

Make ROVER a "trusted site"

Add a "desktop shortcut" for ROVER

Make the Adobe Reader adjustment

#1: go to Internet Explorer and enter:

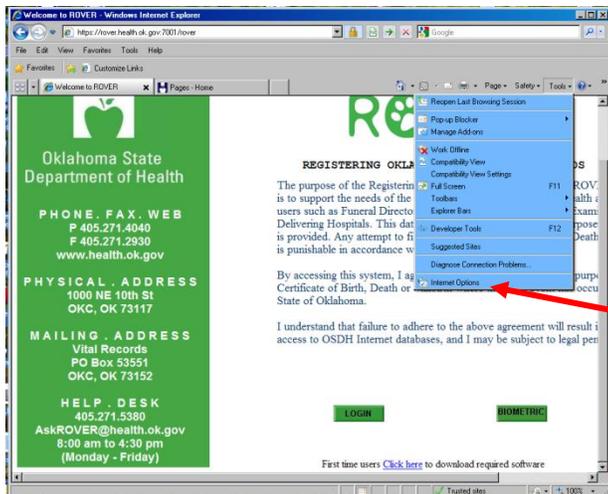
<https://rover.health.ok.gov:7001/rover>

in the URL address bar

Press 'ENTER' you will be taken to the ROVER main login screen.

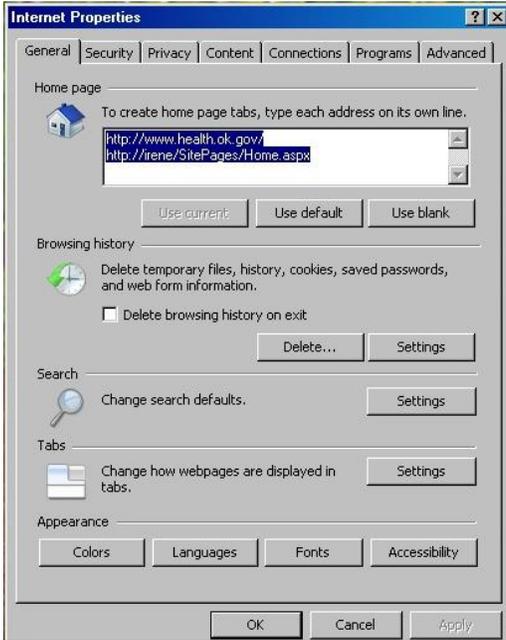


#2: Look in the upper right corner and locate 'Tools' and click one time on 'Tools' (sometimes instead of the word 'Tools' you will see a picture of a little gear).

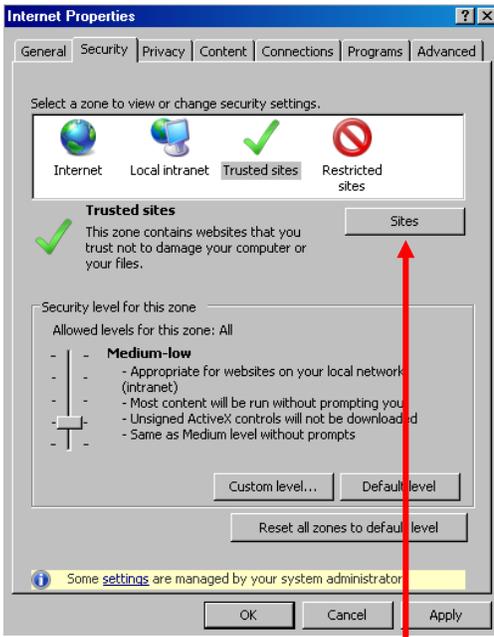
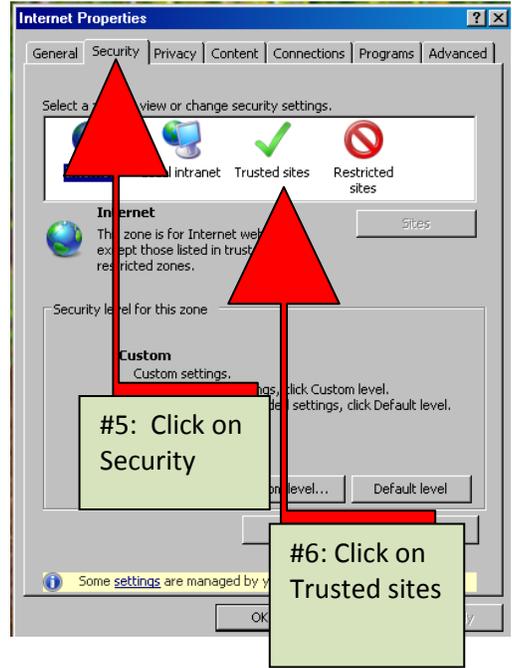


#3: A drop down box will appear.

