City, OK. The meeting was held as indicated by advance notice filed with the Oklahoma Secretary of State and by notice posted at the OKOHS office at least twenty-four hours prior to the meeting

PRESIDING

Jimmy Gibson, Shawnee Fire Department

VOTING MEMBERS PRESENT

David Barnes, Oklahoma County  
M T Berry, City of Oklahoma City  
Pat Byrne, City of Oklahoma City  
Tina Johnson, Pott County Health Dept  
Jerry Smith, Canadian County  
Mark Stout, Putnam City Campus Police  
Michael Murphy, EMSA  
George Mauldin, City of Norman  
Steve Willoughby, ACOG  
Mike Bower, MWC

OTHERS PRESENT

Randy Castle, OCPD  
Chris Thompson, OKC Fire Dept  
Phil Maytubby, OCHD  
Brandon Purcell, Del City FD  
Gary Bird, Moore FD  
Chris Fields, OKC Fire  
Barbara Hurdman, ACOG  
Dexter Nelson, OCPD  
Ed Grimes, Canadian Co Sheriff's Office  
John Comstock, OK County EM  
Dean Findley, OCFD

OKLAHOMA OFFICE OF HOMELAND SECURITY

Steve Almon, UASI Coordinator  
Ginny Andrews, Grants Assistant  
Robin Rosenberg, Administrative Assistant

I. CALL TO ORDER

Jimmy Gibson called the meeting to order at 1:35 p.m.

II. INTRODUCTIONS

Roll call and introductions were made around the room.

III. APPROVAL OF MINUTES FROM THE February 15, 2011 BUDGET SUBCOMMITTEE MEETING

Jerry Smith made a motion to approve the minutes of the February 15, 2011 budget meeting. Mark Stout seconded the motion and the motion carried with the following votes.

AYE: Barnes, Berry, Bower, Byrne, Gibson, Mauldin, Murphy, Smith, Stout and Willoughby.

NAY: None

ABSTAIN: Tina Johnson

IV. FFY07, FFY08, AND FFY09 UASI GRANT FUNDS

Barbara Hurdman gave an update of the FY08 Grant status that ACOG is responsible for. Ginny Andrews also gave an update for the OKOHS FFY2008 and FFY2009 portion of awards. Ginny Andrews reported they are still waiting for additional sub-grantees to be named.

V. CONSIDER FOR APPROVAL PROJECT SUBMITTED DURING THE FFY10 UASI GRANT PROCESS.

Jerry Smith with the Canadian County Sheriff's Department and Under-Sheriff Ed Grimes gave an overview of the Records Management Program for the Canadian County Sheriff's Department. They stated that it is an "in house" record keeping system. The *OTIS System* is the same program used by the OSBI. It will keep key information used by law enforcement including names, criminal history, charges and evidence. The information stored will interface with GIS in the future. The cost of the system is \$22,728.34 and there is an additional charge of \$1500 to purchase the GIS program that will interface in the near future. Pat Byrne, as the Information Sharing Project Manager, stated that the concerns that the group had previously stated had been answered with the presentation and recommends that the project move forward.

A motion was made by Mike Murphy to approve the BDW to purchase the Canadian County OTIS Management system and was seconded by Mike Bower. The motion carried.

## VI. REVIEW AND APPROVE BUDGET DETAIL WORKSHEETS SUBMITTED TO OKOHS

Items A, B and C were tabled because the project manager was not available to give additional information or to answer any questions or concerns.

## VII. OTHER DISCUSSION ITEMS/NEW BUSINESS

Steve Almon with OKOHS asked that the project managers and other COUASI members continue to think about what projects they would like to be considered when the 2011 budget becomes available. Once that budget is determined, he stated there will, most likely, be a short turn around for the investment justification deadline.

VIII. Meeting adjourned at 2:15