



Creating a State of Health

MINUTES OF REGULAR SCHEDULED PUBLIC MEETING

This meeting of the Food Service Advisory Council, scheduled to begin at 9:30 a.m. on this thirteenth day of December, 2017 was convened in accordance with the Oklahoma Open Meeting Act [25 O.S., §§ 301 et seq.] Further, an advance public notice that was sent to the Secretary of State's Office of Administrative Rules by Facsimile December 12, 2016, prior to this time today, specifying the time and place of the meeting here convened, preceded this meeting. Notice of this meeting was given at least twenty-four (24) hours prior here to and no one filed a written request of notice of meetings of this public body to date.

PUBLIC BODY: OKLAHOMA FOOD SERVICE ADVISORY COUNCIL

DATE: WEDNESDAY, DECEMBER 13, 2017

ADDRESS: FOOD & AG PRODUCTS CENTER, STILLWATER

CONTACT PERSON: TERESA MARTINEZ TELEPHONE: (405) 271-5243

Agenda Item 1:

Open Meeting Act

Bill Ricks announced the filing of the meeting and posting of the agenda in accordance with the Oklahoma Open Meeting Act.

Agenda Item 2:

Call to Order

Bill Ricks called the meeting to order at 9:32 a.m. at the Food and Ag Products Center, Stillwater, OK. Teresa Martinez called roll and a quorum was met.

Council members present: Phil Maytubby, Scott Yates, Larry Bergner (arrived at 9:41), Roy Escoubas, Harold Kelly, Erica Hering, Elizabeth Nutt, Bill Ryan, Jim Hopper, Krista Neal, and Bill Ricks

Council members absent: Brenda Potts, Michael Farney, and Park Ribble

Staff present: Phillip Jurina, Sam Cannella, Lynnette Jordan, Marsha Allmon, Alicia Burkett, Henry Hartsell, and Teresa Martinez

Others present: Troy Skow, Adam Gribben, Renee Albers-Nelson, and Andrea Graves

Agenda Item 3:

Presentation by Adam Gribben for 1907 Meat Company

Roy Escoubas introduced Adam Gribben who gave a presentation on 1907 Meat Company and what they do.

Agenda Item 4:

Presentation by Andrea Graves and Renee Albers-Nelson for Baker's Training at OSU FAPC

Roy Escoubas introduced Andrea Graves and Renee Albers-Nelson who gave a presentation concerning Baker's Training at OSU FAPC.

Agenda Item 5:

Review and Possible Action on Approval of September 13, 2017 Meeting Minutes

Phil Maytubby made a motion to approve the minutes. Roy Escoubas seconded the motion.

Roll call

Aye: Phil Maytubby, Scott Yates, Larry Bergner, Roy Escoubas, Harold Kelly, Erica Hering, Elizabeth Nutt, Bill Ryan, Jim Hopper, Krista Neal, and Bill Ricks

The motion carried.

Agenda Item 6:

Department Report

a. Licensing & Inspection Update

The summary of establishments and the last page of the no inspection listing were provided.

b. Appointments/Re-Appointments

There are no current council re-appointments. The closest date of the next re-appointment is in 2019.

c. Update on Department Actions following OAC 310:250 Revision

We are still having issues with our database concerning the fee increase. The new fees have not been built into our current database. At this time we are utilizing some work arounds to be able to send out license renewals on time.

d. Update on Plan Review Efforts

The plan review fee increased as well as the licensure fees. Some of the issues that Tulsa sees are that it the plan review is viewed more as an approval than a review. There are some things that cannot be seen on plans. Oklahoma County has issues with ceilings over bar areas. There is plan review templates posted on the Consumer Health website.

e. Update on Department Budget

OSDH is working diligently to prepare a review of all funds as well as other audits. A financial report will be provided for review when the agency has it available.

Agenda Item 7: 1:14:30

Discussion on Self-Inspection Programs

Lynnette Jordan provided a sheet showing 5 options for a self-inspection program. These options were suggestions from the quadrant sanitarians, inspectors, supervisors from Oklahoma City and Tulsa, and other various counties. This is a procedural move and will not require any legislative input.

Option 1 is what we currently have of 4=all highs, 2=all mediums and 1=all lows.

Option 2 is a 3-2-1 and done where all highs are dropped to an inspection frequency of 3 per year.

Option 3 is to decrease highs where 4=highs (not on program), 3= highs (on program), 2= all mediums and 1=all lows.

Option 4 is based off of the FDA model where 4=highs with special process or vulnerable populations, 3=highs with special process or vulnerable populations meeting history and in program 3=highs, 2=highs meeting history and in program, 2=mediums, 1=mediums meeting history and in program, and 1=all lows.

Option 5 is high food school where 4=highs, 3=highs with an onsite food school (4 total), 2= all mediums, and 1=all lows.

Troy Skow spoke about Oklahoma City-Counties risk frequency, possible pilot program and electronic inspection format. The electronic inspection formation will assist in ensuring that follow-up inspections are performed on those facilities that need the extra scrutiny. The electronic program will ping the inspector to follow up with the facility in so many days. They have a risk of 2 and 1 with follow-up inspections. According to Mr. Skow, this follows option 4 more than the other options.