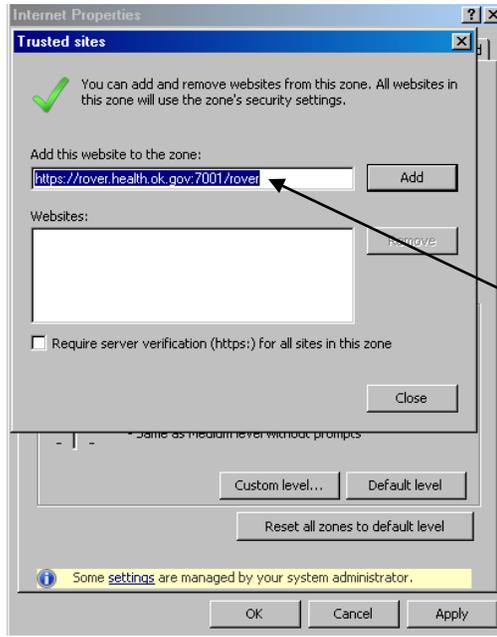
Click one time on 'Internet Options'



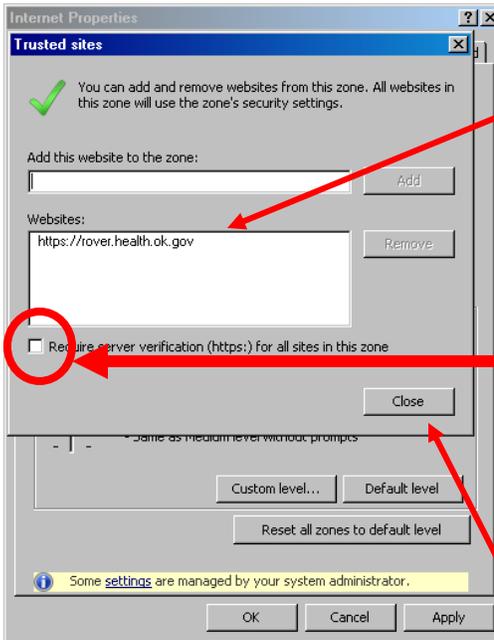
#4: You want to see this dialog box. If you are not taken to THIS box, try another Internet Explorer location>properties until you find THIS box.



#7: Click on the "Sites" button.



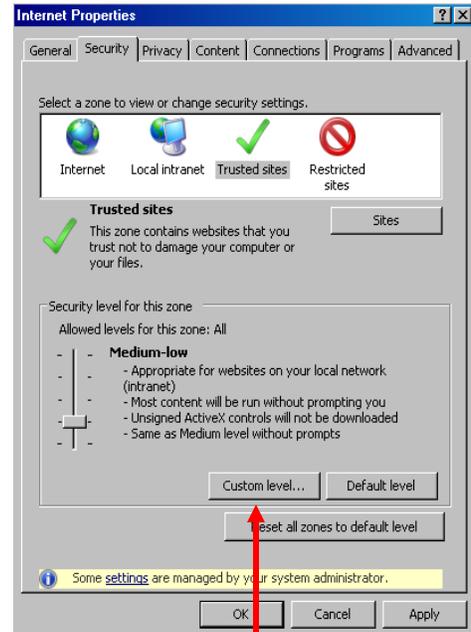
#8: The link should already be in the field – but if it is not - type the ROVER link in the top line.
<https://rover.health.ok.gov:7001/rover>
 The link should populate for you.
 Then click on "Add"



