



Oklahoma State Department of Health
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Regional Planning Committee
Central Regional Trauma Advisory Board
Norman Regional Education Center
901 North Porter Avenue
Norman, OK 73071
August 18, 2015 at 11:00 AM

MINUTES

- I. Call To Order
The meeting was called at 1107 by Chair Eddie Sims
- II. Roll Call
All RPC members were present. Max Punneo (Wadley's EMS) was present as a guest.
- III. Introduction and Announcements
Sean Oats (OSDH) introduced Charles McNear, Lori Hogan, and Jennifer Woodrow from OSDH Emergency Systems.
- IV. Approval of Minutes – May 19, 2015
Eddie Sims (EMSSStat) wanted to make a correction to the draft minutes regarding the draft bylaws. The draft minutes reflect that members must have 100% attendance and may have one absence excused by RTAB approval. He stated that the intent of the attendance expectation was that members must have 100% attendance at meetings, but that there was no limit on the number of excused absences allowed. A motion to approve the amended minutes was made by Valerie Austin (Integris Canadian Valley Hospital) and seconded by Celesa Green (Purcell Hospital). A roll call vote was held with unanimous passage.
- V. Business
 - A. Regional Bylaw – review with discussion, and possible action
The discussion of the Regional bylaw began with comments regarding the attendance policy not applying to special meetings. The language will be changed to “regularly scheduled meetings” as to allow absences from special meetings due to unforeseen scheduling conflicts. The EMS rotation was also changed from the two EMS agencies with the highest call volumes to the four agencies licensed within the region and with the highest call volumes. The remaining four EMS Board Members will be rotated amongst the remaining EMS services eligible for Board Member status. Language was added to the General and Board Member language to allow any organization that provides services to the region but only agencies licensed within the region are eligible for Board Membership. Any air ambulance service within the region is to be included on the rotation for EMS services. A slight rewording of the Board Member attendance and absence excusal process were also undertaken.



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A motion to approve the amended bylaws was made by Valerie Austin and seconded by Celesa Green. A roll call vote carried the motion unanimously.

- B. Planning for STEMI and Stroke triage and transport – Review of survey response
- Stroke rules update
 - OTERAC Stroke & STEMI workgroup update
- The hospital survey responses were discussed, and several comments were included during the discussion. Of note, a hospital that is seeking Level IV stroke certification currently utilizes telestroke and tPA; these are characteristics of a Level III stroke center. Also, there were discussions of appropriate destination facilities for hospital to hospital transfers and the use or non-use of transfer agreements. The Region 6 stroke working group may work with the Region 8 working group as the destination facilities are often the same and the plans may be similar. Eddie Sims will speak with the Norman Regional Hospital stroke coordinator to look at already established information.
- C. Regional Trauma Plan – review with discussion, and possible action
- The current version of the Trauma Plan states that there are no EMS Rotorwing agencies within the region; this will be updated to reflect EagleMed’s base at Sundance Airpark. Under the General Trauma Patient Section 5. B., all Norman Regional Hospital campuses are listed as appropriate destinations for Priority 2 trauma patients. This will be revised to reflect current capabilities. There was a clarification as to which OUMC building will pediatric trauma patients be transported.
- D. CQI Case Review Checklist – can this be used to encourage trauma QI activity by each provider – commitment by each provider for regional development?
- It was mentioned that the use of the CQI vertical timeline may be used by agencies to improve patient care.
- E. RTAB member activity
- Identify certain responsibilities for individuals (to identify, and mentor potential leaders) such as educational update, OTERAC update, physician update (Dr Bizzell)
- The use of an Education Coordinator to provide information about education opportunities was discussed. If this position is created, the Coordinator would be responsible for communicating with agencies within the region to locate upcoming educational activities and disseminate that information. The use of social media was mentioned as a possible vector for that information.
- F. RTAB general members – adding other hospitals that are currently in Region 8 but is located in Region 6.

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Two agencies that are licensed within region 6 but attend region 8 meetings were mentioned during review of the bylaw discussion. These agencies are J.D. McCarty Center and Norman Specialty Hospital. We will contact these organizations in order to have them be members of the appropriate region.

- VI. Public Comment
- VII. Next RPC Meeting – As called
- VIII. Adjournment – A motion to adjourn was made by Greg Reid and seconded by Celesa Green. The meeting was adjourned at 1231.

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