Elizabeth Nutt reported on the language in the regulations and used to be written on the inspection form where if there were a specific number of certain types of violations, a follow-up was required. Marsha Allmon reported that this language was removed due to consistent enforcement hindrances.

Lynnette Jordan suggested that we re-establish the number of violations that would constitute a follow-up or re-inspection, what the criteria should be. One situation that needs to be resolved is to come up with a consistent re-inspection policy and whether or not it will hinder any enforcement efforts, especially repeat offenders.

Bill Ricks and Jim Hopper both stated and agreed that if a facility falls into needing follow-ups they would no longer qualify for a self-inspection program.

Jim Hopper questioned where option 2 came from. This came from the FDA model where all of the high complex 3 frequencies are just at a 3 and taking out any history validation or self-inspection tracking.

Bill Ricks questioned if anyone remembers why we are still classifying facilities at a High 4 when the FDA guideline does not, as we constantly strive to come into line with FDA. Marsha Allmon stated that it was 4 inspections per year when she started in 1979. It was unclear as to when the FDA reduced from 4 to 3 as a high.

Jim Hopper questioned how many high risk restaurants received/are supposed to receive 4 inspections every year. Based on the state wide summary of inspections/establishments, 3,272 facilities should receive 4 inspections per year. Jim Hopper made the comment, "One of the things we told our industry is, we talked about a quid pro quo if you will, for increased fees to create a self-inspection program and maybe get qualified for one less inspection but option 2, everybody would get one less inspection. We won, touch down, here we go. Why wouldn't we go with option 2?"

Option 2 would be the easiest option to implement within our current database and would require the least work on the part of the inspector. This would also allow inspectors to concentrate on the facilities that require more time and follow up and/or re-inspections. If this is the case, parameters need to be drafted on what is a re-inspection as opposed to a follow-up activity. A work group can be gathered to determine what would constitute a required re-inspection.

Bill Ryan stated that he thinks this is a good concept and if we can improve the follow-up, we can improve as a whole and if we can concentrate resources on the follow-up it will become better for everyone. He also stated that with the budget as it is, what we accomplish has to be through whatever resources are currently available. Some of the options provided put an additional burden on the budget on both sides.

Larry Bergner spoke about grant opportunities to assist in bringing our technology more up to date.

Hank Hartsell announced that the State IT Office will soon issue a contract for the new licensure software that will replace AMANDA. We can provide a report at the next scheduled meeting concerning when the contract is signed.

A suggestion was made to have quadrant sanitarians, Oklahoma City, Tulsa, and restaurateurs as part of the work group. If you are part of this Council or would like to recommend someone, let Lynnette know and she will put the work group together.

Agenda Item 8:

Review and Possible Action on Meeting Locations for 2018

February 6, 2018 – OSU School of Hospitality and Tourism Management, Human Sciences Building – Stillwater

June 20, 2018 – Oklahoma City-County Health Department – Oklahoma City

September 12, 2018 – Citizens Pottawatomie Nation Tribal Center – Shawnee

December 12, 2018 – OSU Tulsa Campus – Tulsa

Roy Escoubas made a motion to approve the meeting locations for 2018. Erica Hering seconded the motion.

Roll call

Aye: Phil Maytubby, Scott Yates, Larry Bergner, Roy Escoubas, Harold Kelly, Erica Hering, Elizabeth Nutt, Bill Ryan, Jim Hopper, Krista Neal, and Bill Ricks
The motion carried.

Agenda Item 9:

Old Business

Jim Hopper has had some operators speak with him concerning inspectors and hand washing and bare hand contact. He questioned if anything has changed recently. Nothing has changed. This can be addressed during trainings.

Mr. Hopper also questioned training inspections and the length. If possible, he has asked that the manager be told this so that they will know why it is a lengthy inspection. Facilities that are utilized for the HACCP training are contacted before the inspections.

Agenda Item 10:

New Business

Elizabeth Nutt announced that Debbie Watts will no longer be supervising; she has been moved to special projects.

Agenda Item 11:

Announcements

Hank Hartsell announced that Larry Bergner found funding to send Josh Daily to the Conference for Food Protection Bi-Annual meeting.

Agenda Item 12:

Next Meeting Date: February 6, 2017 -- OSU School of Hospitality and Tourism MGT, Stillwater

Agenda Item 13:

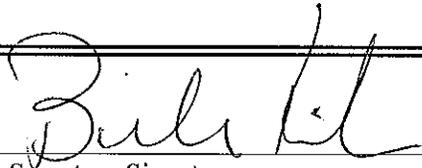
Adjournment

Jim Hopper made a motion to adjourn. Harold Kelly seconded the motion.

Roll call

Aye: Phil Maytubby, Scott Yates, Larry Bergner, Roy Escoubas, Harold Kelly, Erica Hering, Elizabeth Nutt, Bill Ryan, Jim Hopper, Krista Neal, and Bill Ricks
The motion carried.

The December 13, 2017 meeting of the Oklahoma Food Service Advisory Council adjourned at 11:53 a.m.



Chair or Secretary Signature

2/6/18

Date Approved by Vote