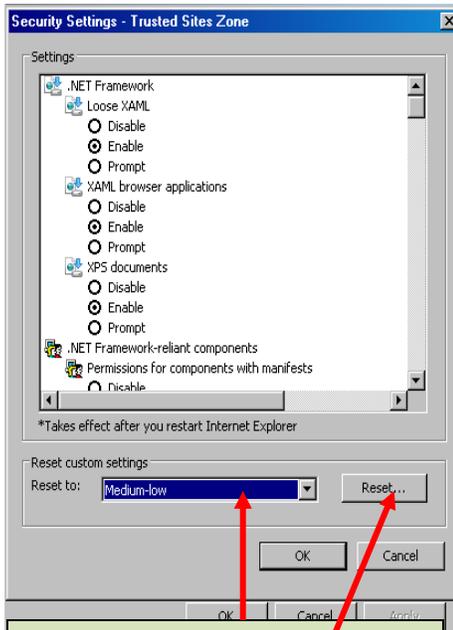
#9: The site will appear in the "websites" field.

If there is a check mark in this box click the box to **REMOVE** the checkmark

Then click on "Close"



#10: Adjust the Security level for this zone by clicking on 'Custom level'



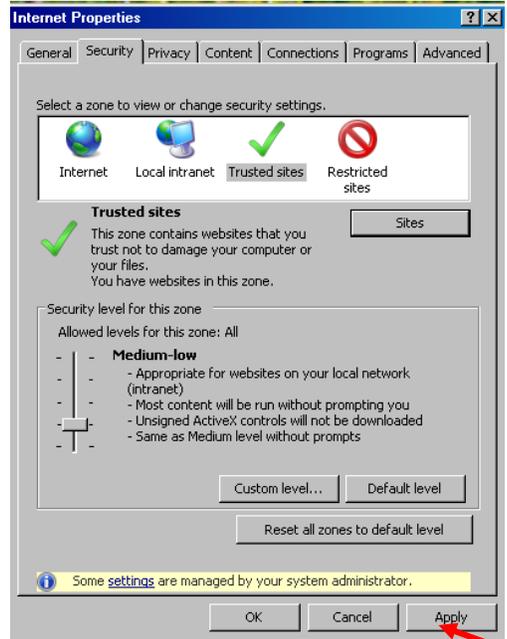
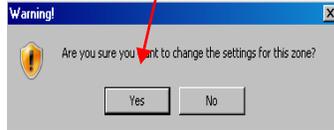
#11: Move the selection and choose 'Medium-low'

Click on Reset

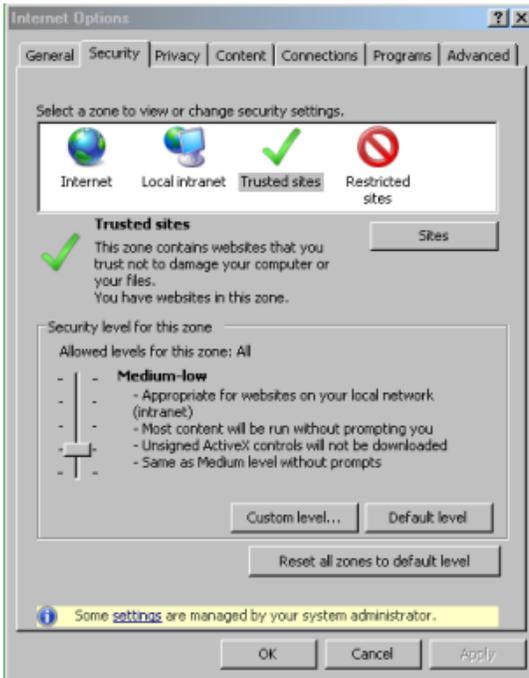
#12: Sometimes the system will ask you if you are sure you want to change the settings for this zone....

Click on the "Yes" button

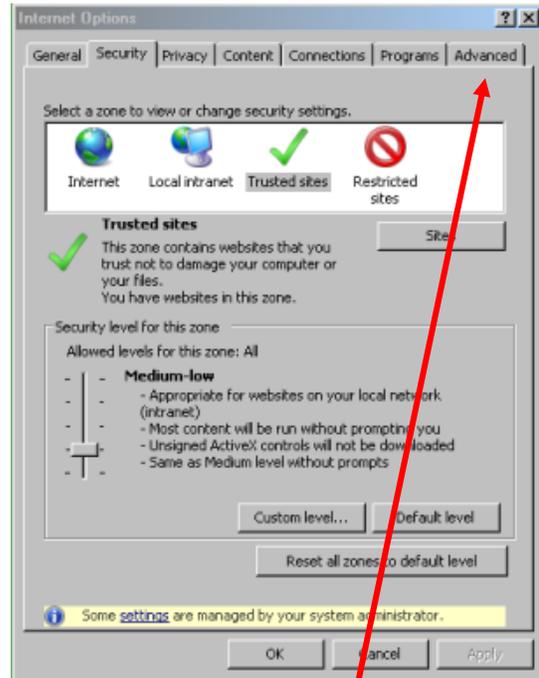
Then you can click on OK



#12: Click on "Apply"



#13: You will be back on the Internet Options screen.



#14: Click on the "Advanced" tab

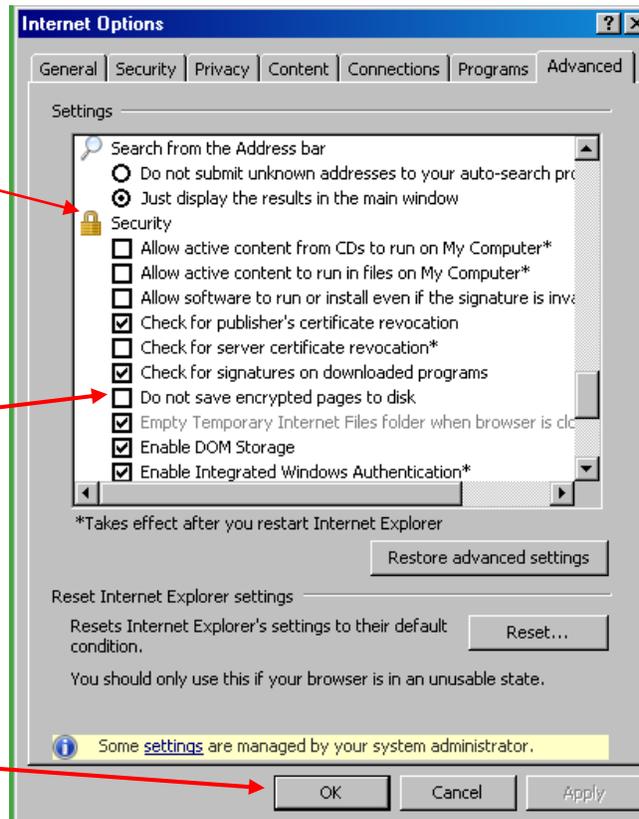
#15: Move down the list of items until you come to the  **Security** area of this window.

Look down the column of boxes and look for :

“Do not save encrypted pages to disk”

Make sure there is **NOT** a check mark in the box. If there is a check mark, click the box to remove the check.

Now click on “OK”



ROVER is now a "trusted site"

Put a ROVER icon on your Desktop

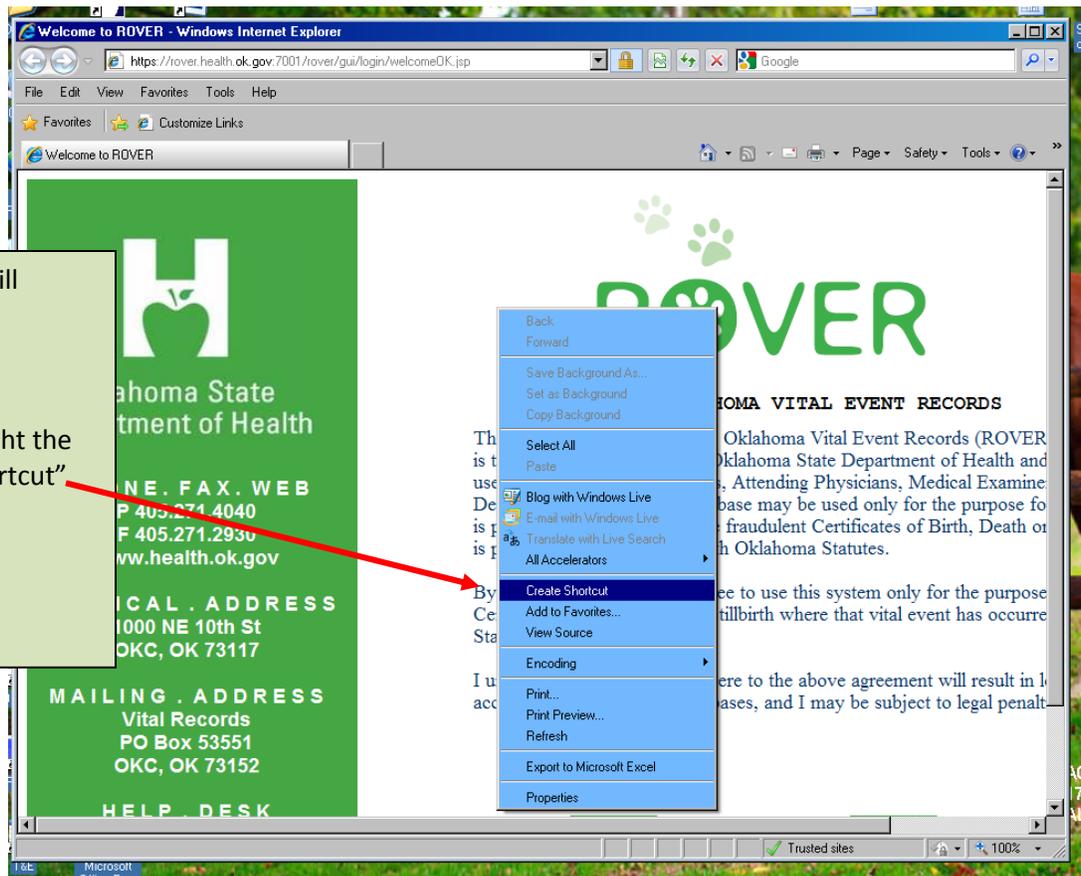
You should be back to your ROVER login screen.

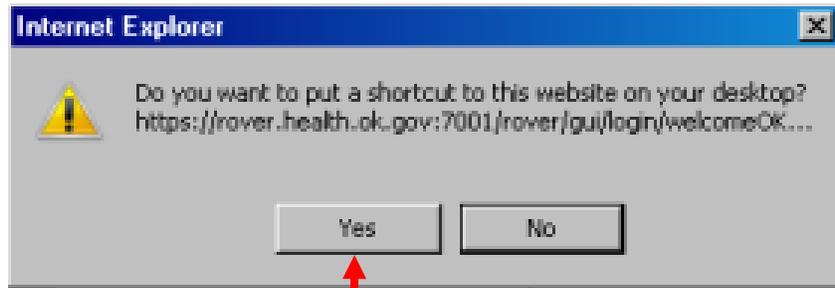
Move your cursor out to somewhere in the white area and **press the RIGHT button on your mouse.**



A drop down menu will appear.

Move down to highlight the selection "Create Shortcut" and click to choose.





Click the "Yes" box

You will be back to your ROVER main login screen.

When you "X" out of ROVER you will have a shortcut icon on your Desktop



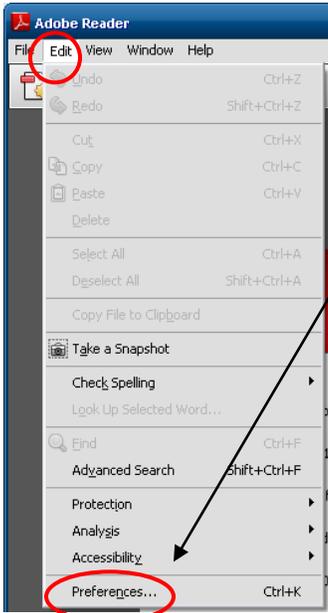
Adjust your Adobe Reader

CLICK ONE TIME on your “start” button (lower left corner of your screen)

Use the mouse to select “ALL PROGRAMS”. Locate your ADOBE READER and select it.

You will have a grey screen appear.

#1: At the top of the grey box locate “Edit” and open the drop down.



#2: Go to the bottom of the list to “Preferences” and select it.

#3: At the left side of the screen, locate “Internet” and select it.

#4: Under “Web Browser Options” locate the wording “Display PDF in browser”.

#5: If there is a check mark in the box beside this wording, CLICK on the box to REMOVE the check mark.



CLICK “OK”

Click the red “X” in the top right corner of the grey box.

Your computer has now been properly set up for the ROVER system.

If you have any questions, please email:

AskROVER@health.ok.gov